

REGULAR COUNCIL MEETING
Tuesday, September 5, 2017
6:00 p.m.

COUNCIL POLICY
PUBLIC STATEMENTS

- I. Members of the Public Wishing to Place a New Item on the Agenda Must Submit a Written Request to the City Manager No Later Than 11:00 a.m. on the Wednesday Preceding the Council Meeting.
- II. Members of the Public Wishing to Speak to an Item Already on the Agenda, Other Than a Public Hearing, Must Submit a Written Request to the City Manager by 12:00 Noon on the Monday Immediately Preceding the Council Meeting.
- III. When Speaking to the City Council Please:
 - Clearly State Your Name and Address.
 - Direct all questions/comments to the Mayor and only the Mayor.
 - No personal attacks on staff or Council.
 - Speak to the City Council with Civility and Decorum.
- IV. The City Council Will Not Respond to Any Comments or Questions Concerning Personnel Matters. Any Such Comments or Questions Will be Handled by the Appropriate Persons. Public Hearing Comments and Presentations Will be Limited to Five Minutes or Less per Person, nor Will Time Extensions be Permitted. No Duplication of Speakers will be Allowed.
- V. Questions Posed by Speakers May, or May Not be Responded to by Council Members.
- VI. Willful Disruption of, or the Breach of the Peace at, a Council Meeting may Result in the Removal of any Such Individuals or Groups from the Council Chambers.

(These Guidelines Are Also Posted at the Podium in the Council Chambers)

AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. CONSIDERATION OF MINUTES OF THE AUGUST 8, 2017 SPECIAL COUNCIL MEETING, AS PUBLISHED IN THE CASPER STAR-TRIBUNE ON AUGUST 18, 2017
4. CONSIDERATION OF MINUTES OF THE AUGUST 15, 2017 REGULAR COUNCIL MEETING, AS PUBLISHED IN THE CASPER STAR-TRIBUNE ON AUGUST 21, 2017

Public Safety



Sustainability
of Assets & Services

6. BRIGHT SPOTS IN OUR COMMUNITY – FIRST RESPONDER TYE HERRON

7. ESTABLISH DATE OF PUBLIC HEARINGS

A. Consent

1. Establish September 19, 2017, as the Public Hearing Date for Consideration of:

- a. Ordinance Amending Chapter 17.68 of the Casper Municipal Code, Pertaining to **Gaming/Gambling in the C-2 (General Business) Zoning District.**
- b. Ordinance Code Text Amendment to the **Historic Preservation Program.**
- c. Fiscal Year 2016-2017 Community Development Block Grant (CDBG) **Consolidated Annual Performance and Evaluation Report (CAPER).**
- d. **New Restaurant Liquor License No. 36** for Duane W. Jensen d/b/a **Charlie T's Pizza**, Located at 112 East 2nd Street.
- e. Transfer of **Retail Liquor License No. 28** from Sunrise Center, LLC, d/b/a **Prime Time**, Located at 4370 South Poplar to **MSC Strand, LLC**, d/b/a **Stranded in the Alley**, Located at 4370 South Poplar.

8. PUBLIC HEARING

A. Ordinance

- 1. **Rezone 205 South Minnesota Avenue** from R-2 (One Unit Residential) to C-2 (General Business).

9. THIRD READING ORDINANCE

A. Consent

- 1. **Vacate** a Portion of the Alley South of **West Yellowstone Highway**, Between David Street and Ash Street.

10. RESOLUTIONS

A. Consent

- 1. Authorizing Change Order No. 1 with **SCS Field Services**, in the Amount of \$37,679.68, for the **Gas Collection and Control System Construction Project.**

10. RESOLUTIONS (continued)

A. Consent

2. Authorizing Change Order No. 1 to the Agreement with **Hedquist Construction, Inc.**, in the Amount of \$43,187.50, for the **Brookview Drive Sanitary Sewer Replacement Project**.
3. Authorizing Agreement with **Treto Construction LLC**, in the Amount of \$27,600, for the **Metro Kennel Concrete Project**.
4. Authorizing Change Order No. 2 with **Rapid Fire Protection, Inc.**, for a Time Extension of Sixty Days for the LifeSteps Campus Buildings “E” and “C” **Fire Suppression and Alarm System Replacement Project**.
5. Authorizing Agreement with **Treto Construction LLC**, in the Amount of \$165,000, for the **Center and Ninth Street Intersection Improvements**.
6. Authorizing Agreement with **Treto Construction LLC**, in the Amount of \$50,000, for the **Downtown Parking Garage Alley Storm Sewer Improvements**.
7. Authorizing Lease Agreement with the **Boys & Girls Club** for the use of certain Ballfields for the **Flag Football Program**.
8. Authorizing the **Termination of the Employment Agreement** between the City of Casper and **William C. Luben** Without Cause.

11. MINUTE ACTION

A. Consent

1. **Authorizing and Appointing William R. Chambers as Interim City Attorney** Pending the Filling of the Position of City Attorney.
2. Authorizing the Discharge of \$1,669.68 of **Uncollectible Accounts Receivable Balances**, Aged Between the Dates of April 1, 2012 and June 30, 2012, Including a More Recent Bankruptcy and Estate Liquidations.

12. COMMUNICATIONS

A. From Persons Present

13. INTRODUCTION OF MEASURES AND PROPOSALS BY MEMBERS OF THE CITY COUNCIL

14. ADJOURNMENT

Upcoming Council meetings

Council meetings

6:00 p.m. Tuesday, September 19, 2017 – Council Chambers

6:00 p.m. Tuesday, October 3, 2017 – Council Chambers

Work sessions

4:30 p.m. Tuesday, September 12, 2017 – Council Meeting Room

4:30 p.m. Tuesday, September 26, 2017– Council Meeting Room

ZONING CLASSIFICATIONS

FC	Major Flood Channels & Riverbanks	PUD	Planned Unit Development
AG	Urban Agriculture	HM	Hospital Medical
R-1	Residential Estate	C-1	Neighborhood Convenience
R-2	One Unit Residential	C-2	General Business
R-3	One to Four Unit Residential	C-3	Central Business
R-4	High-Density Residential	C-4	Highway Business
R-5	Mixed Residential	M-1	Limited Industrial
R-6	Manufactured Home (Mobile) Park	M-2	General Industrial
PH	Park Historic	SMO	Soil Management Overlay
HO	Historic Overlay	ED	Education
OB	Office Business	OYD	Old Yellowstone District



COUNCIL PROCEEDINGS
Casper City Hall – Council Chambers
August 8, 2017

Casper City Council met in special session at 4:30 p.m., Tuesday, August 8, 2017. Present: Councilmembers Hopkins, Huckabay, Johnson, Laird, Morgan, Powell, and Mayor Humphrey. Absent: Councilmembers Pacheco and Walsh.

Moved by Councilmember Hopkins, seconded by Councilmember Johnson, to, by minute action, excuse the absence of Councilmembers Pacheco and Walsh. Motion passed.

Mayor Humphrey led the audience in the Pledge of Allegiance.

Mayor Humphrey opened sealed bids for the following three (3) City-owned properties that were advertised for bid on July 2, 9, and 16, 2017: Wolf Creek Cemetery Parcel, 777 Bernadine Street, and 334 Lark Street. The Mayor read aloud each bidder's name, the property being bid upon, and bid amount. There were four (4) bids in total.

Mayor Humphrey directed staff to validate the bids and present recommendations at a future work session.

Mayor Humphrey announced that the regularly scheduled work session will be held after this special session. Mayor Humphrey noted the next meetings of the City Council will be a regular Council meeting to be held at 6:00 p.m., Tuesday, August 15, 2017, in the Council Chambers; and a work session to be held at 4:30 p.m., Tuesday, August 22, 2017, in the Council's meeting room.

Moved by Councilmember Morgan, seconded by Councilmember Huckabay, to, by minute action adjourn. Motion passed.

The meeting was adjourned at 4:35 p.m.

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Tracey L. Belser
City Clerk

Kenyne Humphrey
Mayor

COUNCIL PROCEEDINGS
Casper City Hall – Council Chambers
August 15, 2017

Casper City Council met in regular session at 6:00 p.m., Tuesday, August 15, 2017. Present: Councilmembers Hopkins, Huckabay, Johnson, Laird, Morgan, Pacheco, Powell, Walsh and Mayor Humphrey.

Mayor Humphrey, along with some young people from the audience, led the Pledge of Allegiance.

Moved by Councilmember Pacheco, seconded by Councilmember Johnson, to, by minute action, approve the minutes of the August 1, 2017, regular Council meeting, as published in the Casper-Star Tribune on August 14, 2017. Motion passed.

Moved by Councilmember Hopkins, seconded by Councilmember Walsh, to, by minute action, approve payment of the August 15, 2017, bills and claims, as audited by City Manager Napier. Motion passed.

Bills & Claims
08/15/17

71Construction	Projects	\$94,475.76
AAALandscaping	Services	\$2,541.15
AGiraldo	Services	\$40.00
AllansConcrete	Services	\$1,350.00
AllianceElec	Services	\$852.73
AllTrees	Services	\$377.53
AMBI	Services	\$1,475.72
Ameritech	Services	\$6,891.97
ArrowheadHeating	Services	\$180.00
AtlanticElectric	Services	\$5,994.00
Balefill	Services	\$118,666.72
BankOfAmerica	Goods	\$231,490.09
BGrenier	Refund	\$25.04
BHEnergy	Services	\$2,731.23
BonAgency	Bond	\$100.00
Boys&GirlsClubs	Funds	\$18,321.25
Brenntag	Goods	\$68,410.76
BThompson	Refund	\$24.64
CAlvardo	Refund	\$42.48
Carus	Goods	\$7,560.00
Caselle	Services	\$75.00
CasparBuildSystems	Services	\$172,748.90
CasperHousingAuth	Projects	\$40,852.96
CasperPubUtilities	Services	\$128.15

Centurylink	Services	\$38,294.55
CHDiagnostic	Services	\$855.00
CivilEngineeringProfessionals	Projects	\$22,108.54
CommTech	Goods	\$3,636.15
CowdinCleaning	Services	\$612.00
CrimeSceneInfo	Services	\$86.25
CsprMtnBiathlonClb	Funding	\$3,833.09
DaveLodenConstruction	Projects	\$249,270.47
DbIJsMow	Services	\$182.00
Dell	Goods	\$1,139.93
DeltaDental	Services	\$22,596.10
DKBiglow	Services	\$3,250.00
DoubleDWelding	Services	\$8,105.00
DPCIndustries	Goods	\$5,946.60
DXP	Supp	\$997.86
EBoston	Refund	\$750.19
EngDsgnAssoc	Services	\$750.00
EnvironmentalCivilSolutions	Services	\$9,619.30
FirstCallComm	Supp	\$104.85
FirstData	Services	\$5,325.79
Gametime	Goods	\$6,989.65
GChocas	Refund	\$1,610.00
GlobalSpect	Funding	\$22,013.32
GMarshInc	Services	\$24,748.65
GolderAssociates	Services	\$11,819.64
GrizzlyExcavating	Projects	\$186,784.72
GSGArchitecture	Services	\$11,025.00
GThomas	Refund	\$896.69
Hach	Goods	\$1,083.92
HedquistConstruction	Projects	\$47,367.60
HilstonAppraisals	Services	\$3,500.00
Hitek	Services	\$350.00
Homax	Goods	\$46,984.38
ISC	Supplies	\$315.67
ITCElec	Services	\$1,013.40
JHumphrey	Easement	\$4,583.48
JTLGroup	Services	\$22,069.31
KgwcTv	Services	\$200.00
LongBuildingTech	Services	\$3,942.50
McMurryReadyMix	Goods	\$1,876.00
MdwstMach	Supplies	\$14,877.00
MillsPolice	Services	\$1,386.67
MWergin	Easement	\$4,583.48
MWoolner	Refund	\$544.13
NatlHstrcTrlsFndtn	Supp	\$11,358.00
NCHallofJustice	Services	\$86,614.64

NCHHealthDept	Funding	\$520.00
NCSheriffsOffice	Funding	\$210,754.13
NCWeedPest	Services	\$29.95
NevesUniforms	Goods	\$1,824.28
OfficeStateLands	Services	\$96,220.69
Pepsi	Goods	\$217.76
PoliceDept	Services	\$36.91
PostalPros	Services	\$11,664.46
RecycledMaterials	Services	\$6,380.00
RecyklingIndRepairs	Services	\$22,689.50
RegionalWater	Services	\$1,095,865.85
RockyMtnPower	Services	\$80,430.41
RodBarstadsPnt	Services	\$1,066.87
SamParsonsUpholstery	Services	\$248.82
SBreen	Refund	\$52.63
SDeibert	Refund	\$167.39
SParker	Refund	\$25.33
Spectrum	Funding	\$31,000.00
SrnityMassage	Refund	\$24.08
TElhart	Reimb	\$275.20
TestAmLab	Services	\$3,595.00
TramSpprt	Services	\$177.41
TretoConstruction	Projects	\$57,447.83
UltraMax	Goods	\$11,139.00
UrbanInteractive	Services	\$250.00
WardwellWater&Sewer	Services	\$117.50
WasteWaterTreatment	Funding	\$324,763.32
WChambers	Reimb	\$716.90
WebWareSol	Subscrip	\$1,188.00
WesternWaterConsult	Services	\$23,861.54
WstrnStsFire	Supp	\$2,770.00
WyDivVictimSvcs	Services	\$300.00
WYDOT	Services	\$77,384.45
WYFdBnk	Funding	\$91,475.00
WyLawEnforcementAcademy	Services	\$1,740.00
WyMedCenter	Services	\$310.00
WyPeaceOfficers	Services	\$250.00
		\$3,828,337.81

Moved by Councilmember Morgan, seconded by Councilmember Huckabay, to, by minute action: establish September 5, 2017, as the public hearing date for the consideration of the rezoning of 207 South Minnesota Avenue from R-2 (One Unit Residential) to C-2 (General Business). Motion passed.

The following ordinance was considered, on second reading, by consent agenda.

ORDINANCE NO. 11-17

AN ORDINANCE APPROVING THE VACATION OF A PORTION OF AN ALLEY PUBLIC RIGHT-OF-WAY SOUTH OF WEST YELLOWSTONE HIGHWAY, BETWEEN SOUTH DAVID STREET AND SOUTH ASH STREET.

Councilmember Powell presented the foregoing one (1) ordinance for adoption, on second reading, by consent agenda. Seconded by Councilmember Hopkins. Motion passed.

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 17-159

A RESOLUTION AUTHORIZING AN AGREEMENT WITH GEER FABRICATION SERVICES, FOR THE CASPER EVENTS CENTER HAIRPIN RAILS INSTALLATION, PROJECT NO. 17-054.

RESOLUTION NO. 17-160

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH GSG ARCHITECTURE FOR DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES FOR THE NEW CASPER FIRE STATION NO. 5.

RESOLUTION NO. 17-161

A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A WWDC GRANT AGREEMENT FOR THE CY BOOSTER STATION REPLACEMENT PROJECT.

RESOLUTION NO. 17-162

A RESOLUTION AUTHORIZING A LEASE AGREEMENT WITH CASPER COYOTES JUNIOR HOCKEY, LLC, FOR USE OF THE CASPER ICE ARENA.

RESOLUTION NO. 17-163

A RESOLUTION AUTHORIZING A LEASE AGREEMENT WITH THE CASPER AMATEUR HOCKEY CLUB, FOR USE OF THE CASPER ICE ARENA.

RESOLUTION NO. 17-164

A RESOLUTION AUTHORIZING A MEMORANDUM OF AGREEMENT WITH THE WYOMING DEPARTMENT OF TRANSPORTATION AND RIGHT OF WAY EASEMENT WITH THE TRANSPORTATION COMMISSION OF WYOMING FOR SIGNAL IMPROVEMENTS AT THE INTERSECTION OF WEST 13TH STREET AND SW WYOMING BOULEVARD.

RESOLUTION NO. 17-165

A RESOLUTION RESCINDING RESOLUTION 14-149 AND ESTABLISHING FEES FOR THE USE OF HOGADON BASIN SKI AREA.

RESOLUTION NO. 17-166

A RESOLUTION RESCINDING RESOLUTION NO. 17-86, APPROVAL OF THE EXECUTION OF AN AGREEMENT WITH FULL CONTACT CONCRETE, LLC FOR THE 2017 PEDESTRIAN PATHWAYS PROJECT.

RESOLUTION NO. 17-167

A RESOLUTION AUTHORIZING CHANGE ORDER NO.4 WITH GH PHIPPS CONSTRUCTION OF WYOMING FOR A PRICE INCREASE AND TIME EXTENSION FOR THE HOGADON LODGE, PROJECT NO. 15-14.

RESOLUTION NO. 17-168

A RESOLUTION AUTHORIZING THE PURCHASE OF ONE PARATRANSIT BUS FOR USE IN THE CITY'S TRANSIT SYSTEM FROM LEWIS BUS GROUP IN AN AMOUNT OF SEVENTY THOUSAND DOLLARS AND OPTIONS TO PURCHASE TWO ADDITIONAL, IDENTICAL VEHICLES OVER THE NEXT FOUR YEARS.

RESOLUTION NO. 17-169

A RESOLUTION APPROVING THE VACATION AND REPLAT OF LOT 1 OF THE TRIFECTION ADDITION AND LOT 2 OF THE TRIFECTION ADDITION NO. 2 AS THE BISTOF ADDITION TO THE CITY OF CASPER.

RESOLUTION NO. 17-170

A RESOLUTION AUTHORIZING ACCEPTANCE OF GRANT FUNDS FROM THE STATE OF WYOMING OFFICE OF THE ATTORNEY GENERAL, DIVISION OF VICTIM SERVICES.

RESOLUTION NO. 17-171

A RESOLUTION AUTHORIZING AMENDMENT NO. ONE OF THE CONTRACT WITH NATIONAL BENEFITS SERVICES, LLC FOR THE PROVISION OF FLEXIBLE SPENDING BENEFIT PLAN ADMINISTRATION SERVICES.

Councilmember Morgan presented the foregoing thirteen (13) resolutions for adoption. Seconded by Councilmember Johnson. Motion passed.

Moved by Councilmember Powell, seconded by Councilmember Hopkins, to, by consent minute action, authorize the appointment of new members Jennifer True and Christopher Murray to the Downtown Development Authority Board of Directors. Motion passed.

Individuals addressing the Council were: Tasha Blackburn, 2442 Shumway, asking about comments made at the August 8th work session regarding breathalyzers; Michael McDaniel, 3488 Plateau, making a statement about the prevalence of sexual assault in our community; Lucas Cogdill, 3431 Carmel, regarding the August 8th work session and the behavior of Councilmembers at the meeting; Dennis Steensland, 533 S. Washington, regarding Metro Animal Services, the sidewalk policy, Council attendance, parkway parking, and sole source purchases; and Jane Ifland, 406 E. 8th, requesting that Councilmembers minimize personal drama and have compassion for sexual assault victims.

Mayor Humphrey noted the next meetings of the City Council will be a work session to be held at 4:30 p.m., Tuesday, August 22, 2017, in the Council's meeting room; and, a regular Council meeting to be held at 6:00 p.m., Tuesday, September 5, 2017, in the Council Chambers.

At 7:37 p.m., it was moved Councilmember Morgan, seconded by Councilmember Walsh, to adjourn into executive session to discuss personnel. Motion passed. Council moved into the Council meeting room.

Council returned to the Council Chambers. At 8:21 p.m., it was moved by Councilmember Johnson, seconded by Councilmember Morgan, to adjourn the executive session and regular Council meeting. Motion passed.

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Tracey L. Belser
City Clerk

Kenyne Humphrey
Mayor

Bills and Claims

City of Casper

16-Aug-17 to 05-Sep-17

71 CONSTRUCTION, INC.

14088HP 1/2" HOT MIX ASPHALT	\$886.14	
14388HP 1/2" HOT MIX ASPHALT	\$1,097.28	
14227HP 1/2" HOT MIX ASPHALT	\$697.68	
14400HP 1/2" HOT MIX ASPHALT	\$240.84	
14332HP 1/2" HOT MIX ASPHALT	\$304.02	
14349HP 1/2" HOT MIX ASPHALT	\$993.60	
14133HP 1/2" HOT MIX ASPHALT	\$738.72	
14246HP 1/2" HOT MIX ASPHALT	\$277.02	
\$5,235.30	Subtotal for Dept.	Streets
\$5,235.30	Subtotal for Vendor	

A.M.B.I. & SHIPPING, INC.

17-07-383 POSTAGE	\$21.24	
	\$21.24	Subtotal for Dept. Engineering
17-07-385 POSTAGE	\$3.99	
	\$3.99	Subtotal for Dept. Fort Caspar
17-07-386 POSTAGE	\$2.28	
	\$2.28	Subtotal for Dept. Metro Animal
17-07-388 POSTAGE	\$96.69	
	\$96.69	Subtotal for Dept. Municipal Court
17-07-394 POSTAGE	\$75.24	
	\$75.24	Subtotal for Dept. Water
	\$199.44	Subtotal for Vendor

A-1 PORTABLES & SERVICES

1942 PORTA POTTY	\$110.00	
	\$110.00	Subtotal for Dept. Balefill
	\$110.00	Subtotal for Vendor

AAKER SIGNS & DESIGNS

17-3941 OYD BANNERS	\$1,085.00	
	\$1,085.00	Subtotal for Dept. Planning
17-3939 BIKE GRAPHICS X 4	\$537.60	
	\$537.60	Subtotal for Dept. Police
17-3923 5 EXPLORER GRAPHIC PACKAGES	\$4,633.10	
	\$4,633.10	Subtotal for Dept. Police Equipment
	\$6,255.70	Subtotal for Vendor

ADDCO ACQUISITIONS

INV1786 VARIABLE MESSAGE BOARD #141438	\$12,740.00	
	\$12,740.00	Subtotal for Dept. Balefill
	\$12,740.00	Subtotal for Vendor

ALL TREES, LLC

784 WEED MOWING	\$338.30	
742 WEED MOWING	\$67.35	
741 WEED MOWING	\$25.00	

Bills and Claims

City of Casper

16-Aug-17 to 05-Sep-17

ALL TREES, LLC

736 WEED MOWING

\$96.84

\$527.49 Subtotal for Dept. Code Enforcement

\$527.49 Subtotal for Vendor

ALLAN'S CONCRETE

072996 CONCRETE @ MIKE SEDAR

\$5,100.00

\$5,100.00 Subtotal for Dept. Parks

\$5,100.00 Subtotal for Vendor

ANDREEN HUNT CONSTRUCTION, INC.

3516 RETAINAGE

(\$109,187.48)

RIN0028007 RETAINAGE

\$109,187.48

3516 E CASPER ZONE III WATER SYSTEM

\$731,556.09

3516 E CASPER ZONE III WATER SYSTEM

\$360,318.67

\$1,091,874.76 Subtotal for Dept. Water

\$1,091,874.76 Subtotal for Vendor

ARCADIS U.S., INC.

0859057 ENGINEERING SERVICES FOR WWTP

\$9,190.34

\$9,190.34 Subtotal for Dept. Waste Water

\$9,190.34 Subtotal for Vendor

ASTECH CORP

0029256711 UTILITY REFUND

\$34.31

\$34.31 Subtotal for Dept. Water

\$34.31 Subtotal for Vendor

ATLANTIC ELECTRIC, INC.

7149 POLE 34 REPAIR

\$680.00

\$680.00 Subtotal for Dept. Property & Liability Insurance

7149 LUMINAIRE SERVICES

\$995.00

\$995.00 Subtotal for Dept. Streets

\$1,675.00 Subtotal for Vendor

B & B SALES & SERVICE

7307 WEED MOWING

\$83.86

7307 WEED MOWING

\$3,000.00

\$3,083.86 Subtotal for Dept. Code Enforcement

\$3,083.86 Subtotal for Vendor

BEN FLAKE

7660 CLOTHING REIMBURSEMENT

\$88.73

\$88.73 Subtotal for Dept. Police

\$88.73 Subtotal for Vendor

BLACK HILLS ENERGY

AP000197082517 NATURAL GAS

\$2,859.76

03

AP000232082517 NATURAL GAS

\$5,099.51

03

Bills and Claims

City of Casper

16-Aug-17 to 05-Sep-17

BLACK HILLS ENERGY

		\$7,959.27	Subtotal for Dept.	Aquatics
AP000229082517	NATURAL GAS	\$270.20		
03				
		\$270.20	Subtotal for Dept.	Balefill
AP000189082517	NATURAL GAS	\$28.28		
03				
		\$28.28	Subtotal for Dept.	City Hall
AP000230082517	NATURAL GAS	\$244.58		
03				
AP000238082517	NATURAL GAS	\$100.24		
03				
AP000186082517	NATURAL GAS	\$26.62		
03				
		\$371.44	Subtotal for Dept.	Fire
AP000194082517	NATURAL GAS	\$234.80		
03				
		\$234.80	Subtotal for Dept.	Fleet Maintenance
AP000195082517	NATURAL GAS	\$76.46		
03				
		\$76.46	Subtotal for Dept.	Fort Caspar
AP000192082517	NATURAL GAS	\$90.27		
03				
		\$90.27	Subtotal for Dept.	Metro Animal
AP000222082517	NATURAL GAS	\$53.31		
03				
		\$53.31	Subtotal for Dept.	Parks
AP000193082517	NATURAL GAS	\$17.78		
03				
		\$17.78	Subtotal for Dept.	Sewer
AP000228082517	NATURAL GAS	\$823.08		
03				
AP000237082517	NATURAL GAS	\$17.33		
03				
		\$840.41	Subtotal for Dept.	Waste Water
AP000233082517	NATURAL GAS	\$108.27		
03				
AP000231082517	NATURAL GAS	\$79.32		
03				
		\$187.59	Subtotal for Dept.	Water
RIN0027979	NATURAL GAS	\$639.42		
		\$639.42	Subtotal for Dept.	Water Treatment Plant
		\$10,769.23	Subtotal for Vendor	

BRENNTAG PACIFIC, INC.

BPI755851	CHEMICALS	\$13,756.93		
BPI753006	CHEMICALS	\$14,473.27		
BPI755850	CHEMICALS	\$14,169.71		
		\$42,399.91	Subtotal for Dept.	Water Treatment Plant
		\$42,399.91	Subtotal for Vendor	

CAROLYN GARNER

RIN0028006	NOTARY REIMBURSEMENT	\$101.00		
		\$101.00	Subtotal for Dept.	Cemetery
		\$101.00	Subtotal for Vendor	

CARR COATINGS, LLC.

1719J	RETAINAGE	(\$3,175.00)		
1719J	PRIMARY CLARIFIER #2 RE-COATIN	\$63,500.00		
		\$60,325.00	Subtotal for Dept.	Waste Water
		\$60,325.00	Subtotal for Vendor	

Bills and Claims

City of Casper

16-Aug-17 to 05-Sep-17

CASPER AREA TRANSPORTATION COALITION

2017-703 FTA BUS EXPENSES	\$39,182.00	
2017-702 FTA BUS EXPENSES	\$22,308.00	
2017-704 FTA BUS EXPENSES	\$20,871.00	
2017-701 FTA BUS EXPENSES	\$43,295.00	
\$125,656.00	Subtotal for Dept.	C.A.T.C.
\$125,656.00	Subtotal for Vendor	

CASPER MUSEUM CONSORTIUM

RIN0027973 ANNUAL DUES - FORT CASPAR	\$2,000.00	
\$2,000.00	Subtotal for Dept.	Fort Caspar
\$2,000.00	Subtotal for Vendor	

CASPER YOUTH BASEBALL

RIN0028004 DEPOSIT REFUND	\$500.00	
\$500.00	Subtotal for Dept.	Recreation
\$500.00	Subtotal for Vendor	

CDW GOVERNMENT, INC.

JFC1182 SOFTWARE FOR TOUGHBOOK	\$1,222.03	
JFS2584 TOUGHBOOK WARRANTY	\$205.80	
\$1,427.83	Subtotal for Dept.	Streets
\$1,427.83	Subtotal for Vendor	

CENTURYLINK

RIN0028015 PHONE USE	\$493.66	
RIN0027983 PHONE USE	\$45.41	
\$539.07	Subtotal for Dept.	Communications Center
RIN0027983 PHONE USE	\$76.83	
\$76.83	Subtotal for Dept.	Engineering
AP000143082517 PHONE USE 03	\$921.36	
\$921.36	Subtotal for Dept.	Finance
RIN0027981 PHONE USE	\$154.12	
\$154.12	Subtotal for Dept.	Metro Animal
RIN0027983 PHONE USE	\$89.53	
\$89.53	Subtotal for Dept.	Municipal Court
RIN0028002 PHONE USE	\$90.14	
RIN0028001 PHONE USE	\$278.39	
RIN0028001 PHONE USE	\$38.87	
\$407.40	Subtotal for Dept.	Police
RIN0028015 PHONE USE	\$65.59	
\$65.59	Subtotal for Dept.	Refuse Collection
RIN0027983 PHONE USE	\$79.38	
RIN0028001 PHONE USE	\$56.99	
\$136.37	Subtotal for Dept.	Sewer
RIN0028001 PHONE USE	\$83.44	
\$83.44	Subtotal for Dept.	Waste Water

Bills and Claims

City of Casper

16-Aug-17 to 05-Sep-17

CENTURYLINK

\$2,473.71 Subtotal for Vendor

CH DIAGNOSTIC & CONSULTING SVC., INC.

20170749 EPA COMPLIANCE TESTS

\$440.00

\$440.00 Subtotal for Dept. Water Treatment Plant

\$440.00 Subtotal for Vendor

CH2M HILL, INC.

38113616 WWTP PRELIMINARY FACILITIES PL

\$34,784.32

381114942 DESIGN N PLATTE SANITARY SEWER

\$7,043.58

\$41,827.90 Subtotal for Dept. Waste Water

\$41,827.90 Subtotal for Vendor

CHRIS HENRY

132772 CLOTHING REIMBURSEMENT

\$83.99

\$83.99 Subtotal for Dept. Police

\$83.99 Subtotal for Vendor

CHRIS SHIPMAN

RIN0027980 CLOTHING REIMBURSEMENT

\$75.00

\$75.00 Subtotal for Dept. Streets

\$75.00 Subtotal for Vendor

CIGNA HEALTH & LIFE INSURANCE COMPANY

2165833 PLAN ADMIN FEES

\$11,462.99

\$11,462.99 Subtotal for Dept. Health Insurance

\$11,462.99 Subtotal for Vendor

CITY OF CASPER - BALEFILL

525/154696 SANITATION

\$15.00

525/154522 SANITATION

\$20.68

\$35.68 Subtotal for Dept. Hogadon

247/154556-559 SANITATION

\$375.00

\$375.00 Subtotal for Dept. Parks

2772/154374 SANITATION

\$6,387.77

2772/154586 SANITATION

\$6,320.09

2772/154451 SANITATION

\$5,641.41

2772/154626 SANITATION

\$6,314.88

2772/154773 SANITATION

\$6,078.51

2772/154699-706 SANITATION

\$6,361.41

2772/154741 SANITATION

\$12,265.55

2772/154672 SANITATION

\$5,795.10

2772/154485 SANITATION

\$5,760.28

2772/154871 SANITATION

\$5,722.25

2772/154419 SANITATION

\$5,938.88

2772/154524 SANITATION

\$6,617.09

\$79,203.22 Subtotal for Dept. Refuse Collection

Bills and Claims

City of Casper

16-Aug-17 to 05-Sep-17

CITY OF CASPER - BALEFILL

CIVIL ENGINEERING PROFESSIONALS, INC.

16-002-09 STORMWATER UT

\$79,613.90 Subtotal for Vendor

\$3,540.00

\$3,540.00 Subtotal for Dept. Streets

\$3,540.00 Subtotal for Vendor

CLUCAS, MATTHEW

0029297548 UTILITY REFUND

\$345.29

\$345.29 Subtotal for Dept. Water

\$345.29 Subtotal for Vendor

COBAN TECH. INC.

14355 COBAN REPAIR

\$280.00

14387 COBAN REPAIR

\$245.00

\$525.00 Subtotal for Dept. Police

14296 NEW FLEET EQUIPMENT

\$205.00

\$205.00 Subtotal for Dept. Police Equipment

\$730.00 Subtotal for Vendor

COLLECTION CENTER INC.

974300000313 COLLECTION FEES

\$20.49

\$20.49 Subtotal for Dept. Code Enforcement

972000000378 COLLECTION FEES

\$101.91

\$101.91 Subtotal for Dept. Refuse Collection

972000000378 COLLECTION FEES

\$77.44

\$77.44 Subtotal for Dept. Sewer

972000000378 COLLECTION FEES

\$228.27

\$228.27 Subtotal for Dept. Water

\$428.11 Subtotal for Vendor

COMMUNICATION TECHNOLOGIES, INC.

79713 PROGRAM BACK UP CONSOLLETES

\$103.00

\$103.00 Subtotal for Dept. Communications Center

75798 REPAIRS TO UNIT 203

\$51.50

79721 REPAIRS TO UNIT 202

\$154.50

77598 PURSUIT KNOBS FOR NEW CARS

\$39.43

75716 REPAIR UNIT 219

\$51.50

79723 REPAIR UNIT 258

\$103.00

75720 REPROGRAM RADIOS WITH V ZONE

\$721.00

75717 REPAIRS TO UNIT 263

\$51.50

75800 REPAIRS UNIT 262

\$154.50

\$1,326.93 Subtotal for Dept. Police

75771 STRIP UNIT 76

\$824.00

79717 INSTALLS ON UNIT 269

\$103.00

77676 EQUIP FOR 5 NEW VEHICLES

\$14,352.25

75752 STRIP UNIT 80

\$824.00

Bills and Claims

City of Casper

16-Aug-17 to 05-Sep-17

COMMUNICATION TECHNOLOGIES, INC.

75753 STRIP UNIT 79

\$824.00
\$16,927.25 Subtotal for Dept. Police Equipment
\$18,357.18 Subtotal for Vendor

CONTINUOUS ALCOHOL MONITORING OF WY LLC

2017-207 HOME CONFINEMENT PRISONER CARE

\$450.00
\$450.00 Subtotal for Dept. Police
\$450.00 Subtotal for Vendor

CRIME SCENE INFORMATION

157-12-066 CRIME STOPPERS LINE

\$86.25
\$86.25 Subtotal for Dept. Police
\$86.25 Subtotal for Vendor

DAVID COURTADE

1493805 TOOL REIMBURSEMENT

\$500.00
\$500.00 Subtotal for Dept. Fleet Maintenance
\$500.00 Subtotal for Vendor

DAVIDSON FIXED INCOME MGMT.

2017-7CASPER MANAGEMENT FEES

\$3,567.04
\$3,567.04 Subtotal for Dept. Finance
\$3,567.04 Subtotal for Vendor

DELL MARKETING LP

10185033709 VLA OFFICE PRO PLUS 2016

\$345.47
\$345.47 Subtotal for Dept. Finance

10185194591 SOFTWARE

\$190.66
\$190.66 Subtotal for Dept. Police
\$536.13 Subtotal for Vendor

DELTA DENTAL PLAN OF WY.

RIN0028012 DENTAL PREMIUMS

\$1,513.00
\$1,513.00 Subtotal for Dept. Health Insurance
\$1,513.00 Subtotal for Vendor

DEPARTMENT OF PUBLIC SAFETY

RIN0028017 DRIVING RECORD

\$3.00
\$3.00 Subtotal for Dept. Police
\$3.00 Subtotal for Vendor

DOOLEY OIL, INC.

81076 BULK FUEL

79215 BULK FUEL

\$11,816.91
\$15,511.07
\$27,327.98 Subtotal for Dept. Balefill
\$27,327.98 Subtotal for Vendor

DOUBLE D WELDING & FABRICATION INC.

Bills and Claims

City of Casper

16-Aug-17 to 05-Sep-17

DOUBLE D WELDING & FABRICATION INC.

4285 RE-LINE W/NEW STEEL

\$1,885.00
\$1,885.00 Subtotal for Dept. Fleet Maintenance
\$1,885.00 Subtotal for Vendor

DPC INDUSTRIES, INC.

727000262-17 CHEMICALS
727000242-17 CHEMICALS
727000256-17 CHEMICALS
727000245-17 CHEMICALS
C727000019-17 CREDIT FOR 7270000259-17
727000259-17 CHEMICALS

\$5,907.28
\$5,991.15
\$5,870.59
\$5,988.53
(\$5,988.53)
\$5,988.53
\$23,757.55 Subtotal for Dept. Water Treatment Plant
\$23,757.55 Subtotal for Vendor

EASTRIDGE MALL MGMT OFFIC

0029256714 UTILITY REFUND

\$60.00
\$60.00 Subtotal for Dept. Water
\$60.00 Subtotal for Vendor

ENTECH, INC

17007-01 AERIAL & SURVEYING CASPER REGI

\$4,750.00
\$4,750.00 Subtotal for Dept. Balefill
\$4,750.00 Subtotal for Vendor

FIRST DATA MERCHANT SVCS CORP.

REMI1265567 CREDIT CARD FEES
REMI1265555 CREDIT CARD FEES
REMI1265561 CREDIT CARD FEES
REMI1265569 CREDIT CARD FEES
REMI1265563 CREDIT CARD FEES
REML1265556 CREDIT CARD FEES
REMI1265557 CREDIT CARD FEES

\$4,761.24
\$4,761.24 Subtotal for Dept. Balefill
\$123.58
\$123.58 Subtotal for Dept. Cemetery
\$232.00
\$232.00 Subtotal for Dept. Code Enforcement
\$1,429.56
\$1,429.56 Subtotal for Dept. Finance
\$225.99
\$225.99 Subtotal for Dept. Fort Caspar
\$60.28
\$60.28 Subtotal for Dept. Metro Animal
\$50.02
\$50.02 Subtotal for Dept. Police
\$6,882.67 Subtotal for Vendor

FIRST INTERSTATE BANK

RIN0027999 DROP BAGS
RIN0027975 SERVICES CHARGES
RIN0027991 DEPOSIT TICKETS
RIN0027974 LOCKBOX FEES

\$187.00
\$451.92
\$92.78
\$794.19
\$1,525.89 Subtotal for Dept. Finance

Bills and Claims

City of Casper

16-Aug-17 to 05-Sep-17

FIRST INTERSTATE BANK

RIN0027997 PROGRAMS & PROJECTS

\$343.00
\$343.00 Subtotal for Dept. Human Resources
\$1,868.89 Subtotal for Vendor

FIRST INTERSTATE BANK - PETTY CASH

RIN0027976 PETTY CASH
RIN0027976 PETTY CASH
RIN0027976 PETTY CASH

\$100.00
\$8.95
\$9.80
\$118.75 Subtotal for Dept. Fort Caspar
\$118.75 Subtotal for Vendor

FORREST HIDAY

02200897 TOOL REIMBURSEMENT

\$239.39
\$239.39 Subtotal for Dept. Fleet Maintenance
\$239.39 Subtotal for Vendor

FREMONT MOTOR CASPER, INC.

54211 DODGE 1500 QUAD CAB W/ACCESSOR

54210 DODGE 1500 QUAD CAB PICKUP
54213 DODGE 1500 REG CAB PICKUP W/AC
54212 DODGE 1500 REG CAB PICKUP W/AC

\$26,803.32
\$26,803.32 Subtotal for Dept. Buildings And Grounds
\$24,203.32
\$24,788.83
\$25,388.83
\$74,380.98 Subtotal for Dept. Water
\$101,184.30 Subtotal for Vendor

GAMETIME

1704044 WELLS PARK SHELTER RENOVATION

\$30,124.00
\$30,124.00 Subtotal for Dept. Parks
\$30,124.00 Subtotal for Vendor

GLOBAL SPECTRUM L.P.

201718-02 SUBSIDY
201718-01 SUBSIDY

201718TS-07 THE MACHINE TICKET BALANCE

201718TS-08 HOGADON PARKING BALANCE

201718TS-09 CEC PARKING BALANCE

201718TS-06 HOGADON ECLIPSE PARKING FUNDS

201718TS-05 CEC ECLIPSE DAY PARKING FUNDS

201718TS-04 THE MACHINE TICKET FUNDING

201718TS-03 ECLIPSE CAMPING FEES

\$82,909.91
\$82,909.91
\$165,819.82 Subtotal for Dept. Casper Events Center
\$13,840.50
\$13,840.50 Subtotal for Dept. Casper Events Center
\$1,235.00
\$1,235.00 Subtotal for Dept. Casper Events Center
\$15,118.00
\$15,118.00 Subtotal for Dept. Casper Events Center
\$10,415.00
\$10,415.00 Subtotal for Dept. Casper Events Center
\$12,410.00
\$12,410.00 Subtotal for Dept. Casper Events Center
\$40,086.00
\$40,086.00 Subtotal for Dept. Casper Events Center
\$77,775.00

Bills and Claims

City of Casper

16-Aug-17 to 05-Sep-17

GLOBAL SPECTRUM L.P.

\$77,775.00 Subtotal for Dept. Casper Events Center
\$336,699.32 Subtotal for Vendor

GOLDER ASSOCIATES

486302 AMENDMENT #1 - GAS COLLECTION \$9,239.73
487306 LEACHATE SYSTEM \$866.25
487307 MANAGE LEACHATE \$181.13
RIN0027995 LANDFILL GAS COLLECTION & CONT \$4,916.01

\$15,203.12 Subtotal for Dept. Balefill
\$15,203.12 Subtotal for Vendor

HACH CO., CORP.

10582957 MAINTENANCE AGREEMENT \$3,930.00

\$3,930.00 Subtotal for Dept. Water Treatment Plant
\$3,930.00 Subtotal for Vendor

HARRIS COMPUTER SYSTEMS INC.

MN00098370 SOFTWARE SUPPORT MAINTENANCE \$80,281.64

\$80,281.64 Subtotal for Dept. Finance
\$80,281.64 Subtotal for Vendor

HEATHER WEIDLE

RIN0028009 UTILITY REFUND \$75.00

\$75.00 Subtotal for Dept. Water
\$75.00 Subtotal for Vendor

HOMAX OIL SALES, INC.

0378317-IN ANTI FREEZE \$361.00
0377650-IN BULK FUEL \$12,181.58
0372502-IN BULK FUEL \$12,950.15

\$25,492.73 Subtotal for Dept. Balefill

0377537-IN STOCK, GT-1 10W30 \$72.12
0376871-IN STOCK, 80-90 GEAR LUBE \$1,125.44
0377572-IN DIESEL FUEL PURCHASE 7998 GAL \$18,091.95
0377148-IN UNLEADED FUEL PURCHASE 7999GAL \$15,773.23
0377572-IN UNLEADED FUEL PURCHASE 1999GAL \$3,872.86
01677573-IN DIESEL, PRICE DIFF ADJ. \$220.00
0376010-IN STOCK, GT-1 10W40 \$37.08

\$39,192.68 Subtotal for Dept. Fleet Maintenance

0375610-IN GASOLINE FOR GOLF COURSE TANK \$1,996.39
0377206-IN 800 GALLON DIESEL FOR GC \$1,817.68

\$3,814.07 Subtotal for Dept. Golf Course
\$68,499.48 Subtotal for Vendor

HULT CONSTRUCTION

16012-A3 PROJECT \$3,357.00

\$3,357.00 Subtotal for Dept. Balefill

Bills and Claims

City of Casper

16-Aug-17 to 05-Sep-17

HULT CONSTRUCTION

\$3,357.00 Subtotal for Vendor

IMAGINATION STATION

0029256713 UTILITY REFUND

\$41.65

\$41.65 Subtotal for Dept. Water

\$41.65 Subtotal for Vendor

INDUSTRIAL REPAIR SERVICE, INC.

206467 REPAIR REAPTER POWER SUPPLY

\$246.98

\$246.98 Subtotal for Dept. Water Treatment Plant

\$246.98 Subtotal for Vendor

ISC, INC/VENTURE TECHNOLOGIES

SIN020833 UPGRADE CALL MANAGERS

\$5,397.37

\$5,397.37 Subtotal for Dept. Information Technology

\$5,397.37 Subtotal for Vendor

JAMES RITCHIE

RIN0027998 STEEL TOE BOOTS JPITCHIE

\$12.49

\$12.49 Subtotal for Dept. Waste Water

\$12.49 Subtotal for Vendor

JEROD LEVIN

RIN0027935 TUITION AND BOOKS

\$460.93

\$460.93 Subtotal for Dept. Fire

\$460.93 Subtotal for Vendor

JOEY WILHELM

S-01122R4 CLOTHING REIMB

\$102.87

\$102.87 Subtotal for Dept. Police

\$102.87 Subtotal for Vendor

KNIFE RIVER/JTL

153214 W BASE

\$47.08

\$47.08 Subtotal for Dept. Parks

153993 W BASE

\$320.76

153507 W BASE

\$159.50

154331 1/2" PLANT MIX

\$1,514.16

\$1,994.42 Subtotal for Dept. Streets

\$2,041.50 Subtotal for Vendor

KUBWATER RESOURCES, INC

06845 ZETAG 7593 DRY POLYMER

\$4,839.01

\$4,839.01 Subtotal for Dept. Waste Water

\$4,839.01 Subtotal for Vendor

LARRY GRIFFITH

RIN0027978 STEEL TOED WORK BOOTS

\$75.00

Bills and Claims

City of Casper

16-Aug-17 to 05-Sep-17

LARRY GRIFFITH

\$75.00 Subtotal for Dept. Balefill

\$75.00 Subtotal for Vendor

LAURICHA, DUSTIN

0029297547 UTILITY REFUND

\$43.46

\$43.46 Subtotal for Dept. Water

\$43.46 Subtotal for Vendor

LINCOLN NATL. LIFE INS. CO.

RIN0027996 BENEFIT PAYABLE

\$272.34

\$272.34 Subtotal for Dept. Health Insurance

\$272.34 Subtotal for Vendor

LOGAN SIMPSON DESIGN INC

20544 COMP PLAN UPDATE - COMPLETE PR

\$683.75

\$683.75 Subtotal for Dept. Planning

\$683.75 Subtotal for Vendor

LONG BUILDING TECHNOLOGIES

SRVCE0084596 INSTALL VALVEKIT 2ND FLOOR

\$280.25

\$280.25 Subtotal for Dept. Water Treatment Plant

\$280.25 Subtotal for Vendor

LONGMONT COMMUNITY JUSTICE PARTNERSHIP

RJ080917 RESTORATIVE JUSTICE TRAINING

\$4,525.00

\$4,525.00 Subtotal for Dept. Police

\$4,525.00 Subtotal for Vendor

MARK VVOLO, M.D.

RIN0027988 OTHER CONTRACTUAL

\$500.00

\$500.00 Subtotal for Dept. Human Resources

\$500.00 Subtotal for Vendor

MCMURRY READY MIX CO.

225515 FLOWABLE FILL

\$181.00

\$181.00 Subtotal for Dept. Sewer

225411 ULTRA FIBER

\$414.75

225462 ULTRA FIBER

\$533.25

225514 ULTRA FIBER

\$130.50

225463 ULTRA FIBER

\$355.50

225410 ULTRA FIBER

\$711.00

225465 ULTRA FIBER

\$355.50

225464 ULTRA FIBER

\$296.25

\$2,796.75 Subtotal for Dept. Streets

225516 CONCRETE

\$162.75

225412 CONCRETE

\$162.75

\$325.50 Subtotal for Dept. Water

Bills and Claims

City of Casper

16-Aug-17 to 05-Sep-17

MCMURRY READY MIX CO.

MICHAEL BRATVOLD

RIN0027993 LOAN REFUND

\$3,303.25 Subtotal for Vendor

\$22.34

\$22.34 Subtotal for Dept. General Fund Revenue

\$22.34 Subtotal for Vendor

NATIONAL BENEFIT SERVICES

607367 PLAN ADMIN FEES

\$402.60

\$402.60 Subtotal for Dept. Health Insurance

\$402.60 Subtotal for Vendor

NATRONA COUNTY - SHERIFFS' OFFICE

2669 ECLIPSE MEALS

\$7,597.09

\$7,597.09 Subtotal for Dept. Police

\$7,597.09 Subtotal for Vendor

NATRONA COUNTY HEALTH DEPT.

DOGD201800840 INSPECTION

DOGD201800817 INSPECTION

\$75.00

\$75.00

\$150.00 Subtotal for Dept. Aquatics

\$150.00 Subtotal for Vendor

NEVE'S UNIFORMS, INC.

LN-356178 UNIFORMS

NE56767 UNIFORMS

NE56764 UNIFORMS

NE56765 UNIFORMS

\$991.45

\$53.95

\$167.90

\$251.85

\$1,465.15 Subtotal for Dept. Police

\$1,465.15 Subtotal for Vendor

OHLSON LAVOIE CORPORATION

112693 MARION KREINER DESIGN 14-70

\$905.00

\$905.00 Subtotal for Dept. Aquatics

\$905.00 Subtotal for Vendor

OLSON AUTOBODY & COLLISION CENTER

7402 BODY SHOP REPAIRS/ 050540

\$11,726.80

\$11,726.80 Subtotal for Dept. Fleet Maintenance

\$11,726.80 Subtotal for Vendor

ONE CALL OF WY.

45660 JULY17 LOCATE TICKETS

\$460.01

\$460.01 Subtotal for Dept. Sewer

45660 JULY17 LOCATE TICKETS

\$562.24

\$562.24 Subtotal for Dept. Water

\$1,022.25 Subtotal for Vendor

Bills and Claims

City of Casper

16-Aug-17 to 05-Sep-17

P-CARD VENDORS

00062461	THE SWIM-CATALOG	\$127.18	
00062759	BAILEYS ACE HARDWARE	\$35.99	
00062681	SAMS CLUB	\$19.32	
00062107	URGENT CARE OF CASPER	\$40.00	
00062117	URGENT CARE OF CASPER	\$60.00	
00061022	NORCO INC	\$30.08	
00062525	MENARDS	\$20.74	
00062315	SAMS CLUB	\$110.65	
00060970	NORCO INC	\$87.64	
00062442	THE SWIM-CATALOG	\$175.84	
00062433	WALMART SUPERCENTER	\$24.52	
00062433	WALMART SUPERCENTER	\$5.96	
00062470	WALMART SUPERCENTER	\$35.73	
00061141	SUN COUNTRY DISTRIBUTIION	\$1,745.70	
00062502	SUN COUNTRY DISTRIBUTION	\$6,683.68	
00062388	SAMSClub.COM	\$171.92	
00062510	AMAZON MKTPLACE	\$25.99	
00062880	BAILEYS ACE HARDWARE	\$50.00	
00062058	ARC SERVICES/TRAINING	\$70.00	
00062056	MG GREAT FALLS	\$2,688.94	
00062185	HAWKINS INC	\$2,682.00	
00062283	SLIDECARE, LLC	\$461.85	
00062510	AMAZON MKTPLACE	\$25.99	
00062040	SAMS CLUB	\$398.86	
00062483	STAPLES DIRECT	\$26.89	
00062483	STAPLES DIRECT	\$26.89	
00062475	BAILEYS ACE HARDWARE	\$19.95	
00062469	BARGREEN WYOMING	\$166.80	
00062525	MENARDS CASPER WY	\$6.99	
		\$16,026.10	Subtotal for Dept. Aquatics
00062266	FASTENAL COMPANY	\$9.98	
00061919	APWA MEMBERSHIP DUE	\$170.00	
00060822	HOSE & RUBBER SUPPLY CO	\$32.51	
00060881	THE HOME DEPOT	\$20.60	
00061732	BIG D	\$63.00	
00061852	MENARDS CASPER WY	\$60.04	
00061863	RAMCO INNOVATIONS INC	\$455.27	
00061997	AIRGAS CENTRAL	\$106.10	
00062140	AIRGAS CENTRAL	\$82.00	
00062156	AIRGAS CENTRAL	\$44.00	
00062179	GREAT PLAINS CO	\$1,082.80	
00062183	GREAT PLAINS CO	\$486.40	
00062232	FASTENAL COMPANY	\$93.66	
00062121	BOBCAT OF CASPER	\$319.31	
00062265	MCCOY SALES CORPORATION	\$120.00	
00062723	ATLAS REPRODUCTION INC	\$42.00	
00062304	AGP PROPANE SERVICES	\$40.28	
00062342	AGP PROPANE SERVICES	\$59.41	

Bills and Claims

City of Casper

16-Aug-17 to 05-Sep-17

P-CARD VENDORS

00062348	TIRE PROFESSIONALS INC	\$9,900.00
00062350	AGP PROPANE SERVICES	\$24.75
00062363	AIRGAS CENTRAL	\$55.80
00062386	MENARDS	\$129.00
00062390	SAMS CLUB	\$99.42
00062396	AIRGAS CENTRAL	\$178.11
00062431	CASPER TIRE	\$542.00
00062451	INDUSTRIAL SCREEN & MATAINANCE	\$560.00
00062479	BOBCAT OF CASPER	\$78.96
00062530	CASPER WINNELSON CO	\$299.20
00061962	SOURCE OFFICE AND TECHNOLOGIES	\$15.90
00062243	SAMSCLUB	\$125.53
00062752	BAILEYS ACE HARDWARE	\$40.96
00062516	SAFETY KLEEN SYSTEMS	\$1,033.20
00062160	BAILEYS ACE HARDWARE	\$11.15
00062044	SAMS CLUB	\$149.99
00062159	AIRGAS CENTRAL	\$329.00
00062111	MCCOY SALES CORPORATION	\$149.70
00062507	GEOTECH	\$314.52
00062105	ICLEAN 307	\$2,150.00
00062112	ACT WSWRA	\$75.00
00062090	CASPER FIRE EXTINGUISH	\$69.72
00062053	SOURCE OFFICE AND TECH	\$31.94
00062007	AIRGAS CENTRAL	\$48.00
00062102	ACT WSWRA	\$1,085.00
00062669	HOBBY-LOBBY	\$19.99
00062508	GEOTECH	\$166.53
00062069	WALMART	\$14.84
00062099	ICLEAN307	\$1,260.00
00062585	BRAKE SUPPLY COMPANY	\$35.00
00062716	BAILEYS ACE HARDWARE	\$633.55
00062643	AIRGAS CENTRAL	\$188.43
00062082	SAMSCLUB	(\$7.98)
00062764	SOURCE OFFICEAND TECHNOLOGIES	\$199.32
00061525	BRAKE SUPPLY COMPANY	\$1,759.97
00061962	SOURCE OFFICE	\$81.33
00062556	TIRE PROFESSIONALS INC	\$1,647.20
00062626	COMPRESSION LEASING	\$188.88
00062318	MID WEST HOSE AND SPEC	\$90.21
00062706	BEST BUY	\$29.99
00061901	0970 CED	\$121.94
00061913	FASTENAL COMPANY	(\$1.68)
00061920	FOREMANS QUALITY MACHI	\$405.55
00061928	PACIFIC HIDE AND FUR	\$44.20
00062529	GEOTECH	\$314.52
00061567	AIRGAS CENTRAL	\$414.31
00062015	HARBOR FREIGHT TOOLS	\$379.99
00061964	BOBCAT OF CASPER	\$331.82

Bills and Claims

City of Casper

16-Aug-17 to 05-Sep-17

P-CARD VENDORS

00061965	COCA COLA BOTTLING CO	\$22.05	
00061967	BOBCAT OF CASPER	\$7.25	
00062203	WEAR PARTS INC	\$26.56	
00062651	WALMART SUPERCENTER	\$1.50	
00061991	FASTENAL COMPANY	\$24.30	
00062166	SAMS CLUB	\$73.72	
00061993	CASPER CONTRACTORS SUP	\$195.37	
00062764	SOURCE OFFICE AND TECHNOLOGY	\$6.41	
00061954	FASTENAL COMPANY	\$35.36	
		\$29,494.64	Subtotal for Dept. Balefill
00062208	LONG BLDG. TECHNOLOGIE	\$2,980.00	
		\$2,980.00	Subtotal for Dept. Buildings & Grounds
00062532	MENARDS CASPER WY	\$21.98	
00062535	MURDOCH'S RANCH & HOME	\$3.98	
00062515	HOTSY EQUIPMENT OF WYO	\$119.90	
00062548	DIAMOND VOGEL PAINT	\$24.09	
00062571	DENNIS SUPPLY COMPANY	\$189.60	
00062513	BAILEYS ACE HARDWARE	\$4.98	
00062168	BARGREEN WYOMING	\$128.80	
00062138	WW GRAINGER	\$34.56	
00062137	CASPER WINNELSON CO	\$61.94	
00062098	HOSE & RUBBER SUPPLY CO	\$56.31	
00062171	MENARDS CASPER WY	(\$6.25)	
00062417	MENARDS CASPER WY	\$21.33	
00062094	DIAMOND VOGEL PAINT	\$32.29	
00062573	0970 CED	\$78.61	
00062356	THE HOME DEPOT	\$17.21	
00061895	HENSLEY BATTERY&ELEC	\$19.45	
00062319	APPLIED IND TECH	\$4.91	
00062320	BAILEYS ACE HARDWARE	\$28.75	
00062262	CRESCENT ELECTRIC	\$27.67	
00062322	CASPER WINNELSON CO	\$27.00	
00062237	BAILEYS ACE HARDWARE	\$12.30	
00062334	RMI WYOMING INC	\$182.88	
00062343	CRESCENT ELECTRIC	\$13.61	
00062186	HARBOR FREIGHT TOOLS	\$8.49	
00062211	MENARDS CASPER WY	\$26.24	
00062173	BAILEYS ACE HARDWARE	\$3.99	
00062208	LONG BLDG. TECHNOLOGIE	\$177.00	
00062358	SAMS CLUB	\$72.86	
00062374	THE HOME DEPOT	\$9.34	
00062393	BAILEYS ACE HARDWARE	\$10.36	
00062401	OREILLY AUTO PARTS	\$21.98	
00062187	BEARING BELTCHAIN	\$8.54	
00062175	AMAZON MKTPLACE	\$44.98	
00062174	GEORGE T SANDERS	\$17.95	
00062403	CASPER WINNELSON CO	\$72.90	
00062215	CRESCENT ELECTRIC	\$3.27	

Bills and Claims

City of Casper

16-Aug-17 to 05-Sep-17

P-CARD VENDORS

00061650 DENNIS SUPPLY COMPANY	\$38.88	
00062047 APPLIED IND TECH	\$30.93	
00062037 BLOEDORN LUMBER CASPER	\$5.38	
00062001 DENNIS SUPPLY COMPANY	\$32.95	
00061987 TOP OFFICE PRODUCTS INC	\$35.60	
00062429 SAMSClub	\$49.12	
00061953 BLOEDORN LUMBER CASPER	\$10.79	
00061940 SUMMIT ELECTRIC, INC.	\$70.00	
00062658 DENNIS SUPPLY COMPANY	\$79.92	
00061977 HOSE & RUBBER SUPPLY CO	\$42.77	
00062063 SAMS CLUB	\$139.98	
00061934 NORCO INC	\$445.13	
00062076 BAILEYS ACE HARDWARE	\$11.77	
00060869 NORCO INC	\$69.60	
00062070 BAILEYS ACE HARDWARE	\$7.59	
00061491 SHERWIN WILLIAMS	\$150.16	
	\$2,804.37	Subtotal for Dept. Buildings & Structures
00062859 B & B RUBBER STAMP SHOP	\$43.90	
00062567 NORCO INC	\$171.20	
00062189 NORCO INC	\$16.48	
00062687 BAILEYS ACE HARDWARE	\$39.96	
00062733 NORCO INC	\$67.28	
	\$338.82	Subtotal for Dept. Cemetery
00062910 THOMSON WEST TCD	\$133.74	
00062257 TOP OFFICE PRODUCTS INC	\$111.91	
00062818 ATLAS OFFICE PRODUCTS	\$29.72	
00062887 THOMSON WEST TCD	\$99.23	
00062100 MATTHEW BENDER & CO	\$138.03	
00062873 THOMSON WEST TCD	\$1,233.19	
00062975 POWDER RIVER SHREDERS	\$72.50	
	\$1,818.32	Subtotal for Dept. City Attorney
00061175 ALLURETECH CO	\$102.00	
	\$102.00	Subtotal for Dept. City Hall
00061970 NETWORK FLEET. INC.	\$227.40	
00062221 RICOH USA, INC	\$198.43	
00061931 AMBI MAIL AND MARKETIN	\$554.99	
00062574 PEDENS INC	\$156.00	
	\$1,136.82	Subtotal for Dept. Code Enforcement
00062020 DTV DIRECTV SERVICE	\$71.99	
00062418 MENARDS CASPER WY	\$35.40	
00061894 PEAK RESOURCES, INC	\$3,215.00	
00062749 VERIZON WIRELESS	\$38.41	
00062753 AIRGAS CENTRAL	\$267.48	
00062011 SOURCE OFFICE AND TECH	\$304.23	
00061924 VENTURE TECHNOLOGY	\$1,800.00	
00062856 CHRIS RYAN	\$1,190.00	
	\$6,922.51	Subtotal for Dept. Communications Center

Bills and Claims

City of Casper

16-Aug-17 to 05-Sep-17

P-CARD VENDORS

00062224	ALBERTSONS STORE	\$35.94		
00062165	SAMSClub	\$150.68		
		\$186.62	Subtotal for Dept.	Council
00061945	CASPER STAR TRIBUNE	\$501.82		
00061919	APWA MEMBER DUES	\$850.00		
		\$1,351.82	Subtotal for Dept.	Engineering
00061990	ATLAS OFFICE PRODUCTS	\$76.45		
00062586	GEORGE T SANDERS	\$148.97		
00062447	BEST BUY	\$39.98		
00061580	CASPER STAR TRIBUNE	\$84.34		
00061789	ALL OUT FIRE EXTINGUISERS	\$55.00		
00062298	CPU IIT	\$470.00		
00060823	COMMERCIAL CLAIMS, INC	\$64.68		
00061150	ATLAS OFFICE PRODUCTS	\$121.05		
00062362	CASPER STAR TRIBUNE	\$1,173.36		
00061189	BAUDVILLE INC.	\$200.95		
00061200	ATLAS OFFICE PRODUCTS	\$158.24		
00062404	ATLAS OFFICE PRODUCTS	\$91.61		
		\$2,684.63	Subtotal for Dept.	Finance
00062092	AMAZON.COM AMZN.COM/BI	\$385.75		
00062435	CPS DISTRIBUTORS INC	\$23.04		
00061781	EXXONMOBIL	\$5.22		
00062276	BULLEX DIGITAL SAFETY	\$520.00		
00060921	EXXONMOBIL	\$36.56		
00062405	FIRE UP RESCUE	\$263.98		
00061518	EXXONMOBIL	\$48.34		
00062332	CURTIS	\$1,385.00		
00061071	EXXONMOBIL	\$35.43		
00062079	MURDOCH'S RANCH & HOME	\$31.98		
00061730	EXXONMOBIL	\$19.68		
00061760	EXXONMOBIL	\$37.00		
00062367	ALBERTSONS STORE	\$32.98		
00062684	COMMUNICATION TECHNOLOGY	\$4,400.00		
00061815	GREINER FORD LINCOLN	\$67.14		
00062421	EXXONMOBIL	\$35.97		
00062553	NATIONWIDE SUPPLY	\$175.13		
00061911	CHIEF SUPPLY CHIEF SUP	\$122.49		
00061908	COMMUNICATION TECHNOLO	\$4,860.00		
00061793	WALMART SUPERCENTER	\$27.02		
00062210	ARCHITECTURALGLAZINGCO	\$889.64		
00061981	EXXONMOBIL	\$61.54		
00061822	GREINER FORD LINCOLN	\$95.00		
		\$13,558.89	Subtotal for Dept.	Fire
00062238	VCN WYDOTIFAIRP	\$2.42		
00062238	VCN WYDOTIFAIRP	\$2.42		
00062238	VCN WYDOTIFAIRP	\$2.42		
00062245	GREAT PLAINS -QUARTLY	\$243.15		
00062238	VCN WYDOTIFAIRP	\$2.41		

Bills and Claims

City of Casper

16-Aug-17 to 05-Sep-17

P-CARD VENDORS

00062238	VCN WYDOTIFTAIRP	\$2.42
00062245	GREAT PLAINS -QUARTERLY	\$243.15
00062245	GREAT PLAINS- HOSE REEL	\$486.39
00062238	VCN WYDOTIFTAIRP	\$2.41
00062288	KELLY'S ALIGNMENT	\$43.00
00062317	DRIVE TRAIN CASPER	(\$229.09)
00062305	COMMUNICATION TECHNOLOGY	\$154.50
00062300	COMMUNICATION TECHNOLO	\$51.50
00062297	GREINER FORD LINCOLN O	\$30.13
00062296	WYOMING MACHINERY CO	\$323.27
00062291	WW GRAINGER	\$52.32
00062288	KELLY'S ALIGNMENT	\$53.00
00062254	SYN-TECH SYSTEMS	\$2,550.00
00062288	KELLY'S ALIGNMENT	\$88.00
00062245	GREAT PLAINS -QUARTLY	\$243.15
00062287	GOODYEAR COMMERCIAL TIRE	\$334.74
00062274	GOODYEAR COMMERCIAL TIRE	\$74.00
00062267	STOTZ EQUIPMENT	\$131.70
00062261	BAILEYS ACE HARDWARE	(\$69.99)
00062259	GOODYEAR COMMERCIAL TIRE	\$1,283.68
00062255	GOODYEAR COMMERCIAL TIRE	\$816.12
00062230	GREINER FORD LINCOLN	\$16.68
00062288	KELLYS ALIGNMENT	\$88.00
00062326	CENTRAL TRUCK AND DIESEL	\$59.84
00061927	GREINER FORD LINCOLN	\$379.40
00061930	WYOMING MACHINERY CO	\$464.05
00062751	GREINER FORD LINCOLN	\$324.93
00061897	ALSCO INC.	\$729.28
00061970	NETWORK FLEET. INC.	\$18.95
00062750	GREINER FORD LINCOLN	\$40.88
00062397	HOSE & RUBBER SUPPLY CO	\$26.41
00062772	WHITES MOUNTAIN	\$4.78
00062773	CMI-TECO	\$255.65
00062774	GREINER FORD LINCOLN	\$28.95
00062788	RESPOND FIRST AID OF WY	\$97.23
00062677	CMI-TECO	\$169.17
00062131	DRIVE TRAIN CASPER	\$520.74
00062163	FRANK J. ZAMBONI & CO.	\$28.59
00062157	RR PRODUCTS INC	\$1,354.25
00062225	GREINER FORD LINCOLN	\$159.18
00062218	WW GRAINGER	\$6.17
00062216	GREINER FORD LINCOLN	\$90.19
00062194	WALMART SUPERCENTER	\$24.97
00062194	WALMART SUPERCENTER	\$24.97
00062789	GOSQ.COM DAVID	\$300.00
00062177	STOTZ EQUIPMENT	\$346.43
00062674	4 WHEEL PARTS.COM	\$15.94
00062376	SEAT COVERS PLUS	\$601.00

Bills and Claims

City of Casper

16-Aug-17 to 05-Sep-17

P-CARD VENDORS

00062786	CMI-TECO	\$69.74	
00062148	CMI-TECO	\$62.42	
00062145	WW GRAINGER	\$308.80	
00062135	GOODYEAR COMMERCIAL TIRE	\$75.00	
00062229	WW GRAINGER	\$37.02	
00062182	BEARING BELTCHAIN	\$734.93	
00062522	FEDEX	\$10.68	
00062446	NUTECH SPECIAL	\$395.00	
00062591	GREINER FORD LINCOLN	\$114.36	
00062456	HONNEN EQUIPMENT	\$2,840.06	
00062474	MAD TRANSPORTATION	\$250.00	
00062480	DECKER AUTO GLASS	\$63.25	
00062493	WHITES MOUNTAIN	\$160.02	
00062500	WW GRAINGER	\$73.33	
00062446	NUTECH SPECIAL	(\$40.00)	
00062517	WEAR PARTS INC	\$17.25	
00062453	GOODYEAR COMMERCIAL TIRE	\$1,198.74	
00062526	GREINER FORD LINCOLN	\$81.29	
00062536	SIX ROBBLEES	\$12.72	
00062540	FEDEX	\$41.97	
00062541	WYO MACHINERY	\$4,097.83	
00062541	WYOMING MACHINERY CO	(\$13.17)	
00062328	JACKS TRUCK AND EQUIPMENT	\$128.69	
00062378	BOBCAT OF CASPER	\$135.25	
00062504	GOODYEAR COMMERCIAL TIRE	\$1,283.68	
00062373	STOTZ EQUIPMENT	(\$567.29)	
00062329	AGP PROPANE SERVICES	\$22.49	
00062330	FIRE TRUCK PARTS	\$63.31	
00062340	JACKS TRUCK AND EQUIPMENT	\$20.84	
00062346	DRIVE TRAIN CASPER	\$59.16	
00062462	WW GRAINGER	\$170.20	
00062365	POWER EQUIPMENT CO	\$1,508.45	
00062446	NUTECH SPECIAL	\$88.10	
00062375	STOTZ EQUIPMENT	\$67.38	
00062380	JACKS TRUCK AND EQUIPMENT	\$114.80	
00062420	STOTZ EQUIPMENT	\$104.90	
00062423	WW GRAINGER	\$12.78	
00062424	MIDLAND IMPLEMENT CO	\$19.79	
00062437	AMERI-TECH EQUIPMENT CO	\$33.98	
00062438	TIRE PROFESSIONALS INC	\$335.00	
00062400	TURBO AND DIESEL SERVICE	\$60.00	
00062364	STOTZ EQUIPMENT	\$59.98	
00062439	GREINER FORD LINCOLN	\$32.93	
00062444	BEST BUY	\$259.97	
		\$27,699.48	Subtotal for Dept. Fleet Maintenance
00062299	COMTRONIX	\$72.00	
00062371	BARTO WILDLIFE COLLECT	\$180.00	
00062617	CASPER GLASS,	\$35.70	

Bills and Claims

City of Casper

16-Aug-17 to 05-Sep-17

P-CARD VENDORS

00061124	BARTO WILDLIFE COLLECT	\$397.50	
00062236	AMERICANA SOUVENIERS	\$1,039.52	
00062128	ATLAS OFFICE PRODUCTS	\$34.67	
00062316	ATLAS OFFICE PRODUCTS	\$37.98	
00062623	USPS	\$13.60	
00062819	307 PUBLISHING	\$30.58	
00062639	K & M INTERNATIONAL IN	\$38.00	
00062661	TY INC	\$320.54	
00062379	BARTO WILDLIFE COLLECT	\$620.50	
	\$2,820.59	Subtotal for Dept.	Fort Caspar
00062654	SIMPLOT PARTNERS	\$650.00	
00062114	R & R PUMPING	\$378.00	
00062309	BEARING BELTCHAIN	\$20.89	
00062633	CHARTER COMMUNICATIONS	\$135.43	
00061839	HARBOR FREIGHT TOOLS	\$91.14	
00062181	BRECK MEDIA GROUP	\$500.00	
00062491	CASPER STAR TRIBUNE	\$798.80	
00062732	MENARDS CASPER WY	\$38.89	
00062609	VERIZON WIRLESS	\$80.02	
00062711	NORCO INC	\$73.24	
00062720	TOWNSQUARE MEDIA CASPER	\$680.00	
00062652	1890 INC	\$765.00	
00062627	VENTURE TECHNOLOGIES	\$1,050.90	
00062164	KCWY TV	\$100.00	
00062151	KCWY TV	\$375.00	
00062051	MIDLAND IMPLEMENT CO	\$983.89	
00062649	BARGREEN WYOMING	\$76.90	
00062155	TORRINGTON SOD FARMS	\$715.00	
00061875	MENARDS	\$37.30	
	\$7,550.40	Subtotal for Dept.	Golf Course
00062384	ATLAS OFFICE PRODUCTS	\$44.86	
00062414	ATLAS OFFICE PRODUCTS	\$26.42	
	\$71.28	Subtotal for Dept.	Health Insurance
00062349	ON LINE EEI.COM	\$1,619.75	
00062118	SNAP LOCK INDUSTRIES	\$2,264.52	
00062366	STAPLES	\$45.98	
00062123	BED BATH & BEYOND	\$141.76	
00062314	THE HOME DEPOT	\$68.20	
00062073	INTERMOUNTAIN MOTOR	\$575.00	
00062071	THE HOME DEPOT	(\$48.98)	
00062204	CRUM ELECTRIC SUPPLY CO	\$16.49	
00062167	WW GRAINGER	\$27.90	
00062035	THE HOME DEPOT	\$118.97	
00061979	THE HOME DEPOT	(\$323.03)	
00061976	THE HOME DEPOT	\$304.94	
00062136	ALBERTSONS STORE	\$64.48	
00061955	CASPER CONTRACTORS SUPPLY	\$140.19	
00061963	THE HOME DEPOT	(\$24.66)	

Bills and Claims

City of Casper

16-Aug-17 to 05-Sep-17

P-CARD VENDORS

	\$4,991.51	Subtotal for Dept.	Hogadon
00061990 ATLAS OFFICE PRODUCTS	\$76.44		
00062404 ATLAS OFFICE PRODUCTS	\$91.62		
00062338 PEDENS INC	\$30.00		
00062286 WPY VISIT CHEYENNE	\$299.00		
00062344 ALBERTSONS STORE	\$19.14		
00062347 USPS	\$7.20		
00062357 ABSO	\$85.46		
00062407 WALMART	\$768.25		
00062430 GOLF COURSE	\$1,500.00		
00062454 19TH HOLE RESTAURANT	\$1,150.00		
00061200 ATLAS OFFICE PRODUCTS	\$84.33		
00062116 FEDEXOFFICE	\$36.91		
	\$4,148.35	Subtotal for Dept.	Human Resources
00062352 MENARDS	\$52.35		
00062681 SAMS CLUB	\$19.32		
00061892 WEAR PARTS INC	\$34.00		
00062252 PAPA JOHNS	\$35.96		
00061887 HOWIES HOCKEY INC	\$940.22		
00062147 AGP PROPANE SERVICES	\$96.23		
00061856 CASPER RECREATIONAL LEAGUE	\$405.00		
00061971 SNOW CREST CHEMICALS	\$1,017.07		
00062284 WALMART SUPERCENTER	\$10.68		
00062231 BARGREEN WYOMING	\$98.00		
00062143 SHERWIN WILLIAMS	\$116.19		
00062388 SAMSClub.COM	\$277.19		
00062009 WW GRAINGER	\$95.88		
00062055 SAMS CLUB	\$44.94		
00062055 SAMS CLUB	\$71.10		
00062510 AMAZON MKTPLACE	\$25.99		
00062465 CASPER RECREATIONAL LEAGUE	\$255.00		
00062323 SAMS CLUB	\$20.92		
00062483 STAPLES DIRECT	\$26.89		
00062440 FARMER BROTHERS COFFEE	\$184.80		
	\$3,827.73	Subtotal for Dept.	Ice Arena
00062127 MISAC	\$995.00		
00061912 ATLAS OFFICE PRODUCTS	\$26.59		
	\$1,021.59	Subtotal for Dept.	Information Services
00062410 UW CASHIER OFFICE	\$42.05		
00062000 VERIZON WIRELESS	\$820.53		
00062095 KELLY PRODUCTS	\$628.90		
00062307 AMAZON MKTPLACE	\$95.74		
00062392 SUTHERLANDS	\$576.00		
00062427 NORCO INC	\$353.19		
00061970 NETWORK FLEET. INC.	\$132.65		
00062126 NOLAND FEED INC.	\$355.12		
00062006 EMBLEM ENTERPRISES INC	\$470.00		
00062411 QUALITY OFFICE SOLUTIONS	\$54.10		

Bills and Claims

City of Casper

16-Aug-17 to 05-Sep-17

P-CARD VENDORS

00062590	PARTSELECT.COM	\$132.32	
00062278	STAPLES	\$53.53	
00062399	NOLAND FEED INC.	\$162.60	
		\$3,876.73	Subtotal for Dept. Metro Animal
00061969	POWDER RIVER SHREDDERS	\$21.00	
00061886	WALMART SUPERCENTER	\$16.72	
00061693	ATLAS OFFICE PRODUCTS	\$46.99	
00061672	ATLAS OFFICE PRODUCTS	\$205.99	
		\$290.70	Subtotal for Dept. Municipal Court
00062383	NORCO INC	\$36.10	
00062360	NORCO INC	\$180.00	
		\$216.10	Subtotal for Dept. Parking
00062057	CPS DISTRIBUTORS INC	\$1,000.00	
00062521	CPS DISTRIBUTORS INC	\$1,096.29	
00061998	STAPLES	\$25.78	
00062683	WYOMING STEEL AND RECYCLING	\$429.21	
00062604	CASPER WINNELSON CO	\$35.99	
00062600	WAL-MART	\$16.01	
00062594	NORCO INC	\$292.68	
00062142	GREAT WESTERN	\$8,689.80	
00062041	71 SOIL AND STONE	\$558.22	
00062057	CPS DISTRIBUTORS INC	\$300.00	
00062178	BLOEDORN LUMBER CASPER	\$10.48	
00062496	WYOMING OFFICE	\$48.50	
00062222	BLOEDORN LUMBER CASPER	\$10.48	
00062490	GALLES GREENHOUSE	\$528.00	
00062519	HOSE & RUBBER SUPPLY CO	\$25.38	
00062244	BAILEYS ACE HARDWARE	\$7.18	
00061970	NETWORK FLEET. INC.	\$160.80	
00062824	GALLES GREENHOUSE	\$280.00	
00062499	CRUM ELECTRIC SUPPLY CO	\$51.94	
00062080	THE HOME DEPOT	\$13.95	
00062057	CPS DISTRIBUTORS INC	\$985.67	
00062518	SHERWIN-WILLIAMS 70896	\$173.70	
00062472	KISTLER TENT AND AWNING	\$110.00	
00062389	R & R REST STOPS	\$4,556.40	
00062487	BAVCO	\$253.00	
00062212	THE HOME DEPOT	\$13.97	
00062227	PIONEER REVERE	\$1,500.00	
00062091	STOTZ EQUIP-CASPER-	\$136.20	
00062640	BAILEYS ACE HARDWARE	\$11.16	
00062042	WEAR PARTS INC	\$2.26	
00062402	VERIZON WIRELESS	\$40.01	
00062152	CPS DISTRIBUTORS INC	\$178.90	
00061888	BUSH-WELLS SPORTING GOODS	\$111.00	
00062635	WW GRAINGER	\$240.21	
00062195	WORLD CLASS ATHLET	\$286.50	
00062199	CPS DISTRIBUTORS INC	\$178.90	

Bills and Claims

City of Casper

16-Aug-17 to 05-Sep-17

P-CARD VENDORS

00062205	MENARDS CASPER WY	\$459.70	
00062419	CRUM ELECTRIC SUPPLY CO	\$63.99	
00062217	DBC IRRIGATION SUPPLY	\$258.62	
00062498	BAILEYS ACE HARDWARE	\$9.16	
00062372	CRESCENT ELECTRIC	\$13.74	
00062467	BLOEDORN LUMBER CASPER	\$4.04	
00062463	THE SODA FARM	\$146.68	
00062281	BAILEYS ACE HARDWARE	\$37.96	
00062663	BAILEYS ACE HARDWARE	\$45.80	
00062308	BAILEYS ACE HARDWARE	\$16.99	
00062667	WEAR PARTS INC	\$51.99	
00062321	NORCO INC	\$60.00	
00062631	HOODS EQUIPMENT	(\$10.25)	
00062277	MENARDS	\$229.85	
00062676	STOTZ EQUIPMENT	\$53.73	
00062217	DBC IRRIGATION SUPPLY	\$690.00	
00062106	STOTZ EQUIP-CASPER-	\$67.94	
00062672	BAILEYS ACE HARDWARE	\$58.71	
		\$24,617.22	Subtotal for Dept. Parks
00061974	SHELL OIL	\$40.59	
00061829	RIAL DE MINAS IV-44TH	\$9.71	
00061898	GOBBELL HAYS PRNTS INC	\$110.00	
00061931	AMBI MAIL AND MARKETIN	\$88.63	
00061936	COMFORT INN	\$183.14	
00062197	CASPER STAR TRIBUNE	\$71.52	
00062054	AMBI MAIL AND MARKETIN	(\$0.11)	
00061931	AMBI MAIL AND MARKETIN	\$21.98	
00062395	SUBWAY	\$61.07	
00062659	RICOH USA, INC	\$253.96	
00061805	FACEBOOK	\$22.17	
00062647	CASPER STAR TRIBUNE	\$67.64	
00062641	CASPER STAR TRIBUNE	\$54.24	
00062484	EB PARTNERS IN PROGRE	\$295.00	
		\$1,279.54	Subtotal for Dept. Planning
00061956	STARBUCKS	\$6.44	
00061811	PANDA EXPRESS	\$22.44	
00061818	UNLV CL SU INFO DESK	\$8.00	
00061847	EXC - FRONT DESK	\$192.75	
00062003	AUNTIE ANNE'S	\$12.08	
00061994	MC - DOUBLE BARREL	\$40.72	
00061861	JOHNNY ROCKETS	\$22.69	
00061865	EINSTEINS BAGELS	\$16.90	
00061867	JOHNNY ROCKETS	\$18.36	
00061983	DIA PARKING OPERATIONS	\$32.00	
00061946	NYNY- NINE FINE IRISHM	\$60.50	
00061810	SOUTHWEST	\$559.90	
00061948	CUGINO'S DELI & PIZZER	\$21.80	
00061030	EXC - ADV DEP	\$55.56	

Bills and Claims

City of Casper

16-Aug-17 to 05-Sep-17

P-CARD VENDORS

00061876	EXC - FRONT DESK	\$222.75
00061884	EINSTEINS BAGELS	\$19.06
00061890	EINSTEIN BROS BAGELS	\$6.34
00061903	SCHLOTZSKY'S	\$5.40
00062450	1890 INC	\$1,315.00
00061866	ARAMARK UNLV	\$11.58
00062294	VENTRA VENDING	\$6.00
00062422	WOLFGANG PUCK	\$23.20
00062477	NOLAND FEED INC.	\$112.80
00062495	WW GRAINGER	\$104.54
00062539	STAPLES	\$65.98
00060974	COA CHEAPOAIR.COM AIR	\$50.00
00060999	COA CHEAPOAIR.COM AIR	\$20.00
00061067	UNITED	\$486.20
00061076	UNITED	\$486.20
00061437	BEST BUY	\$19.99
00062133	VENTRA VENDING	\$12.00
00061737	THE HOME DEPOT	\$76.70
00062406	WESTIN MICHIGAN AVENUE	\$686.83
00061924	VENTURE TECHNOL	\$156.82
00062618	SAMS CLUB	\$54.15
00062628	USPS	\$34.00
00062033	STARBUCKS STORE	\$11.04
00061051	EXC - ADV DEP	\$55.56
00062413	HOWARD'S GENERAL STO	\$49.04
00061736	THE HOME DEPOT	\$71.64
00061085	WESTIN MICHIGAN AVENUE	\$228.93
00062719	IACA	\$500.00
00062024	WENDY'S	\$10.68
00062584	INSTITUTE OF POLICE TECH	\$1,095.00
00062613	OLD MAN GRILL	\$13.66
00062615	MENARDS CASPER WY	\$9.98
00062625	SIGMA ALDRICH US	\$99.57
00062629	MCALISTER'S	\$23.25
00062645	ROXIE'S ON GRAND	\$42.70
00062653	SIGMA ALDRICH US	\$359.31
00062664	STAPLES	\$118.99
00062561	MOUNTAIN SPORTS	\$70.48
00062707	RICOH USA, INC	\$55.83
00062549	CHILIS	\$11.26
00062735	SAFARILAND	\$1,120.00
00062748	COCA COLA BOTTLING CO	\$125.90
00062749	VERIZON WIRELESS	\$983.21
00062754	VERIZON WIRELESS	\$40.01
00062755	GALLS	\$221.00
00062760	GALLS	\$398.65
00062766	SOURCE OFFICEAND TECHNOLOGIES	\$1,351.14
00062785	ENTENMANN-ROVIN COMPANY	\$56.50

Bills and Claims

City of Casper

16-Aug-17 to 05-Sep-17

P-CARD VENDORS

00062815	PAYPAL CHRIS RYAN	\$1,190.00
00062840	CHRIS RYAN	\$1,190.00
00062698	CRAZY PEDALER BICYCLES	\$503.98
00062233	STAR OF INDIA	\$14.83
00061896	STARBUCKS	\$7.09
00062038	BAJA BAR & GRILL	\$23.20
00062083	LOVE S COUNTRY	\$25.70
00062096	WALMART SUPERCENTER	\$15.71
00062119	PEI WEI CONCESSIONS	\$22.49
00062120	REBEL	\$7.96
00062146	PILOT	\$27.34
00062150	WALMART SUPERCENTER	\$16.95
00062153	SMASHBURGER	\$13.04
00062570	INST. OF POLICE TECH	\$1,095.00
00062196	STARBUCKS	\$19.74
00062028	CARIBOU COFFEE MAIN	\$13.50
00062240	SAFEWAY FUEL	\$20.47
00062249	STARBUCKS	\$19.18
00062253	JIMMY JOHNS	\$24.50
00062280	SAFEWAY	\$29.07
00062282	7-ELEVEN	\$2.90
00062289	DOUBLETREE HOTEL DENVER	\$512.94
00062333	BAD DADDY'S BURGER BAR	\$16.48
00062339	STARBUCKS STORE	\$17.39
00062361	KELLY'S CONVENIENCE	\$25.00
00062471	AMAZON.COM	\$230.88
00062170	JIMMY JOHNS	\$23.41
00061988	RICOH USA, INC	\$474.59
00062087	SIRCHIE FINGER PRINT	\$1,560.00
00061771	CASPER ANIMAL MEDICAL	\$161.93
00061871	WYOMING CAMERA	\$136.40
00062031	SOURCE OFFICE AND TECH	\$979.99
00061985	E&F TOWING & RECOVERY	\$95.00
00062272	HARRY CARAYS 7TH INNIN	\$46.47
00061916	SCHLOTZSKY'S	\$6.48
00062074	RESPOND FIRST AID OF W	\$57.61
00062258	BEARING BELTCHAIN	\$67.01
00062324	CNCIA PARKING	\$30.00
00062202	GREEN STREET SMOKE	\$60.78
00062310	EINSTEIN BROS BAGELS12	\$20.70
00062019	GALLS	\$675.15
00062303	ADVANCED CHIROPRACTIC	\$45.00
00062264	BUB CITY	\$59.95
00062064	GIORDANO'S PIZZA ON RU	\$37.34
00062355	IBMHWSW	\$1,454.00
00062398	SARA LEE SANDWICH SHOP	\$27.59
00060902	ADVANCED CHIROPRACTIC	\$45.00
00062134	FRESH KITCHEN	\$40.68

Bills and Claims

City of Casper

16-Aug-17 to 05-Sep-17

P-CARD VENDORS

00062125	EXPERIAN EXP PAY CC	\$109.05		
00062327	POTBELLY	\$23.19		
00062219	OAKLEY, INC.	\$104.30		
00062059	FLASH CAB	\$58.86		
00062067	NATE'S FLOWERS & GIFTS	\$84.00		
00062273	BUBBA GUMP CHICAGO	\$87.33		
00062408	I-25 PIT STOP	\$38.28		
00062109	BATES FOOTWEAR.COM	\$144.95		
00062088	POUR LA FRANCE B	\$20.41		
00062108	PUBLIC AGENCY TRAINING	\$750.00		
00062124	RIGEL AIRPORT SERVICE	\$22.29		
		\$24,802.09	Subtotal for Dept.	Police
00062130	CDW GOVT	\$673.48		
00062046	CDW GOVT	\$673.48		
00062139	GREINER FORD LINCOLN	\$430.00		
00062200	CDW GOVT	\$470.15		
00061937	CDW GOVT	\$2,020.44		
00060956	CDW GOVT	\$1,730.35		
		\$5,997.90	Subtotal for Dept.	Police Equipment
00062638	LOAF N JUG	\$23.93		
00062597	CHILIS	\$15.28		
00062611	RIDLEY'S	\$6.82		
00062589	CHILIS	\$6.35		
00062547	TOPPERS PIZZA - LARAMI	\$34.64		
00062692	UNITED	\$257.10		
00062575	TACO JOHN'S	\$11.62		
00062582	CHILIS	\$14.30		
00062621	OLD MAN GRILL	\$14.66		
00062685	GRAVES & ASSOC	\$585.00		
00062511	THE GREAT AMERICAN GRI	\$17.31		
00062538	ALTITUDE CHOPHOUSE	\$56.64		
00062695	UNITED	\$658.11		
00062702	UNITED	\$658.11		
00062715	UNITED	\$658.11		
00062729	UNITED	\$257.10		
00062749	VERIZON WIRELESS	\$80.02		
00062731	UNITED	\$257.10		
00062741	HILTON GARDEN INN	\$372.00		
00062736	UNITED	\$257.10		
00062738	UNITED	\$658.11		
00062739	HILTON GARDEN INN	\$372.00		
		\$5,271.41	Subtotal for Dept.	Police Grants
00062797	URGENT CARE OF CASPER	\$1,011.00		
00062771	PUBLIC RISK MANAGEMENT	\$385.00		
00062497	CHANNING BETE CO	\$279.59		
		\$1,675.59	Subtotal for Dept.	Property & Liability Insurance
00061686	WALMART SUPERCENTER	\$19.50		
00062510	AMAZON MKTPLACE	\$26.03		

Bills and Claims

City of Casper

16-Aug-17 to 05-Sep-17

P-CARD VENDORS

00062483	STAPLES DIRECT	\$26.89	
00062483	STAPLES DIRECT	\$26.93	
00062441	PIONEER PRINTING	\$1,114.47	
00062449	SAMS CLUB	\$19.98	
00062110	SAMS CLUB	\$37.22	
00062557	WALMART	\$189.25	
00062557	WALMART	\$47.04	
00062065	WALMART	\$108.08	
00062030	TARGET	\$60.72	
00062655	ALBERTSONS	\$22.19	
00062510	AMAZON MKTPLACE PMTS	\$25.99	
00062078	WM SUPERCENTER	\$30.15	
00062030	TARGET	\$14.96	
00062468	SPORTSMANS WAREHOUSE 1	\$79.99	
00062697	WALMART SUPERCENTER	\$3.36	
00062351	CROWN AWARDS INC	\$101.58	
00062681	SAMS CLUB	\$37.96	
00062681	SAMS CLUB	\$19.32	
00062581	EL MARK-O LANES	\$382.00	
		\$2,393.61	Subtotal for Dept. Recreation
00062246	CMI-TECO	\$455.36	
00062546	BEARING BELTCHAIN	\$94.24	
00062542	CMI-TECO	\$428.81	
00061873	WYOMING CAMERA	\$27.95	
00061949	BAILEYS ACE HARDWARE	\$28.97	
00062180	CASPER TIRE	\$32.50	
00062520	CASPER TIRE	\$32.50	
00062214	CASPER TIRE	\$65.00	
00061919	APWA MEMBERSHIP DUES	\$170.00	
00062012	CMI-TECO	\$371.68	
00062775	CMI-TECO	\$733.43	
00062776	CMI-TECO	\$439.88	
00062777	DRIVE TRAIN CASPER	\$21.60	
00062781	CMI-TECO	\$137.60	
00062290	BEARING BELTCHAIN	\$29.69	
00062023	HARBOR FREIGHT TOOLS	\$31.57	
00062689	CASPER TIRE	\$32.50	
00062032	CASPER TIRE	\$32.50	
00062791	CMI-TECO	\$282.43	
00062039	CMI-TECO	\$81.02	
00062043	CMI-TECO	\$393.22	
00062793	CMI-TECO	\$653.42	
00062044	SAMS CLUB	\$100.00	
00062021	CMI-TECO	\$132.50	
00062251	CASPER TIRE	\$32.50	
00061995	BAILEYS ACE HARDWARE	\$53.95	
00062624	GREAT PLAINS	\$541.40	
00061999	CMI-TECO	\$2,024.09	

Bills and Claims

City of Casper

16-Aug-17 to 05-Sep-17

P-CARD VENDORS

00062112	ACT WSWRA	\$150.00	
00062426	CASPER TIRE	\$80.00	
00062394	CASPER TIRE	\$65.00	
00062102	ACT WSWRA	\$510.00	
00061918	AMERI-TECH EQUIPMENT CO	\$359.15	
00061970	NETWORK FLEET. INC.	\$435.85	
00062234	CMI-TECO	\$222.97	
00062213	WYOMING STEEL AND RECYCLING	\$5,152.80	
00062206	VIGIL'S VINYL	\$300.00	
00062062	CMI-TECO	\$47.61	
00061516	AMAZON MKTPLACE	\$41.99	
00061973	CMI-TECO	\$307.91	
00062381	CASPER TIRE	\$38.50	
		\$15,172.09	Subtotal for Dept. Refuse Collection
00062223	LAMAR MEDIA CORP	\$1,500.00	
00062794	THE UPS STORE	\$33.13	
00062455	WATERWORKS IND 2697	\$92.26	
00062457	TRACTOR SUPPLY CO	\$499.99	
00062466	CASPER CONTRACTORS SUP	\$486.53	
00062790	WYOMING STEEL AND RECY	\$185.96	
00062503	AIRGAS CENTRAL	\$29.94	
00062514	HOSE & RUBBER SUPPLY C	\$296.04	
00061902	ALSCO INC.	\$225.44	
00062331	SAMS CLUB	\$162.87	
00061609	BEARING BELTCHAIN	\$37.99	
00061970	NETWORK FLEET. INC.	\$18.95	
00062666	STOTZ EQUIPMENT	\$2,699.00	
00061562	WALGREENS	\$9.47	
00061719	PURVIS INDUSTRIES	\$54.42	
00061869	CDW GOVERNMENT	\$364.44	
00061870	BARGREEN WYOMING	\$22.50	
00062610	CASPER CONTRACTORS SUPPLY	\$65.49	
00062241	TOWNSQUARE MEDIA CASPER	\$514.00	
00062188	CASPER STAR TRIBUNE	\$663.30	
		\$7,961.72	Subtotal for Dept. Sewer
00061714	CASPER CONTRACTORS SUP	\$477.50	
00062369	THE HOME DEPOT	(\$49.97)	
00062377	THE HOME DEPOT	\$49.97	
00062443	ADVANCED TRAFFIC PRODU	\$30.00	
00061961	TOP OFFICE PRODUCTS	\$58.20	
00061684	HOSE & RUBBER SUPPLY CO	\$322.31	
00062577	MENARDS CASPER WY	\$39.72	
00062368	MENARDS CASPER WY	\$41.85	
00062270	FEDEX	\$57.90	
00062263	VERIZON WIRELESS	\$40.01	
00061919	APWA MEMBERSHIP DUES	\$170.00	
00062802	HILLTOP NATL BANK	\$120.00	
00062798	ALSCO INC.	\$717.89	

Bills and Claims

City of Casper

16-Aug-17 to 05-Sep-17

P-CARD VENDORS

00062765	SOURCE OFFICE AND TECH	\$89.36	
00062122	CASPER CONTRACTORS SUPPLY	\$95.04	
00062686	SHERWIN WILLIAMS	\$77.97	
00062587	BLOEDORN LUMBER CASPER	\$17.98	
00062523	THE HOME DEPOT	\$19.41	
00062184	WAGNER'S OUTDOOR OUTFI	\$53.46	
00062464	CASPER CONTRACTORS SUPPLY	\$35.92	
00062452	CASPER CONTRACTORS SUPPLY	\$33.68	
00061970	NETWORK FLEET. INC.	\$549.55	
00062445	CASPER CONTRACTORS SUPPLY	\$18.00	
00062432	BLOEDORN LUMBER CASPER	\$44.95	
00062700	SHERWIN WILLIAMS	\$85.00	
00062336	WESTERN SLING CO	\$12.74	
00061624	CASPER CONTRACTORS SUP	\$454.52	
00062559	THE HOME DEPOT	\$24.37	
00062101	SONNY'S RV SALES INC	\$57.84	
00062337	WESTERN SLING CO	\$36.51	
		\$3,781.68	Subtotal for Dept. Streets
00061622	BEARING BELTCHAIN	\$5.05	
00061632	FERGUSON ENT	\$33.41	
00061644	BENJAMIN FRANKLIN	\$2,475.50	
00062169	FERGUSON	\$27.86	
00061751	BEARING BELTCHAIN	\$3.55	
00062325	WW GRAINGER	\$138.68	
00061783	CASPER FIRE EXTINGUISH	\$113.75	
00061682	STOTZ EQUIP-CASPER	\$492.05	
00062341	CONOCO - HOMAX OIL SAL	\$48.06	
00062599	NORCO INC	\$186.20	
00061695	CASPER FIRE EXTINGUISH	\$556.72	
00061574	STOTZ EQUIP-CASPER	\$131.97	
00061785	STONER LAWN SERVICE	\$759.03	
00062242	SHERWIN-WILLIAMS	\$84.21	
00061764	STONER LAWN SERVICE	\$9.47	
00062675	BAILEYS ACE HARDWARE	\$39.99	
00062679	TFS FISHER	\$589.89	
00061620	DANA KEPNER CO.	\$930.00	
00061914	ALSCO INC.	\$515.76	
00061490	INTERMOUNTAIN MOTOR	\$2,896.02	
00062075	WATERWORKS IND	\$543.47	
00062724	NORCO INC	\$865.00	
00062416	WEAR PARTS INC	\$8.49	
00061960	B AND T FABRICATION	\$120.00	
00062564	COMPRESSION LEASING	\$541.14	
00061477	LUBRICATION ENGINEERS	\$350.40	
00062301	BAILEYS ACE HARDWARE	\$12.99	
00062201	WW GRAINGER	\$43.26	
00062292	AUTOMATION ELECTRONICS	\$12,157.93	
00062359	MCMASTER-CARR	\$142.80	

Bills and Claims

City of Casper

16-Aug-17 to 05-Sep-17

P-CARD VENDORS

00062198	WEAR PARTS INC	\$50.31	
00061840	BLOEDORN LUMBER CASPER	\$13.93	
00062425	BEARING BELTCHAIN	\$10.76	
00062154	PURVIS INDUSTRIES	\$9.97	
00062285	BLOEDORN LUMBER CASPER	\$59.68	
00062436	WW GRAINGER	\$10.00	
00062295	CONOCO - HOMAX OIL SAL	\$77.95	
00062801	MURDOCH'S RANCH & HOME	\$167.94	
00061880	BEARING BELTCHAIN	\$10.76	
00061828	BELZONA ROCKY MOUNTAIN	\$869.00	
00061707	HENSLEY BATTERY & ELECTRIC	\$92.06	
00061820	HAJOCA KEENAN SUPP	\$101.17	
00061821	ANIXTER INC - UPS	\$126.00	
00062354	CASPER CONTRACTORS SUP	(\$196.22)	
00061707	HENSLEY BATTERY & ELECTRIC	\$159.98	
00062524	RESPOND FIRST AID	\$139.46	
00062657	ATLAS OFFICE PRODUCTS	\$70.48	
00062045	CONOCO - HOMAX OIL SAL	\$152.80	
00062533	BOBCAT OF CASPER	\$4.29	
00061915	CPU IIT	\$229.00	
		\$26,981.97	Subtotal for Dept. Waste Water
00062562	DANA KEPNER COMPANY	(\$605.12)	
00062601	AUDIES SMALL ENGINE	\$6.95	
00062602	TOP OFFICE PRODUCTS INC	\$85.85	
00062036	MSPS	\$4,107.70	
00062550	UNITED STATES WELDING	\$19.57	
00062650	MR D'S FOOD CENTER	\$34.55	
00061849	NORCO INC	\$89.00	
00061943	AWWA.ORG	\$177.50	
00061862	SUTHERLANDS	\$11.57	
00062068	FINISH LINE	\$5,282.92	
00061835	WEF MAIN	\$250.00	
00062642	GANNETT GRILL	\$43.01	
00062129	WW GRAINGER	\$30.02	
00061146	DANA KEPNER CO.	\$627.44	
00061919	APWA MEMBERSHIP DUES	\$340.00	
00062409	CASPER CONTRACTORS SUPPLY	\$23.84	
00062415	DANA KEPNER CO.	\$743.70	
00062176	DANA KEPNER CO.	\$425.16	
00062190	ENERGY LABORATORIES, I	\$340.00	
00062097	DIAMOND VOGEL PAINT	\$226.45	
00062191	ENERGY LABORATORIES, I	\$20.00	
00062665	ENERGY LABORATORIES, INC	\$340.00	
00062193	ENERGY LABORATORIES, I	\$25.00	
00062269	HARBOR FREIGHT TOOLS	\$42.44	
00062162	HARBOR FREIGHT TOOLS	\$19.94	
00062256	WATERWORKS IND	\$60.95	
00062704	ENERGY LABORATORIES, INC	\$50.00	

Bills and Claims

City of Casper

16-Aug-17 to 05-Sep-17

P-CARD VENDORS

00062671	USPS	\$6.59	
00062673	ENERGY LABORATORIES, INC	\$20.00	
00062247	ATLAS OFFICE PRODUCTS	\$30.48	
00062528	CASPER CONTRACTORS SUPPLY	\$170.64	
00062311	DIAMOND VOGEL PAINT	\$6.19	
00061970	NETWORK FLEET. INC.	\$170.55	
00062740	THE INN AT LANDER	\$101.00	
00062714	THE HOME DEPOT	\$59.80	
00061968	GREAT PLAINS CO	\$43.45	
00061980	MENARDS CASPER WY	\$12.75	
00061982	ATLAS OFFICE PRODUCTS	\$190.92	
00062728	ENERGY LABORATORIES, INC	\$320.00	
00062248	DANA KEPNER CO.	\$107.40	
00062688	ENERGY LABORATORIES, INC	\$340.00	
		\$14,398.21	Subtotal for Dept. Water
00061850	WEAR PARTS INC	\$2.00	
00061848	DANA KEPNER CO.	\$13.65	
00062763	UPS	\$172.83	
00062757	ENERGY LABORATORIES	\$225.00	
00062756	UNITED STATES WELDING	\$3,455.84	
00062335	RIDLEY'S	\$20.56	
00062616	WW GRAINGER	\$42.97	
00062312	USPS	\$16.38	
00061952	ALL OUT FIRE EXTINGUIS	\$630.00	
00061891	COASTAL CHEMICAL CO LL	\$72.00	
00062302	SMITHS FOOD	\$25.54	
00062756	UNITED STATES WELDING	\$780.00	
00062588	ALBERTSONS	\$63.42	
00062534	ENERGY LABORATORIES	\$37.00	
00062531	CASPER STAR TRIBUNE	\$43.54	
00062158	HAJOCA KEENAN SUPP	\$1,002.13	
00061904	ALSCO INC.	\$145.88	
00061950	ENERGY LABORATORIES	\$225.00	
00062235	ATLAS OFFICE PRODUCTS	\$113.76	
00062220	APPLIED IND TECH	\$16.66	
00062022	DXP ENTERPRISES	\$333.63	
00062501	ENERGY LABORATORIES	\$42.00	
00062489	ENERGY LABORATORIES	\$84.00	
00062488	DIAMOND VOGEL PAINT	\$121.14	
00062486	ENERGY LABORATORIES	\$22.00	
00062279	ENERGY LABORATORIES	\$225.00	
00062293	ULINE SHIP SUPPLIES	\$367.41	
00061959	ENERGY LABORATORIES	\$20.00	
00062144	COASTAL CHEMICAL CO	\$106.29	
00061917	ENERGY LABORATORIES	\$225.00	
00062072	MENARDS CASPER WY	\$23.94	
00061951	UNITED STATES WELDING	\$3,118.77	
00062485	ENERGY LABORATORIES	\$225.00	

Bills and Claims

City of Casper

16-Aug-17 to 05-Sep-17

P-CARD VENDORS

00062603 DIAMOND VOGEL PAINT	\$29.50		
00062460 UPS	\$91.13		
00062412 MCCOY SALES CORPORATIO	\$161.25		
00061929 ENERGY LABORATORIES	\$2,414.00		
	\$14,714.22	Subtotal for Dept.	Water Treatment Plant
00062217 DBC IRRIGATION SUPPLY	\$194.67		
00062663 BAILEYS ACE HARDWARE	\$23.88		
00062260 STOTZ EQUIPMENT	\$400.00		
00062345 SIMPLOT PARTNERS	\$3,150.00		
00061833 MURDOCH'S RANCH & HOME	\$351.53		
00062782 STAPLES	\$49.40		
00062747 WW GRAINGER	\$15.33		
00062089 VAN DIEST SUPPLY COMPANY	\$1,024.18		
	\$5,208.99	Subtotal for Dept.	Weed And Pest
	\$290,176.24	Subtotal for Vendor	

PEPSI COLA OF CASPER

2199024360 RESALE SUPPLIES	\$298.30		
2105001207 CREDIT	(\$50.00)		
	\$248.30	Subtotal for Dept.	Ice Arena
	\$248.30	Subtotal for Vendor	

PORTER, MUIRHEAD, CORNIA & HOWARD

385 AUDITING SERVICES	\$40,000.00		
	\$40,000.00	Subtotal for Dept.	Finance
	\$40,000.00	Subtotal for Vendor	

POSTAL PROS SOUTHWEST INC

4013 UTILITY BILLING FEES	\$342.17		
4030 UTILITY BILLING FEES	\$4,984.63		
	\$5,326.80	Subtotal for Dept.	Finance
	\$5,326.80	Subtotal for Vendor	

PUBLIC SAFETY COMMUNICATIONS CENTER

734/154542 MONTHLY PSCC USER FEES	\$2,622.29		
	\$2,622.29	Subtotal for Dept.	Metro Animal
1276/154543 MONTHLY PSCC USER FEES	\$572.73		
	\$572.73	Subtotal for Dept.	Water
	\$3,195.02	Subtotal for Vendor	

PUBWORKS

219-004 PUB WORKS SUPPORT	\$1,965.50		
	\$1,965.50	Subtotal for Dept.	Parks
219-004 PUB WORKS SUPPORT	\$1,965.50		
	\$1,965.50	Subtotal for Dept.	Streets
219-004 PUB WORKS SUPPORT	\$1,000.00		
	\$1,000.00	Subtotal for Dept.	Weed And Pest

Bills and Claims

City of Casper

16-Aug-17 to 05-Sep-17

PUBWORKS

RAFTELIS FINANCIAL CONSULTANTS INC

CAWY1702-06 SYSTEM INVESTMENT CHARGE/COST

\$4,931.00 Subtotal for Vendor

\$5,927.13

\$5,927.13 Subtotal for Dept. Sewer

CAWY1702-06 SYSTEM INVESTMENT CHARGE/COST

\$5,927.13

\$5,927.13 Subtotal for Dept. Waste Water

CAWY1702-06 SYSTEM INVESTMENT CHARGE/COST

\$9,026.74

\$9,026.74 Subtotal for Dept. Water

\$20,881.00 Subtotal for Vendor

RAILROAD MGMT CO III, LLC

352135 SEWER PIPELINE CROSSING

\$194.55

\$194.55 Subtotal for Dept. Sewer

\$194.55 Subtotal for Vendor

RECYCLED MATERIALS, LLC.

0997 HOGADON DIRT/AMC ABATE

\$9,457.34

\$9,457.34 Subtotal for Dept. Hogadon

\$9,457.34 Subtotal for Vendor

RICHARD "ZAK" SZEKELY

RIN0027989 COURT APPOINTED ATTORNEY

\$1,575.00

\$1,575.00 Subtotal for Dept. Municipal Court

\$1,575.00 Subtotal for Vendor

RICK CANDELARIA

RIN0027992 VSP REFUND

\$10.72

\$10.72 Subtotal for Dept. Refuse Collection

\$10.72 Subtotal for Vendor

ROCKY MOUNTAIN POWER

AP000169082517 ELECTRICITY
03

\$6,121.33

\$6,121.33 Subtotal for Dept. Aquatics

54730761-134 3A ELECTRICITY
RIN0027971 ELECTRICITY

\$30.96

\$496.52

\$527.48 Subtotal for Dept. Balefill

AP000168082517 ELECTRICITY
03

\$192.12

\$192.12 Subtotal for Dept. Buildings & Structures

AP000156082517 ELECTRICITY
03

\$1,151.45

\$1,151.45 Subtotal for Dept. Fort Caspar

AP000158082517 ELECTRICITY
03

\$3,269.13

\$3,269.13 Subtotal for Dept. Hogadon

AP000236082517 ELECTRICITY
03

\$59.27

\$59.27 Subtotal for Dept. Parks

AP000164082517 ELECTRICITY
03

\$47,027.31

AP000170082517 ELECTRICITY
03

\$66.28

Bills and Claims

City of Casper

16-Aug-17 to 05-Sep-17

ROCKY MOUNTAIN POWER

AP000165082517 ELECTRICITY
03

RIN0027994 ELECTRICITY
RIN0027994 ELECTRICITY

\$47,093.59 Subtotal for Dept. Streets
\$42,931.67
\$42,931.67 Subtotal for Dept. Water
\$87,657.57
\$11,265.24
\$98,922.81 Subtotal for Dept. Water Treatment Plant
\$200,268.85 Subtotal for Vendor

ROD BARSTAD'S PAINT & AUTO BODY

6021 BODY SHOP REPAIRS

\$5,637.56
\$5,637.56 Subtotal for Dept. Fleet Maintenance
\$5,637.56 Subtotal for Vendor

SALTUS TECHNOLOGIES, LLC

1708-13 HIGH TEMP PAPER FOR AUTOCITE

\$2,450.00
\$2,450.00 Subtotal for Dept. Police
\$2,450.00 Subtotal for Vendor

SCHERER BROTHERS CONSTRUCTION INC.

081017 SAND

\$4,128.00
\$4,128.00 Subtotal for Dept. Water
\$4,128.00 Subtotal for Vendor

SEAN ORSZULAK

RIN0028008 CLOTHING REIMBURSEMENT

\$75.00
\$75.00 Subtotal for Dept. Refuse Collection
\$75.00 Subtotal for Vendor

SELF HELP CENTER, INC.

RIN0028003 VICTIM WITNESS EMERGENCY FUND

\$117.00
\$117.00 Subtotal for Dept. Police Grants
\$117.00 Subtotal for Vendor

SENIOR PATIENT ADVOCATES

2017-0470 OTHER CONTRACTUAL
2017-0469 OTHER CONTRACTUAL

\$450.00
\$450.00
\$900.00 Subtotal for Dept. Health Insurance
\$900.00 Subtotal for Vendor

SHOSHONE DISTRIBUTING CO., INC.

5667 MUSEUM STORE RESALE ITEMS
5585 ITEMS FOR RESALE IN STORE

\$577.00
\$445.00
\$1,022.00 Subtotal for Dept. Fort Caspar
\$1,022.00 Subtotal for Vendor

SIOPE LANGI

RIN0027982 RENTAL REFUND

\$240.00

Bills and Claims

City of Casper

16-Aug-17 to 05-Sep-17

SIOPE LANGI

\$240.00 Subtotal for Dept. Aquatics

\$240.00 Subtotal for Vendor

SKILES, ADAM

0029256712 UTILITY REFUND

\$66.65

\$66.65 Subtotal for Dept. Water

\$66.65 Subtotal for Vendor

SKYLINE RANCHES

RIN0027970 201 SEWER

(\$97.79)

RIN0027970 201 SEWER

\$977.93

\$880.14 Subtotal for Dept. Sewer

RIN0027970 201 SEWER

(\$502.59)

(\$502.59) Subtotal for Dept. Waste Water

\$377.55 Subtotal for Vendor

SMARSH, INC

INV00250410 EMAIL ARCHIVING

\$1,789.50

\$1,789.50 Subtotal for Dept. Finance

\$1,789.50 Subtotal for Vendor

STANTEC CONSULTING SVCS INC.

1234366 NORTH PLATTE RIVER RESTORATION

\$335.10

RIN0028000 ADDITIONAL ENGINEERING WORK

\$615.40

\$950.50 Subtotal for Dept. Streets

\$950.50 Subtotal for Vendor

STATE OF WY. - NOTARY DIV.

RIN0027886 RENEW NOTARY

\$30.00

\$30.00 Subtotal for Dept. Police

\$30.00 Subtotal for Vendor

STATE OF WY. - OFFICE OF STATE LANDS & INVEST

RIN0027986 LOAN PAYMENT

\$111,463.99

RIN0027986 LOAN PAYMENT

\$45,887.83

RIN0027984 LOAN PAYMENT

\$17,478.94

RIN0027985 LOAN PAYMENT

\$13,185.16

RIN0027987 LOAN PAYMENT

\$6,607.54

RIN0027985 LOAN PAYMENT

\$83,035.53

RIN0027984 LOAN PAYMENT

\$56,308.97

\$333,967.96 Subtotal for Dept. Water

\$333,967.96 Subtotal for Vendor

STEALTH PARTNER GROUP

RIN0028013 MED. STOP LOSS INSURANCE

\$54,826.40

\$54,826.40 Subtotal for Dept. Health Insurance

\$54,826.40 Subtotal for Vendor

Bills and Claims

City of Casper

16-Aug-17 to 05-Sep-17

SUPERIOR INDUSTRIAL SUPPLY & EQUIPMENT INC

6720 SEAL, W/JK225-2 SPRING 10 5/8

\$156.34
\$156.34 Subtotal for Dept. Fleet Maintenance
\$156.34 Subtotal for Vendor

TIFFANY ELHART

235451 CLOTHING REIMBURSEMENT

\$199.48
\$199.48 Subtotal for Dept. Police
\$199.48 Subtotal for Vendor

TIM BRUNK

6181 RESALE ITEMS FOR STORE

\$238.60
\$238.60 Subtotal for Dept. Fort Caspar
\$238.60 Subtotal for Vendor

TRAM SUPPORT, INC.

3548 PROSPECTOR LIFT SHEAVE FRAMES

\$2,758.20
\$2,758.20 Subtotal for Dept. Hogadon
\$2,758.20 Subtotal for Vendor

TRIHYDRO CORP.

0120919 BROWNFIELDS

0120918 BROWNFIELDS - HAZARDOUS

\$1,030.00
\$3,098.75
\$4,128.75 Subtotal for Dept. Planning
\$4,128.75 Subtotal for Vendor

VISION SVC. PLAN

804093692 COBRA CONTRIBUTIONS

804065368 BENEFIT PAYABLE

\$47.70
\$1,459.22
\$1,506.92 Subtotal for Dept. Health Insurance
\$1,506.92 Subtotal for Vendor

WAMCO LABS, INC.

13402 FULL CHRONIC TOX TEST MINNOW

\$1,000.00
\$1,000.00 Subtotal for Dept. Waste Water
\$1,000.00 Subtotal for Vendor

WASTE WATER TREATMENT

1337/154549 MONTHLY SUMP CLEANING

1276/154836 201 SEWER

\$600.00
\$600.00 Subtotal for Dept. Balefill
\$324,763.32
\$324,763.32 Subtotal for Dept. Sewer
\$325,363.32 Subtotal for Vendor

WEST PLAINS ENGINEERING, INC.

BC15031-1018 CEC CHILLER REPLACEMENT

\$530.00
\$530.00 Subtotal for Dept. Casper Events Center
\$530.00 Subtotal for Vendor

Bills and Claims

City of Casper

16-Aug-17 to 05-Sep-17

WESTLAND PARK-RED BUTTES IMPROVEMENT & SVC.

RIN0027969 201 SEWER	(\$340.40)	
RIN0027969 201 SEWER	\$3,404.00	
	\$3,063.60	Subtotal for Dept. Sewer
RIN0027969 201 SEWER	(\$1,496.27)	
	(\$1,496.27)	Subtotal for Dept. Waste Water
	\$1,567.33	Subtotal for Vendor

WILLIAMS, PORTER, DAY & NEVILLE, P.C.

78889 LEGAL	\$38.00	
	\$38.00	Subtotal for Dept. Property & Liability Insurance
	\$38.00	Subtotal for Vendor

WLC ENGINEERING - SURVEYING - PLANNING

2017-10615 WEST CASPER ZONE II WATER SYST	\$1,007.64	
2017-10615 WEST CASPER ZONE II WATER SYST	\$2,045.81	
	\$3,053.45	Subtotal for Dept. Water
	\$3,053.45	Subtotal for Vendor

WY. WEED & PEST COUNCIL

02906 NOXIOUS WEED INFORMATION	\$145.14	
	\$145.14	Subtotal for Dept. Weed And Pest
	\$145.14	Subtotal for Vendor

WYOMEDIA CORP

30527 2017 SEASON ADVERTISING	\$140.00	
11219 2017 SEASON ADVERTISING	\$100.00	
	\$240.00	Subtotal for Dept. Golf Course
	\$240.00	Subtotal for Vendor

WYOMING MEDICAL CENTER

1720400002 MEDICAL TESTING	\$921.00	
1720400007 MEDICAL TESTING	\$921.00	
	\$1,842.00	Subtotal for Dept. Police
	\$1,842.00	Subtotal for Vendor

Grand \$3,623,299.03

Approved By:

On:

CITY of CASPER, WYOMING
 BILLS and CLAIMS ADDENDUM
 Council Meeting
 09/05/17

Payroll Disbursements

8/11/17	FIRE PAYROLL	\$	166,645.22
8/11/17	BENEFITS & DEDUCTIONS	\$	29,567.13
8/23/17	FIRE PAYROLL	\$	182,905.70
8/23/17	BENEFITS & DEDUCTIONS	\$	28,588.25
8/24/17	CITY PAYROLL	\$	1,170,998.61
8/24/17	BENEFITS & DEDUCTIONS	\$	179,947.41

Total Payroll	<u><u>\$ 1,758,652.32</u></u>
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Additional Fees

Total Fees	<u><u>\$ -</u></u>
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Additional Accounts Payable

8/10/17	Prewrits - Utility Refunds/Sales Tax/Travel	\$	2,550.28
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Total Additional AP	<u><u>\$ 2,550.28</u></u>
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August 14, 2017

MEMO TO: J. Carter Napier, City Manager *JN*
FROM: Liz Becher, Community Development Director *lb*
SUBJECT: Ordinance Amending Chapter 17.68 of the Casper Municipal Code, Pertaining to Gaming/Gambling in the C-2 (General Business) Zoning District.

Meeting Type & Date: Regular Council Meeting, September 5, 2017.

Action Type: Establish Public Hearing for September 19, 2017.

Recommendation: That Council, by minute action, establish September 19, 2017 as the date of the public hearing for the review of a proposed Municipal Code text amendment to allow gaming/gambling as a permitted use in the C-2 (General Business) zoning district.

Summary: Community Development Department staff was recently contacted by the Executive Director of The Pet Ring Foundation about their desire to install gaming/gambling machines at their establishment located at 2877 East 2nd Street (previously Godfather's Pizza). The subject property is zoned C-2 (General Business), and gaming/gambling is listed as a conditional use in the C-2 zoning district, provided the use is located in excess of three hundred (300) feet from any school or church use. In this particular case, there is a church property located approximately eighty (80) feet from their property line, to the east.

At the June 13, 2017 City Council meeting, the Council provided direction to staff that the separation requirement should be interpreted to be measured building to building. In order to address all future applications for gaming/gambling, the City Council was presented with five (5) options for its consideration:

- Do nothing, and leave the three hundred (300) foot separation requirement in place;
- Reduce the required separation distance from three hundred (300) feet to a shorter distance;
- Clarify, in the Municipal Code, the method that separations are measured, i.e. property line to property line vs. building to building;
- Change gaming/gambling from a conditional use, to a permitted use, by right, in the C-2 zoning district;
- Amend all commercial and industrial zoning districts which have zoning restrictions on the location of gaming/gambling uses regarding proximity to schools and churches. This would include the C-2, C-3, C-4, M-1, and M-2 zoning districts.

The City Council discussed the options at its regular work session on June 13, 2017 and directed staff to draft a Municipal Code Text Amendment removing the separation requirement and

changing gaming/gambling from a conditional use to a permitted use in the C-2 (General Business) zoning district. The City Council discussed the land use impacts of gaming/gambling uses and generally felt that the impacts are no greater than many of the other permitted uses in the C-2 (General Business) zoning district.

The Planning and Zoning Commission is scheduled to review the proposed text amendment at its regular August 17, 2017 public hearing.

As required by State Statute, a notice was published in the Casper Star-Tribune advertising the public hearing for the Planning and Zoning Commission, and will be published prior to the public hearing for the City Council. All public hearings are also advertised on the City's website (casperwy.gov).

Financial Considerations: The proposed amendments do not affect the City's budget.

Oversight/Project Responsibility: Craig Collins, City Planner, is tasked with applying Casper's Municipal Code land use regulations.

Attachments: - N/A

August 14, 2017

MEMO TO: J. Carter Napier, City Manager *JCN*
FROM: Liz Becher, Community Development Director *LB*
Aaron Kloke, Planner I
SUBJECT: Establish Public Hearing to Review Ordinance Approving a Municipal Code Text Amendment to the Historic Preservation Program.

Meeting Type & Date:

Regular Council Meeting, September 5, 2017.

Action Type:

Establish Public Hearing for September 19, 2017

Recommendation:

That Council, by minute action, establish September 19, 2017 as the date of the public hearing for the review of the proposed Municipal Code text amendments regarding the Casper Historic Preservation Program membership requirements.

Summary:

The Casper Historic Preservation Commission has been historically coordinated through Leisure Services. Most recently, in January of 2017, the Planning Division has taken on the responsibility of coordinating the Commission. Throughout this transition, Planning staff has made efforts to align the Commission's administrative policies and official Rules & Regulations with the Wyoming State Historic Preservation Office's (SHPO) guidelines. The proposed Casper Municipal Code text amendment is proposed to maintain consistency with the SHPO local government membership requirements.

As required by State Statute, a notice will be published in the Casper Star-Tribune advertising the City Council public hearing. All public hearings are also advertised on the City's website (casperwy.gov).

Financial Considerations:

Not applicable

Oversight/Project Responsibility:

Aaron Kloke in the Planning Division is responsible as staff liaison to the Historic Preservation Committee.

August 14, 2017

MEMO TO: J. Carter Napier, City Manager *JCN*

FROM: Liz Becher, Community Development Director *lb*
Joy Clark, Community Development Technician, CDBG Program *JC*

SUBJECT: Establishing September 19, 2017 as the Public Hearing Date for Consideration of Fiscal Year 2016-2017 Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER).

Meeting Type & Date: Regular Council Meeting, September 5, 2017

Action Type: Establish Public Hearing for September 19, 2017

Recommendation: That Council, by minute action, establish September 19, 2017 as the date of the public hearing to review the Fiscal Year 2016-2017 Community Development Block Grant Consolidated Annual Performance and Evaluation Report (CAPER) for the period covering July 1, 2016 through June 30, 2017.

Summary: As a requirement of an entitlement community for Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD), the City of Casper must submit a Consolidated Annual Performance and Evaluation Report (CAPER) detailing to HUD how the City used its CDBG funds. Meeting HUD requirements, and utilizing the required formatting in HUD's Integrated Disbursement Information System (IDIS), the Housing and Community Development Division has prepared a draft of the CAPER for the period covering July 1, 2016 through June 30, 2017.

Law requires a public hearing on the CAPER be held in the presence of the Mayor and City Council members. The public hearing is a concurrent action with the minimum fifteen (15) day public comment period that ends September 7, 2017. All comments received from the public comment period and the public hearing will be incorporated into the final CAPER that will be submitted to HUD no later than September 30, 2017.

August 16, 2017

MEMO TO: J. Carter Napier, City Manager *JCN*

FROM: Tracey L. Belser, Support Services Director *TLB*
Pete Meyers, Assistant Support Services Director
Carla Mills-Laatsch, Licensing Specialist

SUBJECT: Establish the Public Hearing Date for a New Restaurant Liquor License No. 36 for Duane W. Jensen d/b/a Charlie T's Pizza, Located at 112 East 2nd Street.

Meeting Type & Date
Regular Council Meeting
September 5, 2017

Action type
Establish Public Hearing
Minute Action

Recommendation
That Council, by minute action, establish September 19, 2017 as the Public Hearing Date for a New Restaurant Liquor License No. 36 for Duane W. Jensen d/b/a Charlie T's Pizza, located at 112 East 2nd Street.

Summary
Currently, this restaurant has a restaurant liquor license assigned to Charles Terrell d/b/a Charlie T's Pizza; he is selling the business to Duane W. Jensen. In order to be operational the new owner will need a liquor license in his name.

The State of Wyoming Liquor Division will duly review the application. The City of Casper Fire-EMS Department, City of Casper Community Development Department, and Natrona County Health Department will review this business and address to ensure compliance with local codes and ordinances.

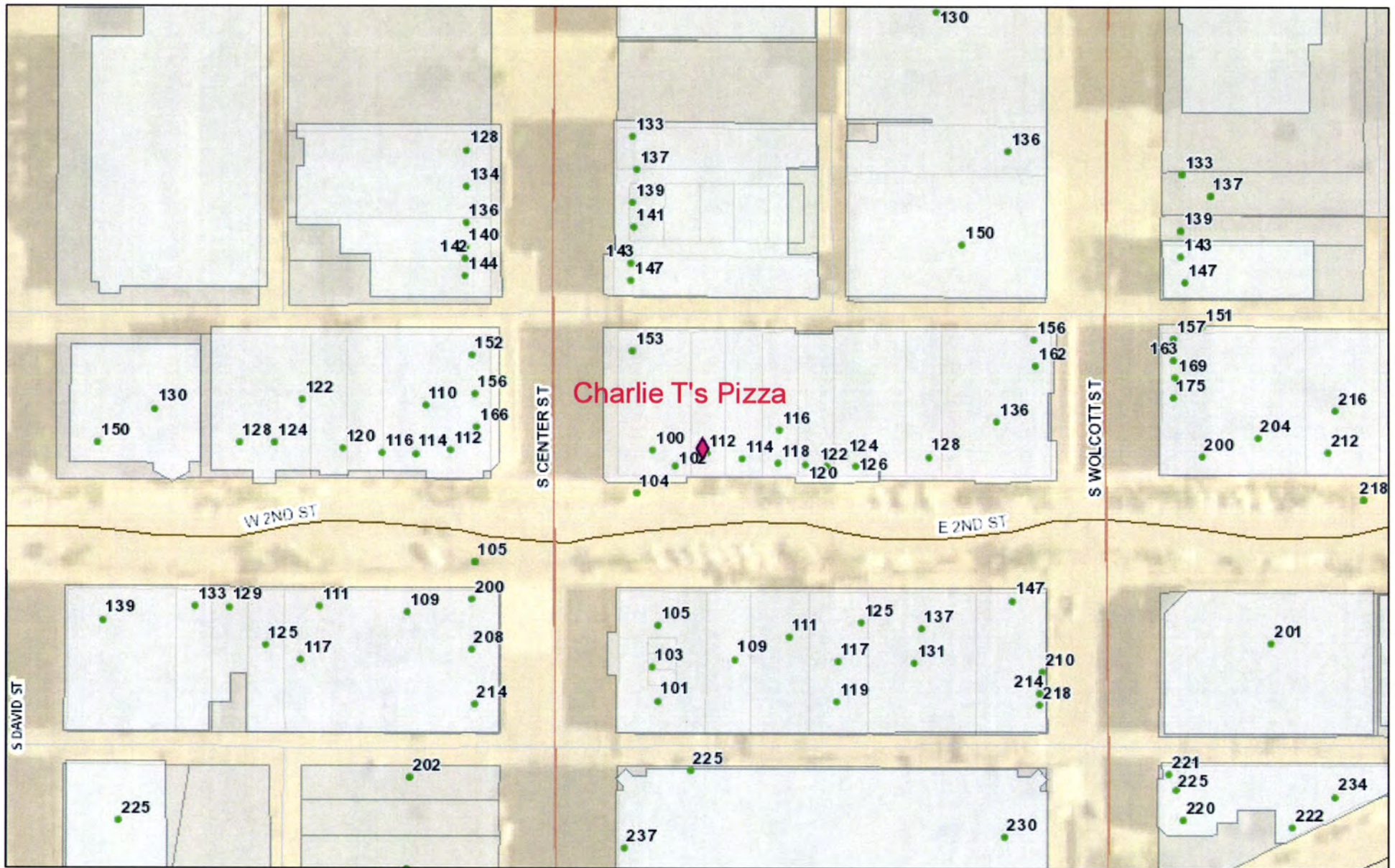
As required by Municipal Code 05.08.070, a notice will be published in a local newspaper once a week for two consecutive weeks. As required by State Statute 12-4-104(a) it will be advertised on the City's website (www.casperwy.gov).

Financial Considerations
No Financial Considerations

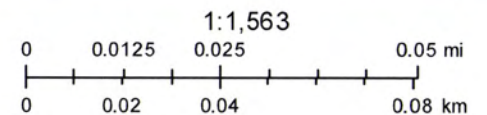
Oversight/Project Responsibility
Carla Mills-Laatsch, Licensing Specialist, Support Services

Attachments
Map of location

Duane Jensen d/b/a Charlie T's Pizza



August 23, 2017



Natrona County Assessor, NRGISC
 City of Casper, Town of Bar Nunn, Town of Mills, Town of Evansville, Natrona

August 16, 2017

MEMO TO: J. Carter Napier, City Manager *JCN*

FROM: Tracey L. Belser, Support Services Director *TLB*
Pete Meyers, Assistant Support Services Director
Carla Mills-Laatsch, Licensing Specialist

SUBJECT: Establish the Public Hearing Date for a transfer of Retail Liquor License No. 28 from Sunrise Center, LLC, d/b/a Prime Time, located at 4370 South Poplar to MSC Strand, LLC, d/b/a Stranded in the Alley, located at 4370 South Poplar.

Meeting Type & Date
Regular Council Meeting
September 5, 2017

Action type
Establish Public Hearing
Minute Action

Recommendation
That Council, by minute action, establish September 19, 2017 as the Public Hearing Date for a transfer of Retail Liquor License No. 28 from Sunrise Center, LLC, d/b/a Prime Time, located at 4370 South Poplar to MSC Strand, LLC, d/b/a Stranded in the Ally, located at 4370 South Poplar.

Summary
Currently, Retail Liquor License No. 28 is owned by Sunrise Center, LLC, d/b/a Prime Time, located at 4370 South Poplar. The current owner's intention is to transfer this license to MSC Strand, LLC, d/b/a Stranded in the Alley, located at 4370 South Poplar with council approval.

The State of Wyoming Liquor Division will duly review the application. The City of Casper Fire-EMS Department, City of Casper Community Development Department, and Natrona County Health Department will review this business and address to ensure compliance with local codes and ordinances.

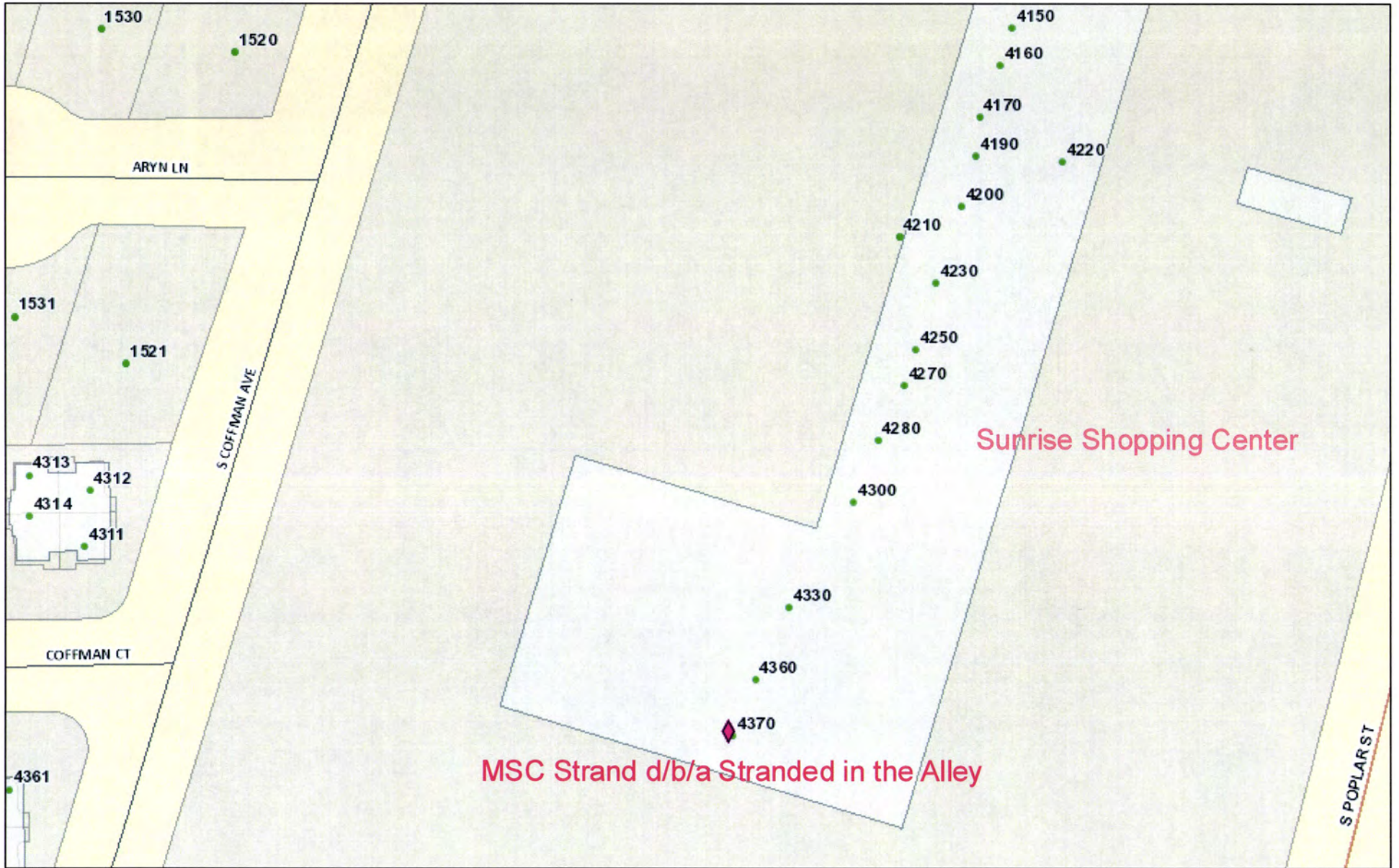
As required by Municipal Code 05.08.070, a notice will be published in a local newspaper once a week for two consecutive weeks. As required by State Statute 12-4-104(a) it will be advertised on the City's website (www.casperwy.gov).

Financial Considerations
No Financial Considerations

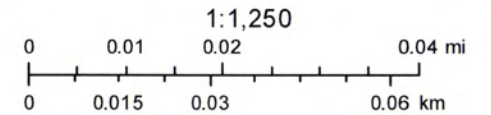
Oversight/Project Responsibility
Carla Mills-Laatsch, Licensing Specialist, Support Services

Attachments
Map of location

Location for MSC Strand d/b/a Stranded in the Alley





August 23, 2017



Natrona County Assessor, NRGISC
City of Casper, Town of Bar Nunn, Town of Mills, Town of Evansville, Natrona

August 14, 2017

MEMO TO: J. Carter Napier, City Manager 
FROM: Liz Becher, Community Development Director 
SUBJECT: Ordinance to rezone 205 South Minnesota Avenue from R-2 (One Unit Residential) to C-2 (General Business)

Meeting Type & Date: Regular Council Meeting, September 5, 2017.

Action Type: Ordinance, with a Public Hearing on First Reading.

Recommendation: That Council, by Ordinance, approve a zone change of Lot 4 and portion of Lot 5, Block 8, “East Terraces” Addition, located at 205 South Minnesota Avenue, from R-2 (One Unit Residential) to C-2 (General Business).

Summary: The applicants have requested a zone change of their property located at 205 South Minnesota Avenue, from R-2 (One Unit Residential) to C-2 (General Business). The subject property is located at the southeast corner of the intersection of East 2nd Street and South Minnesota Avenue. Land uses in the surrounding area are a mix of residential and commercial. The subject property is occupied by a single-family residence and is surrounded by properties zoned C-2 (General Business), R-2 (One Unit Residential) and PUD (Planned Unit Development). The applicants have stated that the reason that they have applied for the requested zone change is to increase the allowable uses of the property in order to facilitate its sale. Single-family residences are a permitted and conforming use in both the R-2 (One Unit Residential) and the C-2 (General Business) zoning districts.

The Planning and Zoning Commission reviewed the proposed zone change at its July 20, 2017 public hearing. Prior to the public hearing, the City had received two (2) letters of opposition to the zone change. There were no public comments either for or against the zone change at the public hearing. The Planning and Zoning Commission voted to approve the zone change, and to forward a “do-pass” recommendation to the City Council. Additional background and analysis is available in the attached Planning and Zoning Commission staff report.

As required by City Code and State Statute, a legal notice was published in the Casper Star-Tribune for the Planning and Zoning Commission public hearing, public notices were sent to all property owners within three hundred (300) feet of the subject property by First Class Mail, and the property was posted with an informational sign.

Prior to the City Council public hearing, legal notice was published a second time in the Casper Star-Tribune and public notices were mailed to all property owners within three hundred (300) feet of the subject property.

As is customary with all items being considered by the Planning and Zoning Commission and the City Council, both public hearings were also advertised on the City's website (casperwy.gov).

Financial Considerations: The proposed zone change does not affect the City's budget.

Oversight/Project Responsibility: Craig Collins, City Planner, is tasked with applying Casper's Municipal Code land use regulations.

Attachments: Ordinance

Staff report to the Chairman and Members of the Casper Planning Commission
Aerial Photo

July 14, 2017

MEMO TO: Bob King, Chairman
Members of the Planning and Zoning Commission

FROM: Liz Becher, Community Development Director
Craig Collins, AICP, City Planner
Aaron Kloke, Planner I

SUBJECT: **PLN-17-028-Z** – Petition for a zone change of Lot 4 and portion of Lot 5, Block 8, “East Terraces” Addition, located at 205 South Minnesota Avenue, from R-2 (One Unit Residential) to C-2 (General Business). Applicants: Jerry E. Gonzales and Rebekah Simon-Peter.

Recommendation:

If, after the required public hearing, the Planning and Zoning Commission finds that the requested zone change meets the minimum requirements of the Casper Municipal Code, and is in conformance with the Comprehensive Land Use Plan, staff recommends that the Planning and Zoning Commission approve the zone change, and forward a “do pass” recommendation to the City Council.

Code Compliance:

Staff has complied with all requirements of Section 17.12.170 of the Casper Municipal Code pertaining to zone changes including notification of property owners within 300 feet by first class mail, posting of the property, and publishing legal notice in the Casper Star-Tribune. Staff has not received any public comments regarding this case.

Summary:

The applicants have requested a zone change of their property located at 205 South Minnesota Avenue, from R-2 (One Unit Residential) to C-2 (General Business). The subject property is located at the southeast corner of the intersection of East 2nd Street and South Minnesota Avenue. Land uses in the surrounding area are a mix of residential and commercial. The subject property is occupied by a single-family residence and is surrounded by properties zoned C-2 (General Business), R-2 (One Unit Residential) and PUD (Planned Unit Development). The applicants have stated that the reason that they have applied for the requested zone change is to increase the allowable uses of the property in order to facilitate its sale. Single-family residences are a permitted and conforming use in both the R-2 (One Unit Residential) and the C-2 (General Business) zoning districts.

Section 17.12.170 of the Casper Municipal Code specifically requires that staff review zoning applications in the context of the approved Comprehensive Land Use Plan, and provide a recommendation to the Planning and Zoning Commission and City Council based on a proposal's conformance with the Comprehensive Land Use Plan. The Comprehensive Land Use Plan is the City's land use and development policy document that describes the values and ideals expressed by the community for its future. The City Council approved the 2017 update of the Comprehensive Plan at its July 5th public meeting.

Chapter Three (3) of the newly adopted Comprehensive Land Use Plan provides principles and goals which represent the overall visions of the plan. Applicable Principles and Goals in this case are as follows:

Principle ECH-1 – **Balanced Uses:** Encourage a balance of land uses and provide adequate space and distribution for all uses across the community through identified and planned locations. (Pg. 3-5)

Goal ECH1-2 – **Commercial and Employment Space:** Promote the redevelopment of underutilized commercial and industrial space to accommodate new uses. (Pg. 3-5)

Goal VUC1-2 – **Neighborhood Services:** Enhance the cohesiveness and identity of residential neighborhoods by encouraging a healthy mixture of commercial, employment, neighborhood services and cultural uses that support the everyday needs of these residents. (Pg. 3-9)

Goal RH1-1 – **Commercial Clusters:** Increase the intensity of land uses and employment within identified commercial clusters by centralizing commercial, governmental, retail, residential, and cultural activities in these areas. (Pg. 3-13)

Goal UQL2-2 – **Mixed Use Neighborhoods:** Provide for commercial uses in and adjacent to residential neighborhoods in a manner that contributes to the neighborhood's integrity and identity through thoughtful design of signage, lighting, buffers, and parking. (Pg. 3-23)

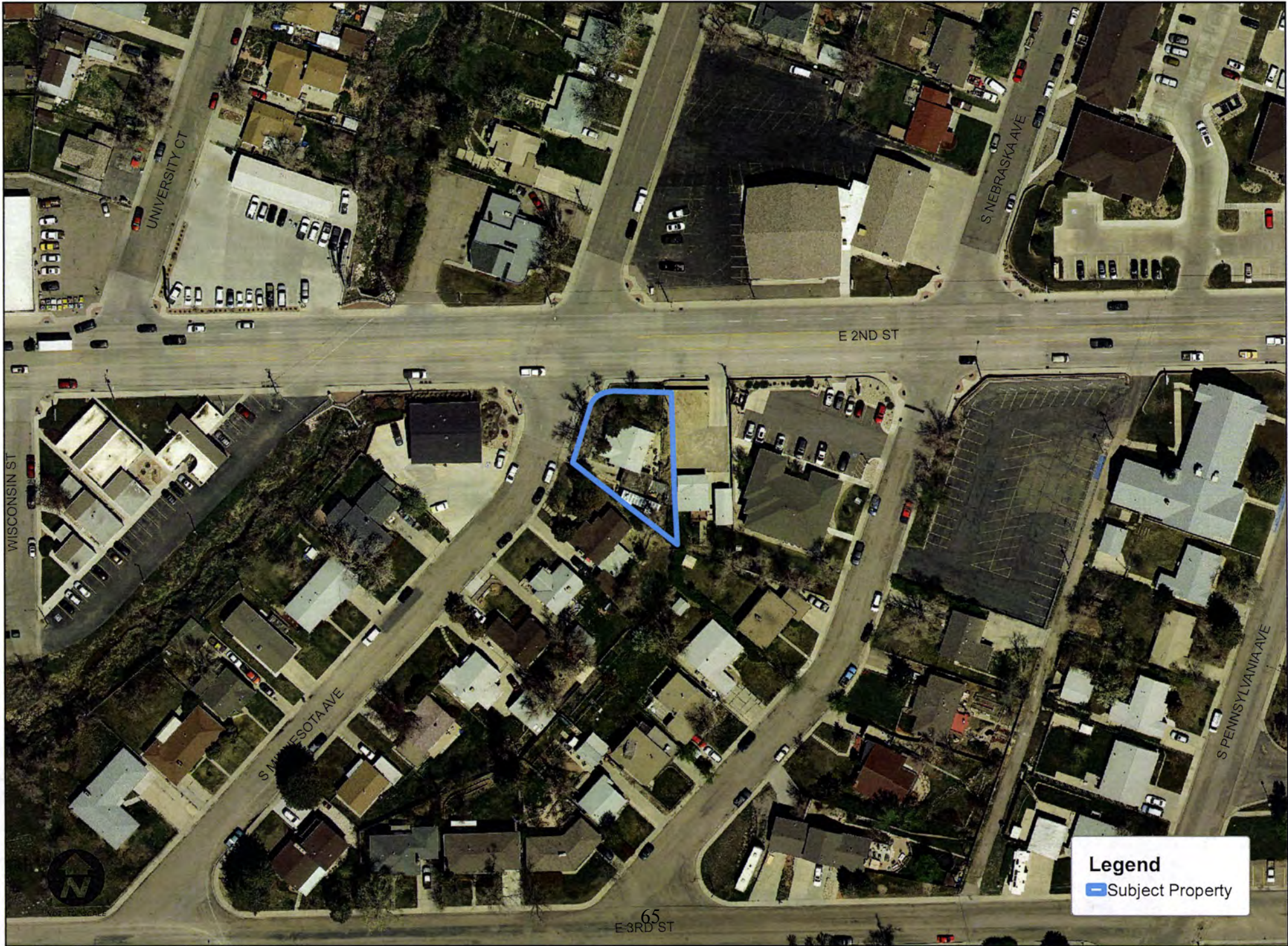
As was the case with the 2000 Comprehensive Land Use Plan, the recently adopted plan provides a Future Land Use Plan (FLU), which is found in Chapter 4, Page 4-26. The FLU is an illustrative map that identifies the physical distribution of land uses, and forms the basis for zoning and land use regulations. The lot in question is in an area designated by the FLU as "Community Center." A Community Center is a concentration of commercial activity serving a larger area than a neighborhood center. A zone change to C-2 (General Business) is, therefore, in keeping with the FLU element of the recently adopted Comprehensive Land Use Plan.

The proposed C-2 (General Business) zoning district allows for the development of any and all of the following permitted uses:

- A. Animal clinics and animal treatment centers;
- B. Apartments located within a business structure;
- C. Arcades/amusement centers;
- D. Assisted living;
- E. Automobile park, sales area or service center;
- F. Automobile service stations;
- G. Banks, savings and loans, and finance companies;
- H. Bars, taverns, retail liquor stores, and cocktail lounges;
- I. Bed and breakfast;
- J. Bed and breakfast homestay;
- K. Bed and breakfast inn;
- L. Business, general retail;
- M. Chapels and mortuaries;
- N. Churches;
- O. Clubs or lodges;
- P. Convenience establishment, medium volume;
- Q. Dance studios;
- R. Day care, adult;
- S. Child care center;
- T. Family child care center - zoning review;
- U. Family child care home;
- V. Family child care home - zoning review;
- W. Electrical, television, radio repair shops;
- X. Grocery stores;
- Y. Group homes;
- Z. Homes for the homeless (emergency shelters);
- AA. Hotels, motels;
- BB. Neighborhood groceries;
- CC. Offices, general and professional;
- DD. Pet shops;
- EE. Medical laboratories, clinics, health spas, rehabilitation centers, real estate brokers, insurance agents;
- FF. Parking garages and/or lots;
- GG. Parks, playgrounds, historical sites, golf courses, and other similar recreational facilities;
- HH. Pawn shops;
- II. Personal service shops;
- JJ. Pharmacies;
- KK. Printing and newspaper houses;
- LL. Reception centers;
- MM. Recreation centers;
- NN. Restaurants, cafes, and coffee shops;
- OO. Retail business;

- PP. Sundry shops and specialty shops;
- QQ. Theaters, auditoriums, and other places of indoor assembly;
- RR. Thrift shops;
- SS. Vocational centers, medical and professional institutions;
- TT. Neighborhood assembly uses;
- UU. Regional assembly uses;
- VV. Branch community facilities;
- WW. Neighborhood grocery;
- XX. Conventional site-built and modular single and multifamily dwellings and "manufactured homes" meeting the definition and standards set forth in Section 17.08.010.

205 S Minnesota Avenue



Legend
— Subject Property

65
E-3RD ST

ORDINANCE NO. 12-17

AN ORDINANCE APPROVING A ZONE CHANGE FOR LOT 4 AND A PORTION OF LOT 5, BLOCK 8 OF THE EAST TERRACES ADDITION SUBDIVISION IN THE CITY OF CASPER, WYOMING.

WHEREAS, an application has been made to rezone the above described property from zoning classification R-2 (One Unit Residential) to C-2 (General Business); and,

WHEREAS, after a public hearing on July 20, 2017, the City of Casper Planning and Zoning Commission passed a motion recommending that City Council approve the zone change request; and,

WHEREAS, the governing body of the City of Casper finds that the above described zone change should be approved.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

Lot 4 and a Portion of Lot 5, Block 8, East Terraces Addition, more particularly described as follows, and commonly known as 205 South Minnesota Avenue, is hereby rezoned from zoning classification R-2 (One Unit Residential) to C-2 (General Business).

Beginning at a Point, which Point is the Lot Corner of Minnesota Avenue between Lots 4 and 5 of Block 8, East Terraces; Thence Running Southeasterly along Lot Lines Between Said Lots 4 and 5 a Distance of 92.95 Feet to a Point, Which Point is on the Lot Line Between Lots 3 and 4 of Said Block 8; Thence Southerly Along the Lot lines between Lots 3 and 5 of Said Block 8 a Distance of 41.38 Feet to a Point, Which Point is the Lot Corners Between Lots 3, 19 and 20 of Said Block 8; Thence Northwesterly Through Lot 5 of Said Block 8 in a Straight Line to the Point of Beginning.

SECTION 2:

This ordinance shall be in full force and effect from and after passage on three readings and publication pursuant to law.

PASSED on 1st reading the ____ day of _____, 2017.

PASSED on 2nd reading the ____ day of _____, 2017.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the day of _____, 2017.

APPROVED AS TO FORM:

Walker Tremble III

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Tracey L. Belser
City Clerk

Kenyne Humphrey
Mayor

ORDINANCE NO.11-17

AN ORDINANCE APPROVING THE VACATION OF A PORTION OF AN ALLEY PUBLIC RIGHT-OF-WAY SOUTH OF WEST YELLOWSTONE HIGHWAY, BETWEEN SOUTH DAVID STREET AND SOUTH ASH STREET.

WHEREAS, Casper Addition, Blocks 1 through 12, was platted in the City of Casper on July 4th, 1888 in the office of the Carbon County Clerk, Territory of Wyoming; and,

WHEREAS, the Downtown Development Authority has requested that a portion of the north/south alley south of West Yellowstone Highway, between South David Street and South Ash Street, be vacated as public right-of-way; and,

WHEREAS, a petition containing the signatures of a majority of the owners who own a majority of the property abutting the segments of the street and alley proposed to be vacated and extending 300 feet in all directions from the alley to be vacated has been submitted to the City as provided by W.S. §15-4-305; and,

WHEREAS, the City of Casper has determined that said portion of the north/south alley south of West Yellowstone Highway, between South David Street and South Ash Street, can be vacated without adversely impacting utility services and traffic circulation within the area; and,

WHEREAS, it is the desire of the governing body of the City of Casper to approve said vacation of a portion of the north/south alley south of West Yellowstone Highway, between South David Street and South Ash Street as public right-of-way.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

That the vacation of the portion of the north/south alley south of West Yellowstone Highway, between South David Street and South Ash Street, as set forth in Exhibits "A" and "B", which by reference herein are made a part of this ordinance, is hereby approved and vacated.

SECTION 2:

That the vacated sections of the north/south alley south of West Yellowstone Highway, between South David Street and South Ash Street, as set forth herein shall revert to the adjoining land owners as provided by law.

SECTION 3:

This ordinance shall be in full force and effect from and after passage on three readings, publication pursuant to law.

PASSED on 1st reading the 1st day of August, 2017.

PASSED on 2nd reading the 15th day of August, 2017.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the ____ day of _____, 2017.

APPROVED AS TO FORM:

Walker Tremont

ATTEST:

Tracey L. Belser
City Clerk

CITY OF CASPER, WYOMING
A Municipal Corporation

Kenyne Humphrey
Mayor

July 24, 2017

MEMO TO: J. Carter Napier, City Manager *JCN*

FROM: Andrew Beamer, P.E., Public Services Director *AB*
Alex Sveda, P.E., Associate Engineer

SUBJECT: Authorizing Change Order No. 1 with SCS Field Services (SCS) in the Amount of \$37,679.68, for the Gas Collection and Control System Construction Project, No. 12-11.

Meeting Type & Date:
Regular Council Meeting
September 5, 2017

Action Type:
Resolution

Recommendation:

That Council, by resolution, authorize Change Order No. 1 (CO1) with SCS for the Gas Collection and Control System Construction Project, No. 12-11, in the amount of \$37,679.68.

Summary:

The project was completed in May 2017 and includes construction of a landfill gas collection and control system at the Casper Balefill. The system collects ground-generated gas through interconnected wells and piping and treats the gas with an enclosed ground flare and condensation collection and discharge system. CO1 includes an overrun of revegetation quantities to reestablish the balefill's final cover. The original quantity called out for 6 acres to be drill seeded. Once the project was completed, an additional 10 acres were disturbed partly from drainage improvements, including perimeter storm water ditch improvements and slope stabilization to prevent erosion.

In 2015, the City of Casper entered into the Wyoming Department of Environmental Quality's (WYDEQ) remediation program to fund the landfill improvement projects, including the Casper Balefill, Gas Collection and Control System Project. Through the program, the state is required to fund 100% percent of all remediation activities through reimbursement.

Peak GeoSolutions is under contract for construction administration and quality control of the project. Peak GeoSolutions, WYDEQ and City of Casper staff have reviewed the work and pricing for CO1 for \$37,679.68 and recommend approval. With CO1, the total contract amount with SCS will be \$1,626,529.68 and contingency funds will be reduced to \$121,170.32.

Financial Considerations

FY16 Solid Waste Reserves with 100% of the project to be reimbursed by the State's Landfill Remediation Program.

Oversight/Project Responsibility
Alex Sveda, Associate Engineer.

Attachments

1. Resolution.
2. CO1.
3. Engineer-recommendation for CO1.

**CITY OF CASPER
CHANGE ORDER**

NO. One (1)

PROJECT: Casper Bafill Gas Collection and Control System
Project No. 12-11

DATE OF ISSUANCE: July 19, 2017

OWNER: City of Casper, Wyoming

CONTRACTOR: SCS Field Services

ENGINEER: Peak GeoSolutions

You are directed to make the following changes in the Contract Documents:

Description:

Addition of two (2) Air Release Riser and Clean out on the three-inch HDPE Condensate line to be placed at all high points of the system for a cost of \$2,189.99.

Addition of an auto dialer installed at the flare control panel for \$3007.95

Additional seeding requirements due to area of disturbance, slopes, and unstable soil condition for a cost of \$33,098.35.


Attachments: Memo & Contractor's Proposal


CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIME
Original Contract Price: \$ <u>1,588,850.00</u>	Original Contract Time: (days or date) <u>Substantial completion: 240 days</u> <u>Final completion: 260 days</u>
Previous Change Orders No. ___ to ___ \$ <u>00.00</u>	Net change from previous Change Orders (days): <u>-- 0 --</u>
Contract Price prior to this Change Order: \$ <u>1,588,850.00</u>	Contract Time Prior to this Change Order: (date) <u>Substantial completion: 240 days</u> <u>Final completion: 260 days</u>
Net Increase of this Change Order: \$ <u>37679.68</u>	Net Increase/Decrease of this Change Order: (days) <u>-- NA --</u>
Contract Price with all approved Change Orders: \$ <u>1,626,529.68</u>	Contract Time with all approved Change Orders:(date) <u>Substantial completion: 240 days</u> <u>Final completion: 260 days</u>

ACCEPTED:

RECOMMENDED:

APPROVED:

BY: 
V.P. Rodriguez
Contractor
Jose de la Lanza

BY: 
Engineer

BY: _____
Owner



Geotechnical and Geosynthetics Consulting and CQA

July 19, 2017

City of Casper
Alex Sveda, P.E.
200 N. David St
Casper, WY 82604

Re: Casper Landfill Gas Collection and Control System

Mr. Sveda,

Please find an attached Change Order No. 1 for additional work and final pay quantities for the above-mentioned project. The change order consists of three items.

The first item of additional work consists of having the contractor install two (2) Air Release Risers. The gas system collects condensate that flows to sumps. The sumps then push the condensate to the city sewer system through a three-inch HDPE force main. The Air Release Risers are necessary for the system to release trapped air, and provides an access point to be able to prime the pumps. The project didn't include any air release ports for the force main. The city of Casper and Wyoming Department of Environmental Quality (WDEQ) approved the work directive on November 8, 2016.

The second item of additional work was the installation of an auto dialer. The project specifications required a data line to be provided to the flare for communication to the O&M personnel notifying them when issues arise at the flare station and overall gas system. This allows the O&M personnel to respond in a timely manner as required by regulations. Century Link notified the city of Casper that a Data line could not be provide to the flare location, which contradicted what they had been saying throughout the project. With limited communication coming from the flare station, it was recommended that a dialing unit be installed to the flare control panel so that notifications could be sent out to selected individuals responsible for the operation of the system. The city of Casper and WDEQ approved the work directive for the contractor to install the auto dialer on May 3, 2017.

The last item on this change order is the additional seeding required to reestablish the balefill's final cover. The project specifications and quantities called for 6 acres to be drill seeded. Once completed a total of 16 acres were disturbed. The contractor installed 11.6 acres by drill seeding at a cost of \$1,850 per acre. There was 2.8 acres of the perimeter storm water ditch that had to be hydro-seeded at a cost of \$2,981 per acre, due to saturated soils and the in ability to get equipment on that area. The remaining 1.61 acres had to be vegetated with a coconut blanket to protect the steep slopes from eroding at a cost of \$8,959 per acre. The additional seeding area and means of placement amounts to an additional cost of \$33,098.35.

All items have been reviewed and approved for reimbursement by the Wyoming Department of Environmental Quality Remediation Program.

A handwritten signature in black ink, appearing to read "Jason Knopp".

Jason Knopp, P.E.
Peak GeoSolutions

Attachment: Sullair Installation Requirements

Cc: Bill Hensely, Peak GeoSolutions
Kevin Frank, WYDEQ Remediation Program

P. O. Box 2302
P. O. Box 820

Corvallis, Oregon 97339
Glenrock, Wyoming 82637

(541) 231-0779
(307) 462-4961

(541) 753-8708 fax
(307) 436-8957 fax

RESOLUTION NO.17-172

A RESOLUTION AUTHORIZING CHANGE ORDER NO.1 WITH SCS FIELD SERVICES (SCS) FOR THE LANDFILL GAS COLLECTION AND CONTROL SYSTEM PROJECT, PROJECT NO. 12-11.

WHEREAS, SCS is currently under contract with the City of Casper for the Gas Collection and Control System Construction Project, No. 12-11; and,


WHEREAS, the City of Casper desires additional work related to the Gas Collection and Control System Construction Project, No. 12-11 in the amount of Thirty-Seven Thousand Six Hundred Seventy-Nine and 68/100 Dollars (\$37,679.68); and,

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute Change Order No.1 to the agreement between the City of Casper and SCS for performing Thirty-Seven Thousand Six Hundred Seventy-Nine and 68/100 Dollars (\$37,679.68).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments throughout the project, retaining those amounts prescribed by the agreement, for a total revised contract amount of One Million Six Hundred Twenty-Six Thousand Five Hundred Twenty-Nine and 68/100 Dollars (\$1,626,529.68).

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2017.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Tracy L. Belser
City Clerk

Kenyne Humphrey
Mayor

August 1, 2017

MEMO TO: J. Carter Napier, City Manager *JCN*

FROM: Andrew Beamer, P.E., Public Services Director
Bruce Martin, Assistant Public Utilities Manager
Ethan Yonker, P.E., Associate Engineer

SUBJECT: Authorizing Change Order No. 1 to the Agreement with Hedquist Construction, Inc., in the amount of \$43,187.50, for the Brookview Drive Sanitary Sewer Replacement, Project No. 16-011

Meeting Type & Date

Regular Council Meeting
September 5, 2017

Action Type

Resolution

Recommendation

That Council, by resolution, authorize Change Order No. 1 with Hedquist Construction, Inc., for the Brookview Drive Sanitary Sewer Replacement, Project No. 16-011, in the amount of \$43,187.50, for the final reconciliation of quantities.

Summary

Hedquist Construction, Inc., is under contract for the replacement of the sanitary sewer main line and manholes along Brookview Drive and Mariposa Boulevard. A three to four foot wide strip of the existing asphalt along the length of the sewer replacement deteriorated more than expected due to the additional construction loading. The state of the existing asphalt was not suitable for travel and was in need of replacement. The additional asphalt was replaced at the same time that the patching was being done to create a better finished product that will have a longer service life. The cost for the additional asphalt was \$38,430.00. Also included in this change order is the cost for the replacement of additional curbwalk, flow fill, and 12" sanitary sewer main that amounted to an additional \$4,757.50.

Financial Considerations

Funding for this change order will be from Construction Contingency in the amount of \$28,880.00 and from FY18 Sewer Manhole and Main Replacement in the amount of \$14,307.50.

Oversight/Project Responsibility

Ethan Yonker, P.E., Associate Engineer, Public Services

Attachments

Resolution
Change Order
Final Quantities Spreadsheet

CITY OF CASPER
CHANGE ORDER

NO. One (1)

PROJECT: Brookview Drive Sanitary Sewer Replacement, Project 16-011
DATE OF ISSUANCE: 8-1-17

OWNER: City of Casper, Wyoming

CONTRACTOR: Hedquist Construction, Inc.

ENGINEER: City of Casper, Engineering Department

You are directed to make the following changes in the Contract Documents:

Description: Change order to reconcile final quantities.

Attachments: Final Quantities Spread Sheet

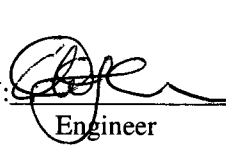
CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIME
Original Contract Price: \$231,120.00	Original Contract Time: (days or date) Substantial completion: July 21, 2017; Final completion: July 28, 2017;
Previous Change Orders No. _ to _: <u>--0--</u>	Net change from previous Change Orders (days): <u>--0--</u> (days): <u>--0--</u>
Contract Price prior to this Change Order: \$231,120.00	Contract Time prior to this Change Order: Substantial completion: July 21, 2017; Final completion: July 28, 2017;
Net Increase change of this Change Order: \$43,187.50	Net Increase of this Change Order: (days) <u>-- 0 --</u>
Contract Price with all approved Change Orders: \$274,307.50	Contract Time with all approved Change Orders:(date) Substantial completion: July 21, 2017; Final completion: July 28, 2017;

ACCEPTED:

RECOMMENDED:

APPROVED:

BY: 
Contractor

BY: 
Engineer

BY: _____
Owner

Final Quantities										
Owner:	City of Casper			Contractor:	Hedquist Construction, Inc.		Engineer:	Ethan Yonker		
Project:	Brookview Drive Sanitary Sewer Replacements			Substantial Completion Date:	July 21, 2017		Owner's Project No.:	16-011		
Bid Items & Change Order Additions				Contract Prices and Quantities			Final Quantities		Percent Complete	
Bid Item No.	Item	Units	Unit Price	Quantity	Cost	Quantity	Cost			
1	Mobilization and Bonds	LS	\$8,500.00	1	\$8,500.00	1.00	\$8,500.00	100.00%		
2	R&R 10" Sanitary Sewer Main	LF	\$30.00	283	\$8,490.00	283.00	\$8,490.00	100.00%		
3	R&R 12" Sanitary Sewer Main	LF	\$32.00	1515	\$48,480.00	1520.00	\$48,640.00	100.33%		
4	Remove and Replace 48" Sewer Manhole (Depths Vary)	EA	\$4,850.00	9	\$43,650.00	9.00	\$43,650.00	100.00%		
5	Reinstate Sewer Service During R&R	EA	\$500.00	33	\$16,500.00	33.00	\$16,500.00	100.00%		
6	F&I Asphalt Paving (4" Asphalt/ 8" Grading "W")	SY	\$30.00	2000	\$60,000.00	3281.00	\$98,430.00	164.05%		
7	F&I Select Backfill	CY	\$1.00	3500	\$3,500.00	3500.00	\$3,500.00	100.00%		
8	F&I Flow Fill Encasement	CY	\$10.00	50	\$500.00	56.00	\$560.00	112.00%		
9	F&I Temporary Traffic Control	LS	\$8,500.00	1	\$8,500.00	1.00	\$8,500.00	100.00%		
10	Remove and Replace Curbwalk	SF	\$5.50	6000	\$33,000.00	6825.00	\$37,537.50	113.75%		
Totals				\$231,120.00			\$274,307.50		118.69%	

RESOLUTION NO. 17-173

A RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 TO THE AGREEMENT WITH HEDQUIST CONSTRUCTION, INC., FOR THE BROOKVIEW DRIVE SANITARY SEWER REPLACEMENT, PROJECT NO. 16-011.

WHEREAS, the City of Casper desires to reconcile additional quantities used to replace damaged existing asphalt as part of the Brookview Drive Sanitary Sewer Replacement, Project No. 16-011; and,

WHEREAS, Hedquist Construction, Inc., is able and willing to provide those services, specified as Change Order No. 1 to the agreement for reconciliation of final quantities for the Brookview Drive Sanitary Sewer Replacement, Project No. 16-011, and further described therein.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, Change Order No. 1 to the agreement with Hedquist Construction, Inc., to reconcile quantities for the Brookview Drive Sanitary Sewer Replacement, in the amount of Forty-Three Thousand One Hundred Eighty-Seven and 50/100 Dollars (\$43,187.50).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments and contract extensions throughout the project, retaining those amounts prescribed by the agreement, for a total contract amount of Two Hundred Seventy-Four Thousand Three Hundred Seven and 50/100 Dollars (\$274,307.50).

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2017.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Tracey L. Belser
City Clerk

Kenye Humphrey
Mayor

August 2, 2017

MEMO TO: J. Carter Napier, City Manager *JCN*
FROM: Andrew Beamer, P.E., Public Services Director *AB*
Terry Cottenoir, Engineering Technician
SUBJECT: Authorizing an Agreement with Treto Construction, LLC, in the Amount of \$27,600.00, for the Metro Kennel Concrete Project, No. 17-048

Meeting Type & Date
Regular Council Meeting
September 5, 2017

Action type
Resolution

Recommendation

That Council, by resolution, authorize an agreement with Treto Construction, LLC, for the Metro Kennel Concrete, Project No. 17-048, in the amount of \$25,100.00. Furthermore, it is recommended that Council authorize a construction contingency account, in the amount of \$2,500.00, for a total project amount of \$27,600.00.

Summary

On Tuesday, August 2, 2017, two (2) bids were received for the Metro Kennel Concrete, Project No. 17-048. The bids received for this work are as follows:

<u>CONTRACTOR</u>	<u>BUSINESS LOCATION</u>	<u>BID AMOUNT</u>
Treto Construction, LLC	Casper, Wyoming	\$25,100.00
Knife River	Casper, Wyoming	\$34,341.00

The Metro Kennel Concrete Project includes the removal and replacement of the existing crusher fines kennel pad with concrete flatwork. The existing crusher fines pad does not prevent animals from digging out of the kennel area and makes cleaning the pad nearly impossible. Work is scheduled to be completed by October 27, 2017. The estimate prepared by the City Engineering Division was \$31,900.00.

As required by State Statute, in-state bidders receive a five percent (5%) bid preference. As all bids were received from in-state Contractors, no bid preference was granted. A notice was published in the local newspaper once a week for two consecutive weeks as required by State Statute, and the project was advertised on the City of Casper's website (www.casperwy.gov).

Financial Considerations

Funding will be from Budgeted Current Revenue of the Metro Animal Services Fund.

Oversight/Project Responsibility

Terry Cottenor, Engineering Technician, Public Services Department.

Attachments

Resolution

Agreement

STANDARD FORM OF
AGREEMENT BETWEEN OWNER AND CONTRACTOR

THIS AGREEMENT is made between the City of Casper, 200 North David Street, Casper, Wyoming 82601, hereinafter referred to as the "Owner," and with Treto Construction, LLC, P.O. Box 50610, Casper, Wyoming 82609, hereinafter referred to as the "Contractor."

WHEREAS, the City of Casper desires to remove and replace the existing crusher fines pad with concrete flatwork at Metro Animal Services; and,

WHEREAS, Treto Construction, LLC, is able and willing to provide those services specified as the Metro Kennel Concrete, Project No. 17-048.

NOW, THEREFORE, it is hereby agreed as follows:

ARTICLE 1. WORK.

Contractor shall perform all the work required by the Contract Documents for the Metro Kennel Concrete, Project No. 17-048, hereinafter referred to as the "Work."

ARTICLE 2. ENGINEER.

The Project has been designed by the City of Casper, who is hereinafter referred to as the "Engineer" and who is to act as Owner's representative, assume all duties and responsibilities and have the rights and authority assigned to Engineer in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

ARTICLE 3. CONTRACT TIME.

3.1 The Work will be substantially completed by **October 27, 2017** and completed and ready for final payment in accordance with Article 14 of the General Conditions by **November 3, 2017**.

3.2 Liquidated Damages. Owner and Contractor recognize that time is of the essence of this Agreement and that Owner will suffer financial loss if the Work is not substantially completed by the time specified in Paragraph 3.1 above, plus any extension thereof allowed in accordance with Article 12 of the General Conditions. They also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by Owner if the Work is not substantially completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty) Contractor shall pay Owner Five Hundred Dollars (\$500.00) for each day that expires after the time specified in Paragraph 3.1 for substantial completion. After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining work within the time specified in paragraph 3.1 for completion and readiness for final payment or any proper extension thereof granted by Owner, Contractor shall pay Owner

Two Hundred Dollars (\$200.00) for each day that expires after the time specified in paragraph 3.1 for completion and readiness for final payment. It is further agreed that such liquidated damages are not a penalty, but represent the parties' best estimate of actual damages.

ARTICLE 4. CONTRACT PRICE.

In consideration of the performance of the work in accordance with the Contract documents for this Unit Price Contract, Owner shall pay Contractor in current funds a not-to-exceed total contract price of Twenty-Five Thousand One Hundred Dollars (\$25,100.00), subject to additions and deductions by Change Order approved by the Owner. The contract fee shall be based on materials actually furnished and installed and services actually provided based on the unit prices contained in the Bid Form, included as Exhibit "A" (pages BF-1 of 4 through BF-4 of 4, Bid Form) and Itemized Bid Schedule, included as Exhibit "B" (pages BS-1, Bid Schedule) and by this reference made a part of this Agreement.

ARTICLE 5. PAYMENT PROCEDURES.

Contractor shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed through the Engineer as provided in the General Conditions.

5.1 Progress Payments. Contractor's Applications for Payment, as recommended by Engineer, shall be submitted to City Engineering Staff on or before the 25th day of each month during construction, and Owner shall mail progress payments in the following month one day after the second monthly meeting of the Casper City Council. Progress payments shall be structured as provided below. All progress payments will be on the basis of the progress of the Work measured by the Schedule of Values provided for in Paragraph 14.1 of the General Conditions, subject to the cutoff and submittal dates provided in the General Provisions.

5.1.1 Prior to payment of fifty percent (50%) of Total Contract Price, progress payments will be made in an amount equal to ninety percent (90%) of the Work completed, and ninety (90%) of Invoice Cost of materials and equipment not incorporated in the Work but delivered and suitably stored, less in each case the aggregate of payments previously made.

5.1.2 After payment of fifty percent (50%) of Total Contract Price has been made, Owner shall withhold such amounts necessary so the total retainage is equal to five percent (5%) of the Total Contract Price.

5.1.3 In the event the Contractor makes only one application for payment upon substantially completing the Work, progress payment will be made in an amount equal to ninety-five percent (95%) of the Work completed. Owner shall withhold five percent (5%) of the work completed as retainage, said retainage to be paid in accordance with the provisions of Paragraph 5.2, Final Payment.

5.1.4 Should amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other item or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this agreement.

5.2 Final Payment. Upon final completion and acceptance of the Work in accordance with Article 14 of the General Conditions, Engineer shall recommend payment and present Contractor's Final Application for Payment to the City. Pursuant to Wyoming State Statutes, final payment cannot be made until forty-one (41) days after publication of the first Notice of Completion.

ARTICLE 6. WITHHELD FUNDS.

Pursuant to Wyoming Statutes Section 16-6-701 et seq., withheld percentages for Contracts exceeding Twenty-Five Thousand Dollars (\$25,000.00) will be retained in an account in the name of the Contractor (except when specifically waived in writing by Contractor) which has been assigned to the Owner until the Contract is completely, satisfactorily, and finally accepted by the Owner. Unless a depository is designated by the Contractor in a written attachment hereto, the Contractor's signature hereon shall act as authority for the Owner to designate a retainage depository on behalf of the Contractor, for the purposes specified in Wyoming Statutes Section 16-6-704. The Contractor's signature hereon shall act as an assignment of the depository account to the Owner, as provided by Wyoming Statutes Section 16-6-701 et seq., whether the depository is designated by the Contractor or by the Owner.

ARTICLE 7. CONTRACTOR'S REPRESENTATIONS.

In order to induce Owner to enter into this Agreement, Contractor makes the following representations:

- 7.1 Contractor has familiarized himself with the nature and extent of the Contract Documents, Work, locality, and with all local conditions and federal, state, and local Laws and Regulations that in any manner may affect cost, progress, or performance of the Work.
- 7.2 Contractor has studied carefully all reports of investigations and tests of subsurface and latent physical conditions at the site or otherwise affecting cost, progress, or performance of the work which were relied upon by Engineer in the preparation of the Drawings and Specifications and which have been identified in the Supplementary Conditions.
- 7.3 Contractor has made or caused to be made examinations, investigations, and tests and studies as he deems necessary for the performance of the Work at the Contract Price, within the Contract Time, and in accordance with the other terms and conditions of the Contract Documents; and no additional examinations, investigations, tests, reports, or similar data are or will be required by Contractor for such purposes.

- 7.4 Contractor has correlated the results of all such observations, examinations, investigations, tests, reports, and data with the terms and conditions of the Contract Documents.
- 7.5 Contractor has given Engineer written notice of all conflicts, errors, or discrepancies that he has discovered in the Contract Documents and the written resolution thereof by Engineer is acceptable to Contractor.

ARTICLE 8. CONTRACT DOCUMENTS.

The Contract Documents which comprise the entire agreement between Owner and Contractor are attached to this Agreement, made a part hereof and consist of the following:

- 8.1 This Agreement (Pages SFA-1 to SFA-6, inclusive).
- 8.2 Joint Account Agreement or Letter of Forfeiture waiving same.
- 8.3 Exhibit "A" - Bid Form (Pages BF-1 through BF-4, inclusive).
- 8.4 Exhibit "B" - Bid Schedule (Page BS-1, inclusive).
- 8.5 Addenda No. (0).
- 8.6 Performance and Labor and Payment Bonds.
- 8.7 Certificates of Insurance, of Workers' Compensation Coverage, and of Unemployment Insurance Coverage.
- 8.8 General Conditions (Pages 00700-1 to 00700-42, inclusive).
- 8.9 Supplementary Conditions (Pages SC-1 to SC-16, inclusive).
- 8.10 Division 01 - General Requirements, consisting of seven (7) sections.
- 8.11 Notice of Award.
- 8.12 Notice to Proceed.
- 8.13 Minutes of the Pre-Bid Conference, if any.
- 8.14 Contract Drawings consisting of three (3) drawing sheets, with each sheet bearing the following general title:

Metro Kennel Concrete, Project No. 17-048

- 8.15 Shop Drawings and other Submittals furnished by Contractor during performance of the Work and accepted by the Owner.
- 8.16 Any modifications, amendments, and supplements, including Change Orders, issued pursuant to Paragraphs 3.04 and 3.05 of the General Conditions, on or after the effective date of this Agreement.
- 8.17 Notice of Substantial Completion.

ARTICLE 9. GOVERNMENTAL CLAIMS ACT

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq. The City specifically reserves the right to assert any and all immunities, rights, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

(This space intentionally left blank)

ARTICLE 10. MISCELLANEOUS PROVISIONS.

Terms used in this Agreement, which are defined in the General Conditions, shall have the meanings designated in those conditions.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in one (1) original copy on the day and year below written.

DATED this _____ day of _____, 2017.

APPROVED AS TO FORM:

Wallie Thompson

CONTRACTOR:

Treto Construction, LLC

WITNESS:

By: _____

By: _____

Title: _____

Title: _____

OWNER:

CITY OF CASPER, WYOMING
A Municipal Corporation

ATTEST:

By: _____

By: _____

Tracey L. Belser

Kenyne Humphrey

Title: City Clerk

Title: Mayor

EXHIBIT "A"
STANDARD
BID FORM
(Approved by City Attorney, 1995)

PROJECT IDENTIFICATION: City of Casper
 Metro Kennel Concrete
 Project No. 17-048

THIS BID SUBMITTED TO: City of Casper
 200 North David Street
 Casper, Wyoming 82601

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with the City in the form included in the Bidding Documents and to complete all Work as specified or indicated in the Bidding Documents for the Contract Price by **October 27, 2017**, and completed and ready for final payment not later than **November 3, 2017**, in accordance with the Bidding Documents.

2. Bidder accepts all of the terms and conditions of the Advertisement for Bids and Instructions to Bidders, including without limitation those dealing with the disposition of Bid Guaranty. This Bid will remain effective for thirty (30) days after the day of Bid opening. Bidder will sign the Agreement and submit the Bonds and other documents required by the Bidding Documents within thirty (30) days after the date of the City's Notice of Award.

3. Notice that preferences will be granted pursuant to Wyoming Statutes Section 16-6-101, et seq., is hereby acknowledged.

4. In submitting this Bid, Bidder represents, as more fully set forth in the Bidding Documents, that:
 - A. Bidder has examined copies of all the Bidding Documents and of the following addenda (receipt of all which is hereby acknowledged):

Addendum No. <u> N/A </u>	Dated <u> N/A </u>
Addendum No. <u> N/A </u>	Dated <u> N/A </u>

 - B. Bidder has examined the site and locality where the work is to be performed, the federal, state, and local Laws and Regulations, and the conditions affecting cost, progress, or performance of the work and has made such independent investigations as Bidder deems necessary;

 - C. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm, corporation, or other business entity. Bidder has not directly or

indirectly induced or solicited any other Bidder to submit a false or sham Bid. Bidder has not solicited or induced any person, firm, or a corporation to refrain from bidding. Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or against the City.

- 5. Bidder is bidding all schedules, alternates, if any, and will complete the Work for unit price(s) stated on the attached bid schedule based on materials actually furnished and installed and services actually provided. The Bid is summarized below on the basis of estimated quantities:

TOTAL BASE BID, IN NUMERALS: \$ 25100

TOTAL BASE BID, IN WORDS: Twenty five thousand one hundred and Zero cents ----- DOLLARS.

- 6. Bidder agrees that the work for the City will be as provided above.
- 7. Bidder accepts the provisions of the Bidding Documents as to liquidated damages in the event of failure to complete the work on time, unless otherwise stated as provided below. Bidder agrees that such liquidated damages are not a penalty and that the amount provided is as close an estimate as possible to actual damages. Any exceptions or objections to this provision are stated in writing and attached hereto by Bidder.
- 8. The following documents are attached to and made a condition of this Bid:
 - A. Required Bid Guaranty in the form of a Bid Bond. (Unless otherwise provided by the City.)
 - B. Exhibit "B" - Itemized Bid Schedule.
 - C. State of Wyoming Certificate of Residency Status, in conformance with the Instructions to Bidders.

- 9. Communications concerning this Bid shall be addressed to:

Address of Bidder: Treto Construction, LLC
P.O. Box 50610
Casper, WY 82609

- 10. The terms used in this Bid are defined in and have the meanings assigned to them in the General Conditions, except as provided in the Supplementary Conditions and Bidding Documents.

Submitted on August 2, 2017.

Bidder is bidding as a Resident (Insert Resident or Non-Resident)

IF BIDDER IS:

AN INDIVIDUAL

By: _____ (seal)
(Individual's Name)

doing business as: _____

Business Address: _____

Phone Number: _____

A PARTNERSHIP

By: _____ (seal)
(Firm's Name)

(General Partner)

Business Address: _____

Phone Number: _____

A CORPORATION OR LIMITED LIABILITY COMPANY

By: Treto Construction, LLC (seal)
(Corporation's or Limited Liability Company's Name)

Wyoming
(State of Incorporation or Organization)

By: German G. Treto *German G Treto* (seal)
Managing Member
(Title)

(Seal)
Attest: *Cristina Treto*

Business Address: P.O. Box 50610
5251 Gladstone St.
Casper, WY 82609

Phone Number: 307-237-8836

A JOINT VENTURE

By: _____ (seal)
(Name)

(Address)

By: _____ (seal)
(Name)

(Address)

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

EXHIBIT "B"

BID SCHEDULE

METRO KENNEL CONCRETE

PROJECT NO. 17-48

July 25, 2017

Contractor shall furnish and install items as shown on the Drawings or called for in the Specifications. All costs not included in the schedule that are necessary to provide a complete, functional project as depicted in the Drawings and Specification are to be considered incidental and merged with costs of other related bid items.

ABBREVIATIONS

LS = LUMP SUM SY = SQUARE YARD SF = SQUARE FOOT LF = LINEAL FOOT EA = EACH

ITEM	APPROXIMATE QUANTITIES	UNITS	ITEM DESCRIPTION WITH UNIT PRICE BID WRITTEN IN WORDS	UNIT PRICE		TOTAL PRICE	
				DOLLARS	CENTS	DOLLARS	CENTS
1	1	LS	Mobilization for Two thousand _____ Dollar(s) and zero _____ Cent(s) per lump sum.	\$2,000	0	\$2,000	0
2	3,300	SF	R&R Crushed Fine Pad With Concrete Flatwork w/Basecourse for Seven _____ Dollar(s) and zero _____ Cent(s) per square foot.	\$7	0	\$23,100	0
TOTAL BASE BID						\$ 25,100	0

TOTAL BASE BID:

Twenty five thousand one hundred and zero cents

This bid Submitted By: Treto Construction, LLC
(Individual, partnership, corporation or LLC, or joint venture)

RESOLUTION NO.17-174

A RESOLUTION AUTHORIZING AN AGREEMENT WITH TRETO CONSTRUCTION, LLC, FOR THE METRO KENNEL CONCRETE, PROJECT NO. 17-048.

WHEREAS, the City of Casper desires to remove and replace the existing crusher fines pad with concrete flatwork at Metro Animal Services; and,

WHEREAS, Treto Construction, LLC, is able and willing to provide those services specified as Metro Kennel Concrete, Project No. 17-048; and,

WHEREAS, it would be in the best interest of the City to expedite changes in the project by allowing the City Manager to sign change orders effecting time extensions of no more than thirty (30) days, dollar amount changes no greater than Two Thousand Five Hundred Dollars (\$2,500.00) and other project administration related change orders that do not substantially alter the scope of the project.

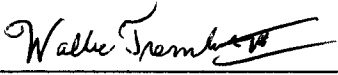
NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, an agreement with Treto Construction, LLC, for those services, in the amount of Twenty-Five Thousand One Hundred Dollars (\$25,100.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments and contract extensions throughout the project, retaining those amounts prescribed by the agreement, equal to a total amount not to exceed Twenty-Five Thousand One Hundred Dollars (\$25,100.00), and Two Thousand Five Hundred Dollars (\$2,500.00) for a construction contingency account, for a total project amount of Twenty-Seven Thousand Six Hundred Dollars (\$27,600.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to sign change orders effecting time extensions of no more than thirty (30) days, changes in the dollar amount of the above described agreement not greater than the sum of Two Thousand Five Hundred Dollars (\$2,500.00) and other project administration related change orders that do not substantially alter the scope of the project.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2017.

APPROVED AS TO FORM:




ATTEST:


CITY OF CASPER, WYOMING
A Municipal Corporation

Tracey L. Belser
City Clerk

Kenyne Humphrey
Mayor

July 31, 2017

MEMO TO: J. Carter Napier, City Manager 

FROM: Andrew B. Beamer, P.E., Public Services Director 
Liz Becher, Planning and Community Development Director
Alex Sveda, P.E., Associate Engineer

SUBJECT: Authorizing Change Order No. 2 with Rapid Fire Protection, Inc., for a Time Extension for the LifeSteps Campus Buildings 'E' and 'C' Fire Suppression and Alarm System Replacement, Project No. 16-023.

Meeting Type & Date:
Regular Council Meeting
September 5, 2017

Action Type:
Resolution

Recommendation:
That Council, by resolution, authorize Change Order No. 2 with Rapid Fire Protection, Inc. (RFPI), for the LifeSteps Campus Buildings 'E' and 'C' Fire Suppression and Alarm System Replacement, Project No. 16-023 for a time extension of sixty (60) days.

Summary:
The project consists of a new fire suppression system and replacement of the existing air compressor system with a nitrogen compressor system at the LifeSteps Campus Buildings 'E' and 'C'. The project is complete and the warranty period has commenced.

Change Order No. 2 consists of a time extension of sixty (60) days. Bids were opened for the project on December 13, 2016, where all bids came in over the budgeted funding. The project was awarded by City Council on March 21, 2017 after value-engineering negotiations were completed between both bidders, RFPI and Western States Fire Protection, Inc., ninety-eight (98) days after bids were opened. Change Order No. 1 was executed with the award, which included a deduction in cost from the value-engineering negotiations and a time extension of forty-one days. The total amount of days requested by RFPI from Change Orders No. 1 and No. 2 is 101.

Engineering Design Associates (EDA) has been hired by the City for design and construction administration of the work. EDA and City Staff recommend approval of Change Order No. 2.

Financial Considerations:
None.

RFPI CO#2
LifeSteps Buildings 'E' and 'C'
Fire Suppression and Alarm System Replacement
Project No. 16-023

Oversight/Project Responsibility:
Alex Sveda, Associate Engineer

Attachments:

1. Resolution
2. Change Order No. 2
3. Engineer's Recommendation
4. RFPI time extension request

CITY OF CASPER
CHANGE ORDER

NO. 2

PROJECT: Lifesteps Campus Buildings 'E' and 'C' Fire
Suppression and Alarm Replacement Project
Project No. 16-023

DATE OF ISSUANCE: July 24, 2017

OWNER: City of Casper, Wyoming

CONTRACTOR: Rapid Fire Protection, Inc.

ARCHITECT/ENGINEER: Engineering Design Associates

You are directed to make the following changes in the Contract Documents: Description: Extension of project completion date at contractors request due to delays in award of project.

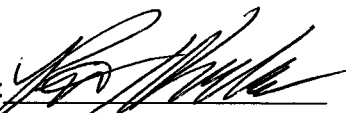
Attachments: Project extension request from Rapid Fire Protection, Inc.

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIME
Original Contract Price: \$252,090.00	Original Contract Time: (days or date) Substantial completion: <u>April 14</u> , 2017; Final completion: <u>April 21</u> , 2017
Previous Change Orders No. <u>1</u> to <u>1</u> : \$ <u>-\$60,776</u>	Net change from previous Change Orders (days): <u>--41--</u>
Contract Price prior to this Change Order: \$ 191,314.00	Contract Time prior to this Change Order: Substantial completion: <u>May 25</u> , 2017; Final completion: <u>June 1</u> , 2017
Net Increase/Decrease change of this Change Order: \$ (0)	Net Increase/Decrease of this Change Order: (days) <u>-- 60 --</u>
Contract Price with all approved Change Orders: \$ 191,314.00	Contract Time with all approved Change Orders: (date) Substantial completion: <u>July 31, 2017</u> Final completion: <u>August 4, 2017</u>

ACCEPTED:

RECOMMENDED:

APPROVED:

BY: 
Contractor

BY: 
Architect/Engineer

BY: _____
Owner

Alex Sveda

From: Kevin Schilling <kschilling@edaengineering.com>
Sent: Wednesday, July 26, 2017 8:35 AM
To: Alex Sveda
Subject: RE: Lifesteps

Categories: Lifesteps Campus

Alex,

I would recommend that change order #2 for the project time extension be approved. The time extension was requested due to circumstances beyond Rapid Fire Protection's control.

Thanks,

KEVIN SCHILLING, P.E.
ENGINEERING DESIGN ASSOCIATES
1607 CY Ave, Ste 303, Casper, WY 82604
(Ph) 307-266-5033 (Fx) 307-234-3805

From: Alex Sveda [mailto:asveda@casperwy.gov]
Sent: Wednesday, July 26, 2017 7:49 AM
To: Kevin Schilling
Subject: RE: Lifesteps

Kevin – I will also need a recommendation from EDA for the time extension. You can reply to this email with it.

Thanks,

Alex Sveda, P.E.
Associate Engineer
City of Casper
200 North David St
Casper, WY 82601
P: 307 235-8341
F: 307 234-0709
asveda@casperwy.gov

From: Kevin Schilling [mailto:kschilling@edaengineering.com]
Sent: Monday, July 24, 2017 3:29 PM
To: Alex Sveda <asveda@casperwy.gov>
Subject: RE: Lifesteps

Alex,

I will get this over to Pat.

Thanks,

KEVIN SCHILLING, P.E.



Rapid Fire Protection Inc.

1530 Samco Rd. Rapid City, SD 57702 Phone: 605-348-2342 Fax: 605-348-0108

June 26, 2017

Alex Sveda
City of Casper.
200 North David St.
Casper, WY 82601
307-235-8341

Ref: Life Steps Campus Completion Date Extension

Alex,

I would like to request an extension for the Life Steps Campus project. We have had some issues with our sheetrock contractor and would like another 30 days to finish the sheetrock patching portion of the contract. The sprinkler system will be operational by the end of the week.

After reviewing the original time line on the project, bid on 12/13/2016 with a scheduled substantial completion date of 4/14/2017 and a final completion date of 4/21/2017. This timeline would have provided us 18 weeks for substantial completion and 19 weeks for final completion. We are currently 14 weeks into the project from when our notice to proceed was issued on 3/24/2017. If possible I would like the remaining 5 weeks added to finish the patching portion of the project.

Sincerely,

Patrick Hudalla
Project Manager
Rapid Fire Protection Inc.

RESOLUTION NO. 17-175

A RESOLUTION AUTHORIZING CHANGE ORDER NO. 2 WITH RAPID FIRE PROTECTION, INC. (RFPI) FOR A TIME EXTENSION FOR THE LIFESTEPS CAMPUS BUILDINGS "E" AND "C" FIRE SUPPRESSION AND ALARM SYSTEM REPLACEMENT PROJECT.

WHEREAS, RFPI is currently under contract with the City of Casper for the Lifesteps Campus Buildings "E" and "C" Fire Suppression and Alarm System Replacement; and,

WHEREAS, the City of Casper desires a time extension of sixty (60) days added to the project's substantial completion date; and,

WHEREAS, RFPI is able and willing to complete the work with a revised substantial completion date of July 31, 2017, due to delays in project award.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute Change Order No. 2 to the agreement between the City of Casper and RFPI for performing additional work related to Lifesteps Campus Buildings "E" and "C" Fire Suppression and Alarm System Replacement, for a time extension of sixty (60) days.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2017.

APPROVED AS TO FORM:




ATTEST:


CITY OF CASPER, WYOMING
A Municipal Corporation

Tracy L. Belser
City Clerk

Kenyne Humphrey
Mayor

August 11, 2017

MEMO TO: J. Carter Napier, City Manager 

FROM: Andrew Beamer, P.E., Public Services Director 
Scott R. Baxter, P.E., Associate Engineer

SUBJECT: Authorizing an Agreement with Treto Construction, LLC, in the Amount of \$165,000.00, for the Center & 9th Streets Intersection Improvements, Project No. 17-053.

Meeting Type & Date
Regular Council Meeting
September 5, 2017

Action type
Resolution

Recommendation

That Council, by resolution, authorize an Agreement with Treto Construction, LLC, for construction of the Center & 9th Streets Intersection Improvements, Project No. 17-053, for the base bid amount of \$154,795.00. Furthermore, it is recommended that Council authorize a construction contingency account, in the amount of \$10,205.00, for a total project amount of \$165,000.00.

Summary

On August 11, 2017, bids were received from three (3) contractors for construction of the Center & 9th Streets Intersection Improvements Project. The bids for the work were as follows:

<u>CONTRACTOR</u>	<u>LOCATION</u>	<u>BASE BID</u>
Treto Construction	Casper, Wyoming	\$ 154,795.00
Knife River	Casper, Wyoming	\$ 168,165.00
Grizzly Excavating & Construction	Casper, Wyoming	\$ 255,135.00

The cost estimate provided by the City's consulting engineer was \$150,000.00.

The City of Casper recently received a completed traffic study which provided recommendations for better traffic flow and efficiency. The intersection of Center & 9th Streets received a recommendation to remove the existing traffic signals and install stop signs because the traffic signals are not warranted and actually reduce traffic flows. This project includes the installation of four stop signs, curb extensions to shorten pedestrian crossing distances, replacement of curb ramps for ADA compliance, modifications to storm sewer piping, and surface improvements.

Construction of the improvements is to be substantially complete by October 27, 2017. The City's engineering consultant, Environmental & Civil Solutions, designed the project, reviewed the bid results and has recommended awarding the project to Treto Construction, LLC.

Financial Considerations

Funding for the project will be from One Cent Funds allocated to FY 17 Arterial & Collector Streets Projects.

Oversight/Project Responsibility

Scott R. Baxter, P.E., Associate Engineer, Public Services Department.

Attachments

Resolution

Agreement

Bid Form

Consultant's Recommendation for Bid Award

STANDARD FORM OF
AGREEMENT BETWEEN OWNER AND CONTRACTOR
(Approved by City Attorney, 2004)

THIS AGREEMENT is made between the City of Casper, 200 N. David Street, Casper, Wyoming 82601, hereinafter referred to as the "Owner," and Treto Construction, LLC, P. O. Box 50610, Casper Wyoming 82609, hereinafter referred to as the "Contractor."

WHEREAS, the City of Casper desires to make changes to the intersection traffic controls at the intersection of Center Street and 9th Street; and,

WHEREAS, Treto Construction, LLC, is able and willing to provide those services specified as the Center & 9th Streets Intersection Controls, Project No. 17-053.

NOW, THEREFORE, it is hereby agreed as follows:

ARTICLE 1. WORK.

Contractor shall perform all the work required by the Contract Documents for the City of Casper, Center & 9th Streets Intersection Controls, Project No. 17-053.

ARTICLE 2. ENGINEER.

The Project has been designed by Environmental & Civil Solutions (ECS Engineers), 111 W. 2nd Street, Suite 600, Casper, Wyoming, who is hereinafter referred to as the "Engineer" and who is to act as Owner's representative, assume all duties and responsibilities and have the rights and authority assigned to Engineer in the Contract documents in connection with completion of the Work in accordance with the Contract documents.

ARTICLE 3. CONTRACT TIME.

- 3.1 The Work will be substantially completed by October 27, 2017, and completed and ready for final payment in accordance with Article 14 of the General Conditions by November 3, 2017.
- 3.2 Liquidated Damages. Owner and Contractor recognize that time is of the essence of this Agreement and that Owner will suffer financial loss if the Work is not substantially completed by the time specified in Paragraph 3.1 above, plus any extension thereof allowed in accordance with Article 12 of the General Conditions. They also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by Owner if the Work is not substantially completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty) Contractor shall pay Owner Five Hundred Dollars (\$500.00) for each day that expires after the time specified in

Treto Construction, LLC
Center & 9th Streets Intersection Controls, Proj. No. 17-053

SFA-1

Paragraph 3.1 for substantial completion. After Substantial Completion, if the Contractor shall neglect, refuse, or fail to complete the remaining work within the time specified in paragraph 3.1 for completion and readiness for final payment or any proper extension thereof granted by Owner, Contractor shall pay Owner One Hundred Dollars (\$100.00) for each day that expires after the time specified in paragraph 3.1 for completion and readiness for final payment. It is further agreed that such liquidated damages are not a penalty, but represent the parties' best estimate of actual damages.

ARTICLE 4. CONTRACT PRICE.

In Consideration of the performance of the work in accordance with the Contract documents for this Unit Price Contract, Owner shall pay Contractor in current funds a not-to-exceed total contract price of One Hundred Fifty-Four Thousand Seven Hundred Ninety-Five and 00/100 Dollars (\$154,795.00), subject to additions and deductions by Change Order approved by the Owner. The contract fee shall be based on materials actually furnished and installed and services actually provided based on the unit prices contained in the Bid Form and Itemized Bid Schedule, included as Exhibit "A" (pages BF-1 through BF-4, Bid Form and BS-1, Bid Schedule) and by this reference made a part of this Agreement.

ARTICLE 5. PAYMENT PROCEDURES.

Contractor shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed through the Engineer as provided in the General Conditions.

5.1 Progress Payments. Contractor's Applications for Payment, as recommended by Engineer, shall be submitted to City Engineering Staff on or before the 25th day of each month during construction, and Owner shall mail progress payments in the following month one day after the second monthly meeting of the Casper City Council. Progress payments shall be structured as provided below. All progress payments will be on the basis of the progress of the Work measured by the Schedule of Values provided for in Paragraph 14.01 of the General Conditions, subject to the cutoff and submittal dates provided in the Measurement and Payment Procedures.

5.1.1 Prior to payment of fifty percent (50%) of Total Contract Price, progress payments will be made in an amount equal to ninety percent (90%) of the Work completed, and ninety percent (90%) of Invoice Cost of materials and equipment not incorporated in the Work but delivered and suitably stored, less in each case the aggregate of payments previously made so the current retainage is equal to ten percent (10%) of the Work complete.

5.1.2 After payment of fifty percent (50%) of Total Contract Price has been made, Owner shall withhold such amounts necessary so the total retainage is equal to five percent (5%) of the Total Contract Price.

5.1.3 In the event the Contractor makes only one application for payment upon substantially completing the Work, progress payment will be made in an amount equal to ninety-five percent (95%) of the Work completed. Owner shall withhold five percent (5%) of the work completed as retainage, said retainage to be paid in accordance with the provisions of Paragraph 5.3, Final Payment.

5.1.4 Should amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other item or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this agreement.

5.2 OWNER may withhold progress payments if CONTRACTOR fails to submit an updated progress schedule with the application for payment as detailed in Section 01310 Progress Schedules.

5.3 Final Payment. Upon final completion and acceptance of the Work in accordance with Article 14 of the General Conditions, Engineer shall recommend payment and present Contractor's Final Application for Payment to the City. Pursuant to Wyoming State Statutes, final payment cannot be made until forty-one (41) days after publication of the first Notice of Completion.

ARTICLE 6. WITHHELD FUNDS.

Pursuant to Wyoming Statutes Section 16-6-701 et seq., withheld percentages for Contracts exceeding Twenty-Five Thousand Dollars (\$25,000.00) will be retained in an account in the name of the Contractor (except when specifically waived in writing by Contractor) which has been assigned to the Owner until the Contract is completely, satisfactorily, and finally accepted by the Owner. Unless a depository is designated by the Contractor in a written attachment hereto, the Contractor's signature hereon shall act as authority for the Owner to designate a retainage depository on behalf of the Contractor, for the purposes specified in Wyoming Statutes Section 16-6-704. The Contractor's signature hereon shall act as an assignment of the depository account to the Owner, as provided by Wyoming Statutes Section 16-6-701 et seq., whether the depository is designated by the Contractor or by the Owner.

ARTICLE 7. CONTRACTOR'S REPRESENTATIONS.

In order to induce Owner to enter into this Agreement, Contractor makes the following representations:

7.1 Contractor has familiarized himself with the nature and extent of the Contract documents, Work, locality, and with all local conditions and federal, state, and local Laws and Regulations that in any manner may affect cost, progress, or performance of the Work.

7.2 Contractor has studied carefully all reports of investigations and test of subsurface and latent physical conditions at the site or otherwise affecting cost, progress, or performance of the Work

which were relied upon by Engineer in the preparation of the Drawings and Specifications and which have been identified in the Supplementary Conditions.

- 7.3 Contractor has made or caused to be made examinations, investigations, and test and studies as he deems necessary for the performance of the Work at the Contract price, within the Contract Time, and in accordance with the other terms and conditions of the Contract documents; and no additional examinations, investigations, tests, reports, or similar data are or will be required by Contractor for such purposes.
- 7.4 Contractor has correlated the results of all such observations, examinations, investigations, tests, reports, and data with the terms and conditions of the Contract documents.
- 7.5 Contractor has given Engineer written notice of all conflicts, errors, or discrepancies that he has discovered in the Contract documents and the written resolution thereof by Engineer is acceptable to Contractor.

ARTICLE 8. CONTRACT DOCUMENTS.

The Contract documents which comprise the entire agreement between Owner and Contractor are attached to this Agreement, made a part hereof and consist of the following:

- 8.1 This Agreement (Pages SFA-1 to SFA-6, inclusive).
- 8.2 Standard Joint Account Agreement or Letter of Forfeiture waiving same.
- 8.3 Exhibit "A" – Standard Bid Form (Pages BF-1 to BF-4, inclusive) and Bid Schedule (BS-1).
- 8.4 Addenda No. 1.
- 8.5 Standard Performance and Labor and Material Payment Bonds.
- 8.6 Certificates of Insurance, of Workers' Compensation Coverage, and of Unemployment Insurance Coverage.
- 8.7 Standard General Conditions (Pages 00700-1 to 00700-42, inclusive).
- 8.8 Standard Supplementary Conditions (Pages SSC-1 to SSC-16, inclusive).
- 8.9 General Requirements, consisting of seven (7) sections.
- 8.10 Special Provisions (Section 01810, and SS-1 to SS-10, inclusive).

- 8.11 Notice of Award.
- 8.12 Notice to Proceed.
- 8.13 Minutes of the Pre-Bid Conference, if any.
- 8.14 Shop Drawings and other Submittals furnished by Contractor during performance of the Work and accepted by the Owner.
- 8.15 Any modifications, amendments, and supplements, including Change Orders, issued pursuant to Paragraphs 3.4 and 3.5 of the General Conditions, on or after the effective date of this Agreement.
- 8.16 Certificate of Substantial Completion.
- 8.17 Drawings: Center & 9th Streets Intersection Controls (Sheets 1-08, inclusive)

ARTICLE 9. GOVERNMENTAL CLAIMS ACT

The Owner does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq. The Owner specifically reserves the right to assert any and all immunities, rights, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

ARTICLE 10. MISCELLANEOUS PROVISIONS.

Terms used in this Agreement, which are defined in the General Conditions, shall have the meanings designated in those conditions.

(this space intentionally left blank)

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in one (1) original copy on the day and year first above written.

APPROVED AS TO FORM:

(Center & 9th Streets Intersection Controls, Project 17-053)

Walker Fremont III

DATED this _____ day of _____, 2017.

ATTEST:

CONTRACTOR:

Treto Construction, LLC

By: _____

By: _____

Title: _____

Title: _____

ATTEST:

OWNER:

CITY OF CASPER, WYOMING

A Municipal Corporation

By: _____

By: _____

Tracey L. Belser

Kenyne Humphrey

Title: City Clerk

Title: Mayor

Treto Construction, LLC

Center & 9th Streets Intersection Controls, Proj. No. 17-053

SFA-6

- C. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm, corporation, or other business entity. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid. Bidder has not solicited or induced any person, firm, or a corporation to refrain from bidding. Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or against the City.
5. Bidder is bidding all schedules, alternates, if any, and will complete the Work for unit price(s) stated on the attached bid schedule based on materials actually furnished and installed and services actually provided. The Bid is summarized below on the basis of estimated quantities:
- TOTAL BASE BID, IN NUMERALS: \$ 154,795.00
TOTAL BASE BID, IN WORDS: One hundred fifty four thousand seven
Hundred ninety five and zero cents DOLLARS.
6. Bidder agrees that the work for the City will be as provided above.
7. Bidder accepts the provisions of the Bidding Documents as to liquidated damages in the event of failure to complete the work on time, unless otherwise stated as provided below. Bidder agrees that such liquidated damages are not a penalty and that the amount provided is as close an estimate as possible to actual damages. Any exceptions or objections to this provision are stated in writing and attached hereto by Bidder.
8. The following documents are attached to and made a condition of this Bid:
- A. Required Bid Guaranty in the form of a Bid Bond. (Unless otherwise provided by the City.)
- B. Itemized Bid Schedule.
- C. Copy of Certificate of Residency, if bidding as a resident.
9. Communications concerning this Bid shall be addressed to:
- Address of Bidder: TRETO CONSTRUCTION, LLC
P. O. BOX 50610
CASPER, WY 82609
10. The terms used in this Bid are defined in and have the meanings assigned to them in the General Conditions, except as provided in the Supplementary Conditions and Bidding Documents.

Submitted on 08/11/17, 2017.

BF-2

Bidder is bidding as a RESIDENT (Insert Resident or Non-Resident)

IF BIDDER IS:

AN INDIVIDUAL

By: _____ (seal)
(Individual's Name)

doing business as: _____

Business Address: _____

Phone Number: _____

A PARTNERSHIP

By: _____ (seal)
(Firm's Name)

(General Partner)

Business Address: _____

Phone Number: _____

A CORPORATION OR LIMITED LIABILITY COMPANY

By: TRETO CONSTRUCTION, LLC (seal)
(Corporation's or Limited Liability Company's Name)

WYOMING
(State of Incorporation or Organization)

By: GERMAN G. TRETO *German G. Tretto* (seal)
MANAGING MEMBER
(Title)

(Seal)
Attest: *Christa Tillet*

Business Address: P.O. BOX 50610
CASPER, WY 82609

Phone Number: 307-237-8836

A JOINT VENTURE

By: _____ (seal)
(Name)

(Address)

By: _____ (seal)
(Name)

(Address)

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

BID SCHEDULE**Center & 9th Streets Intersection Controls Project, Project 17-053**BID DATE: **August 11, 2017**COMPANY NAME: *Treto Construction, LLC*ADDRESS: *P.O. Box 50610 Casper, WY 82609*

Contractor Shall Furnish and install items as shown on the Drawings or called for in the Specifications. All costs not included in the schedule that are necessary to provide a complete, functional project as depicted in the Drawings and Specifications are to be considered incidental and merged with costs of other related bid items.

LS = Lump Sum; LF = Linear Feet; SY = Square Yards; FA = Force Account; CY = Cubic Yards; EA = Each

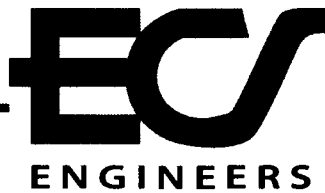
ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL COST
1	MOBILIZATION	LS	1	\$8,000.00	\$8,000.00
2	MISCELLANEOUS FORCE ACCOUNT	FA	1	\$3,000.00	\$3,000.00
3	TEMPORARY TRAFFIC CONTROL	LS	1	\$5,000.00	\$5,000.00
4	REMOVE AND DELIVER SIGNAL ASSEMBLY	LS	1	\$5,000.00	\$5,000.00
5	CONCRETE SURFACING REMOVAL	SY	190	\$8.00	\$1,520.00
6	ASPHALT SURFACING REMOVAL	SY	1105	\$5.00	\$5,525.00
7	COLD MILL 2" ASPHALT	SY	175	\$4.00	\$700.00
8	2" PLANT MIX ASPHALT OVERLAY	SY	175	\$12.00	\$2,100.00
9	4" PLANT MIX ASPHALT PAVEMENT	SY	950	\$24.00	\$22,800.00
10	6" GRADING "W" CRUSHED BASE	SY	950	\$10.00	\$9,500.00
11	INSTALL MANHOLE DIAMOND	EA	2	\$500.00	\$1,000.00
12	INSTALL VALEY BOX DIAMOND	EA	4	\$250.00	\$1,000.00
13	CURB AND GUTTER TUPE "B"	LF	330	\$20.00	\$6,600.00
14	ADA RAMPS	EA	8	\$500.00	\$4,000.00
15	5" CONCRETE SIDEWALK	SY	310	\$45.00	\$13,950.00
16	INSTALL NEW CATCH BASIN	EA	3	\$2,500.00	\$7,500.00
17	RELOCATE FIRE HYDRANT ASSEMBLY	EA	1	\$3,000.00	\$3,000.00
18	RELOCATE ROUTE SIGNS	EA	2	\$100.00	\$200.00
19	INSTALL BLINKERSTOP LED STOP SIGN / STREET SIGN	EA	4	\$6,000.00	\$24,000.00
20	INSTALL STREET LUMINAIRES / CONDUIT / WIRING	LS	1	\$22,000.00	\$22,000.00
21	INSTALL 2'X8' CROSSWALK BARS	EA	28	\$300.00	\$8,400.00

TOTAL BASE BID: One hundred fifty four thousand seven hundred ninety five and zero

DOLLARS \$154,795.00

END OF SECTION

BS-1



August 11, 2017

Mr. Scott Baxter, P.E.
City of Casper, Engineering Division
200 N. David Street
Casper, Wyoming 82601

RE: 17-053, Center & 9th street Intersection Controls

Mr. Baxter

On August 11th, 2017 bids were received from Knife River, Grizzly Excavating and Construction, and Treto Construction. Several other contractors also held plans but did not bid. **Treto Construction, LLC submitted the low bid of \$154,795.00**

ECS has reviewed all bids and no discrepancies were found and the low bid is within budget. ECS respectfully submits our recommendation to award Treto Construction, LLC. the contract for this project for the Bid amount of \$154,795.00. ECS will prepare the Contract, Notice of Award, and Notice to Proceed on the appropriate dates following your concurrence and City Council Approval.

Please feel free to contact me with and questions.

Respectfully,
Environmental & Civil Solutions LLC

A handwritten signature in black ink, appearing to read 'Burt Andreen', written over a horizontal line.

Burt Andreen, P.E.
Project Engineer

RESOLUTION NO.17-176

A RESOLUTION AUTHORIZING AN AGREEMENT WITH TRETO CONSTRUCTION, LLC, FOR THE CENTER & 9TH STREETS INTERSECTION IMPROVEMENTS, PROJECT NO.17-053.

WHEREAS, the City of Casper desires to make improvements to the intersection of Center Street and 9th Street; and,

WHEREAS, Treto Construction, LLC, is able and willing to provide those services specified as the Center & 9th Streets Intersection Improvements, Project 17-053; and,

WHEREAS, it would be in the best interest of the City to expedite changes by allowing the City Manager to sign change orders affecting time extensions of no more than thirty (30) days, dollar amount changes no greater than Ten Thousand Dollars (\$10,000.00), and other project administration related change orders that do not substantially alter the scope of the project.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, an agreement with Treto Construction, LLC, for those services, in the amount of One Hundred Fifty-Four Thousand Seven Hundred Ninety-Five and 00/100 Dollars (\$154,795.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments throughout the project, retaining those amounts prescribed by the agreement, equal to a total amount not to exceed One Hundred Fifty-Four Thousand Seven Hundred Ninety-Five and 00/100 Dollars (\$154,795.00), and Ten Thousand Two Hundred Five and 00/100 Dollars (\$10,205.00) for a construction contingency account, for a total price of One Hundred Sixty-Five Thousand and 00/100 Dollars (\$165,000.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to sign change orders effecting time extensions of no more than thirty (30) days, changes in the dollar amount of the above described agreement not greater than the sum of Ten Thousand Dollars (\$10,000.00), and other project administration related change orders that do not substantially alter the scope of the project.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2017.

APPROVED AS TO FORM:

(Center & 9th Streets Intersection Improvements, Project No. 17-053)




ATTEST:


CITY OF CASPER, WYOMING
A Municipal Corporation

Tracey L. Belser
City Clerk

Kenyne Humphrey
Mayor

August 10, 2017

MEMO TO: J. Carter Napier, City Manager 

FROM: Andrew Beamer, P.E., Public Services Director 
Scott R. Baxter, P.E., Associate Engineer

SUBJECT: Authorizing an Agreement with Treto Construction, LLC, in the Amount of \$50,000.00, for the Downtown Parking Garage Alley Storm Sewer Improvements, Project No. 17-041.

Meeting Type & Date
Regular Council Meeting
September 5, 2017

Action type
Resolution

Recommendation

That Council, by resolution, authorize an Agreement with Treto Construction, LLC, for construction of the Downtown Parking Garage Alley Storm Sewer Improvements, Project No. 17-041, for the base bid amount of \$44,965.00. Furthermore, it is recommended that Council authorize a construction contingency account, in the amount of \$5,035.00, for a total project amount of \$50,000.00.

Summary

On August 10, 2017, bids were received from five (5) contractors for construction of the Downtown Parking Garage Alley Storm Sewer Improvements Project. The bids for the work were as follows:

<u>CONTRACTOR</u>	<u>LOCATION</u>	<u>BASE BID</u>
Treto Construction	Casper, Wyoming	\$ 44,965.00
Knife River	Casper, Wyoming	\$ 55,504.00
High Plains Construction	Mills, Wyoming	\$ 61,350.00
Andreen Hunt Construction	Mills, Wyoming	\$ 64,580.00
Wayne Coleman Construction	Mills, Wyoming	\$ 67,307.00

The Engineering Office estimate for the project was \$55,000.00.

The paved alley just west of the 200 block of South Wolcott Street currently has no storm sewer pipe system and suffers standing water in rain events and ice build-up during the winter, which contributes to minor flooding and property damage in nearby structures. This project includes the installation of two new storm sewer catch basins, storm sewer piping, and surface improvements that will reduce flooding and prolong the paved surface. Construction of the improvements is to be substantially complete by October 20, 2017.

Financial Considerations

Funding for the project will be from One-Cent funds for Miscellaneous Arterial & Collector Streets.

Oversight/Project Responsibility

Scott R. Baxter, P.E., Associate Engineer, Public Services Department.

Attachments

Resolution

Agreement

Bid Form

STANDARD FORM OF
AGREEMENT BETWEEN OWNER AND CONTRACTOR
(Approved by City Attorney, 2004)

THIS AGREEMENT is made between the City of Casper, 200 N. David Street, Casper, WY 82601, hereinafter referred to as the "Owner," and Treto Construction, LLC, P. O. Box 50610 Casper Wyoming 82609, hereinafter referred to as the "Contractor."

WHEREAS, the City of Casper desires to improve storm drainage to the alley north of the Downtown Parking Garage; and,

WHEREAS, Treto Construction, LLC, is able and willing to provide those services specified as the Downtown Parking Garage Alley Storm Sewer Improvements, Project No. 17-041.

NOW, THEREFORE, it is hereby agreed as follows:

ARTICLE 1. WORK.

Contractor shall perform all the work required by the Contract Documents for the City of Casper, Downtown Parking Garage Alley Storm Sewer Improvements, Project No. 17-041.

ARTICLE 2. ENGINEER.

The Project has been designed by the City of Casper Engineering Office, 200 N. David, Casper, Wyoming, who is hereinafter referred to as the "Engineer" and who is to act as Owner's representative, assume all duties and responsibilities and have the rights and authority assigned to Engineer in the Contract documents in connection with completion of the Work in accordance with the Contract documents.

ARTICLE 3. CONTRACT TIME.

- 3.1 The Work will be substantially completed by **October 20, 2017**, and completed and ready for final payment in accordance with Article 14 of the General Conditions by **November 3, 2017**.
- 3.2 Liquidated Damages. Owner and Contractor recognize that time is of the essence of this Agreement and that Owner will suffer financial loss if the Work is not substantially completed by the time specified in Paragraph 3.1 above, plus any extension thereof allowed in accordance with Article 12 of the General Conditions. They also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by Owner if the Work is not substantially completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty) Contractor shall pay Owner Five Hundred Dollars (\$500.00) for each day that expires after the time specified in

Treto Construction, LLC
Downtown Parking Garage Alley Storm Sewer Improvements
Proj. No. 17-041

SFA-1

Paragraph 3.1 for substantial completion. After Substantial Completion, if the Contractor shall neglect, refuse, or fail to complete the remaining work within the time specified in paragraph 3.1 for completion and readiness for final payment or any proper extension thereof granted by Owner, Contractor shall pay Owner One Hundred Dollars (\$100.00) for each day that expires after the time specified in paragraph 3.1 for completion and readiness for final payment. It is further agreed that such liquidated damages are not a penalty, but represent the parties' best estimate of actual damages.

ARTICLE 4. CONTRACT PRICE.

In Consideration of the performance of the work in accordance with the Contract documents for this Unit Price Contract, Owner shall pay Contractor in current funds a not-to-exceed total contract price of Forty-Four Thousand Nine Hundred Sixty-Five and 00/100 Dollars (\$44,965.00), subject to additions and deductions by Change Order approved by the Owner. The contract fee shall be based on materials actually furnished and installed and services actually provided based on the unit prices contained in the Bid Form and Itemized Bid Schedule, included as Exhibit "A" (pages BF-1 through BF-4, Bid Form and BS-1, Bid Schedule) and by this reference made a part of this Agreement.

ARTICLE 5. PAYMENT PROCEDURES.

Contractor shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed through the Engineer as provided in the General Conditions.

5.1 Progress Payments. Contractor's Applications for Payment, as recommended by Engineer, shall be submitted to City Engineering Staff on or before the 25th day of each month during construction, and Owner shall mail progress payments in the following month one day after the second monthly meeting of the Casper City Council. Progress payments shall be structured as provided below. All progress payments will be on the basis of the progress of the Work measured by the Schedule of Values provided for in Paragraph 14.01 of the General Conditions, subject to the cutoff and submittal dates provided in the Measurement and Payment Procedures.

5.1.1 Prior to payment of fifty percent (50%) of Total Contract Price, progress payments will be made in an amount equal to ninety percent (90%) of the Work completed, and ninety percent (90%) of Invoice Cost of materials and equipment not incorporated in the Work but delivered and suitably stored, less in each case the aggregate of payments previously made.

5.1.2 After payment of fifty percent (50%) of Total Contract Price has been made, Owner shall withhold such amounts necessary so the total retainage is equal to five percent (5%) of the Total Contract Price.

5.1.3 In the event the Contractor makes only one application for payment upon substantially completing the Work, progress payment will be made in an amount equal to ninety-five percent (95%) of the Work completed. Owner shall withhold five percent (5%) of the work completed as retainage, said retainage to be paid in accordance with the provisions of Paragraph 5.3, Final Payment.

5.1.4 Should amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other item or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this agreement.

5.2 OWNER may withhold progress payments if CONTRACTOR fails to submit an updated progress schedule with the application for payment as detailed in Section 01310 Progress Schedules.

5.3 Final Payment. Upon final completion and acceptance of the Work in accordance with Article 14 of the General Conditions, Engineer shall recommend payment and present Contractor's Final Application for Payment to the City. Pursuant to Wyoming State Statutes, final payment cannot be made until forty-one (41) days after publication of the first Notice of Completion.

ARTICLE 6. WITHHELD FUNDS.

Pursuant to Wyoming Statutes Section 16-6-701 et seq., withheld percentages for Contracts exceeding Twenty-Five Thousand Dollars (\$25,000.00) will be retained in an account in the name of the Contractor (except when specifically waived in writing by Contractor) which has been assigned to the Owner until the Contract is completely, satisfactorily, and finally accepted by the Owner. Unless a depository is designated by the Contractor in a written attachment hereto, the Contractor's signature hereon shall act as authority for the Owner to designate a retainage depository on behalf of the Contractor, for the purposes specified in Wyoming Statutes Section 16-6-704. The Contractor's signature hereon shall act as an assignment of the depository account to the Owner, as provided by Wyoming Statutes Section 16-6-701 et seq., whether the depository is designated by the Contractor or by the Owner.

ARTICLE 7. CONTRACTOR'S REPRESENTATIONS.

In order to induce Owner to enter into this Agreement, Contractor makes the following representations:

7.1 Contractor has familiarized himself with the nature and extent of the Contract documents, Work, locality, and with all local conditions and federal, state, and local Laws and Regulations that in any manner may affect cost, progress, or performance of the Work.

- 7.2 Contractor has studied carefully all reports of investigations and test of subsurface and latent physical conditions at the site or otherwise affecting cost, progress, or performance of the Work which were relied upon by Engineer in the preparation of the Drawings and Specifications and which have been identified in the Supplementary Conditions.
- 7.3 Contractor has made or caused to be made examinations, investigations, and test and studies as he deems necessary for the performance of the Work at the Contract price, within the Contract Time, and in accordance with the other terms and conditions of the Contract documents; and no additional examinations, investigations, tests, reports, or similar data are or will be required by Contractor for such purposes.
- 7.4 Contractor has correlated the results of all such observations, examinations, investigations, tests, reports, and data with the terms and conditions of the Contract documents.
- 7.5 Contractor has given Engineer written notice of all conflicts, errors, or discrepancies that he has discovered in the Contract documents and the written resolution thereof by Engineer is acceptable to Contractor.

ARTICLE 8. CONTRACT DOCUMENTS.

The Contract documents which comprise the entire agreement between Owner and Contractor are attached to this Agreement, made a part hereof and consist of the following:

- 8.1 This Agreement (Pages SFA-1 to SFA-6, inclusive).
- 8.2 Standard Joint Account Agreement (Pages SJAA-1 to SJAA-4, inclusive) or Letter of Forfeiture waiving same.
- 8.3 Exhibit "A" – Standard Bid Form (Pages BF-1 to BF-4, inclusive).
- 8.4 Bid Schedule (Page BS-1).
- 8.5 Addenda No. (None).
- 8.6 Standard Performance and Labor and Material Payment Bonds.
- 8.7 Certificates of Insurance, of Workers' Compensation Coverage, and of Unemployment Insurance Coverage.
- 8.8 Standard General Conditions (Pages 00700-1 to 00700-42, inclusive).

- 8.9 Standard Supplementary Conditions (Pages SSC-1 to SSC-16, inclusive).
- 8.10 General Requirements, consisting of seven (7) sections.
- 8.11 Special Provisions (Section 01810, and SS-1 to SS-10, inclusive).
- 8.12 Notice of Award.
- 8.13 Notice to Proceed.
- 8.14 Minutes of the Pre-Bid Conference, if any.
- 8.15 Shop Drawings and other Submittals furnished by Contractor during performance of the Work and accepted by the Owner.
- 8.16 Any modifications, amendments, and supplements, including Change Orders, issued pursuant to Paragraphs 3.4 and 3.5 of the General Conditions, on or after the effective date of this Agreement.
- 8.17 Certificate of Substantial Completion.
- 8.18 Drawings: Downtown Parking Garage Alley Storm Sewer Improvements (Sh. 1 to 4, inclusive).

ARTICLE 9. GOVERNMENTAL CLAIMS ACT

The Owner does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq. The Owner specifically reserves the right to assert any and all immunities, rights, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

ARTICLE 10. MISCELLANEOUS PROVISIONS.

Terms used in this Agreement, which are defined in the General Conditions, shall have the meanings designated in those conditions.

(this space intentionally left blank)

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in one (1) original copy on the day and year first above written.

APPROVED AS TO FORM:

(Downtown Parking Garage Alley Storm Sewer Improvements, Project 17-041)

Walker Frost III

DATED this _____ day of _____, 2017.

ATTEST:

CONTRACTOR:

Treto Construction, LLC

By: _____

By: _____

Title: _____

Title: _____

ATTEST:

OWNER:

CITY OF CASPER, WYOMING

A Municipal Corporation

By: _____

By: _____

Tracey L. Belser

Kenyne Humphrey

Title: City Clerk

Title: Mayor

Treto Construction, LLC
Downtown Parking Garage Alley Storm Sewer Improvements
Proj. No. 17-041

SFA-6

EXHIBIT "A"
STANDARD
BID FORM
(Approved by City Attorney, 1995)

PROJECT IDENTIFICATION: City of Casper
**Downtown Parking Garage Alley Storm Sewer
Improvements
Project No. 17-041**

THIS BID SUBMITTED TO: City of Casper
200 North David Street
Casper, Wyoming 82601

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with the City in the form included in the Bidding Documents and to complete all Work as specified or indicated in the Bidding Documents for the Contract Price by **October 20, 2017**, and completed and ready for final payment not later than **November 3, 2017**, in accordance with the Bidding Documents.
2. Bidder accepts all of the terms and conditions of the Advertisement for Bids and Instructions to Bidders, including without limitation those dealing with the disposition of Bid Guaranty. This Bid will remain effective for thirty (30) days after the day of Bid opening. Bidder will sign the Agreement and submit the Bonds and other documents required by the Bidding Documents within thirty (30) days after the date of the City's Notice of Award.
3. Notice that preferences will be granted pursuant to Wyoming Statutes Section 17-7-101, et seq., is hereby acknowledged.
4. In submitting this Bid, Bidder represents, as more fully set forth in the Bidding Documents, that:
 - A. Bidder has examined copies of all the Bidding Documents and of the following addenda (receipt of all which is hereby acknowledged):

Addendum No. <u>N/A</u>	Dated <u>N/A</u>
Addendum No. <u>N/A</u>	Dated <u>N/A</u>
 - B. Bidder has examined the site and locality where the work is to be performed, the federal, state, and local Laws and Regulations, and the conditions affecting cost.

BF-1

progress, or performance of the work and has made such independent investigations as Bidder deems necessary;

- C. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm, corporation, or other business entity. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid. Bidder has not solicited or induced any person, firm, or a corporation to refrain from bidding. Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or against the City.
5. Bidder is bidding all schedules, alternates, if any, and will complete the Work for unit price(s) stated on the attached bid schedule based on materials actually furnished and installed and services actually provided. The Bid is summarized below on the basis of estimated quantities:

TOTAL BASE BID, IN NUMERALS: \$ 44,965.00
TOTAL BASE BID, IN WORDS: Forty Four thousand
nine hundred sixty five 00/100 DOLLARS.

6. Bidder agrees that the work for the City will be as provided above.
7. Bidder accepts the provisions of the Bidding Documents as to liquidated damages in the event of failure to complete the work on time, unless otherwise stated as provided below. Bidder agrees that such liquidated damages are not a penalty and that the amount provided is as close an estimate as possible to actual damages. Any exceptions or objections to this provision are stated in writing and attached hereto by Bidder.
8. The following documents are attached to and made a condition of this Bid:
- A. Required Bid Guaranty in the form of a Bid Bond. (Unless otherwise provided by the City.)
 - B. Itemized Bid Schedule.
 - C. Copy of Certificate of Residency, if bidding as a resident.
9. Communications concerning this Bid shall be addressed to (see next page):

Address of Bidder: Treto Construction, LLC
P.O. Box 50610
Casper, WY 82609

BF-2

10. The terms used in this Bid are defined in and have the meanings assigned to them in the General Conditions, except as provided in the Supplementary Conditions and Bidding Documents.

Submitted on August 10, 2017.

Bidder is bidding as a Resident (Insert Resident or Non-Resident)

IF BIDDER IS:

AN INDIVIDUAL

By: _____ (seal)
(Individual's Name)

doing business as: _____

Business Address: _____

Phone Number: _____

A PARTNERSHIP

By: _____ (seal)
(Firm's Name)

(General Partner)

Business Address: _____

Phone Number: _____

A CORPORATION OR LIMITED LIABILITY COMPANY

By: Treto Construction, LLC (seal)
(Corporation's or Limited Liability Company's Name)

Wyoming
(State of Incorporation or Organization)

By: Sumant A. Jaiswal (seal)
Managing Member
(Title)

(Seal)

Attest: Crista Jaiswal

Business Address: P.O. Box 50610
Casper WY 82609

Phone Number: 307-237-5836

A JOINT VENTURE

By: _____ (seal)
(Name)

(Address)

By: _____ (seal)
(Name)

(Address)

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

BID SCHEDULE
DOWNTOWN PARKING GARAGE ALLEY STORM SEWER IMPROVEMENTS
 Project No. 17-041

Bid Date: August 10, 2017

COMPANY NAME: Treto Construction, LLC

ADDRESS: P.O. Box 50610 Casper, WY 82609

Contractor Shall Furnish and install items as shown on the Drawings or called for in the Specifications. All costs not included in the schedule that are necessary to provide a complete, functional project as depicted in the Drawings and Specifications are to be considered incidental and merged with costs of other related bid items.

LS = Lump Sum R&R = Remove and Replace LF = Linear Feet F&I = Furnish and Install
 SY = Square Yard FA = Force Account CY = Cubic Yard EA = Each

BASE BID SCHEDULE					
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL COST
1	Mobilization	LS	1	3,000.00	3,000.00
2	F&I 8" PVC Storm Sewer Pipe	LF	190	35.00	6,650.00
3	F&I Storm Sewer Catch Basin	EA	2	2,500.00	5,000.00
4	F&I Trench Patch for Storm Sewer Pipe	LF	170	40.00	6,800.00
5	R&R 7" Thick Concrete Alley Approach	SF	210	7.50	1,575.00
6	F&I 7" Thick Concrete Valley Gutter (3' Wide)	LF	130	18.00	2,340.00
7	F&I Mill/Overlay Transition Section (Nominal 2" Depth)	SF	800	12.00	9,600.00
8	F&I 6" PVC Gutter Catchment Pipe	EA	5	500.00	2,500.00
9	Temporary Traffic Control	LS	1	2,000.00	2,000.00
10	F&I Storm Sewer Manhole	EA	1	5,500.00	5,500.00
TOTAL BASE BID					44,965.00

RESOLUTION NO.17-177

A RESOLUTION AUTHORIZING AN AGREEMENT WITH TRETO CONSTRUCTION, LLC, FOR THE DOWNTOWN PARKING GARAGE ALLEY STORM SEWER IMPROVEMENTS, PROJECT NO.17-041.

WHEREAS, the City of Casper desires to make storm sewer improvements to the alley just directly north of the Downtown Parking Garage; and,

WHEREAS, Treto Construction, LLC, is able and willing to provide those services specified as the Downtown Parking Garage Alley Storm Sewer Improvements, Project 17-041; and,

WHEREAS, it would be in the best interest of the City to expedite changes by allowing the City Manager to sign change orders affecting time extensions of no more than thirty (30) days, dollar amount changes no greater than Five Thousand Dollars (\$5,000.00), and other project administration related change orders that do not substantially alter the scope of the project.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, an agreement with Treto Construction, LLC, for those services, in the amount of Forty-Four Thousand Nine Hundred Sixty-Five and 00/100 Dollars (\$44,965.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments throughout the project, retaining those amounts prescribed by the agreement, equal to a total amount not to exceed Forty-Four Thousand Nine Hundred Sixty-Five and 00/100 Dollars (\$44,965.00), and Five Thousand Thirty-Five and 00/100 Dollars (\$5,035.00) for a construction contingency account, for a total price of Fifty Thousand and 00/100 Dollars (\$50,000.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to sign change orders effecting time extensions of no more than thirty (30) days, changes in the dollar amount of the above described agreement not greater than the sum of Five Thousand Dollars (\$5,000.00), and other project administration related change orders that do not substantially alter the scope of the project.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2017.

APPROVED AS TO FORM:

(Downtown Parking Garage Alley Storm Sewer Improvements, Project No. 17-041)




ATTEST:


CITY OF CASPER, WYOMING
A Municipal Corporation

Tracey L. Belser
City Clerk

Kenyne Humphrey
Mayor

August 14, 2017

MEMO TO: J. Carter Napier, City Manager 

FROM: Andrew Beamer, Public Services Director 
Dan Coryell, Parks Manager

SUBJECT: Authorizing a Lease Agreement with the Boys & Girls Club for Use of the North Casper Ballfield Complex, George Tani Ballfield and Wells Park for Flag Football Fields

Meeting Type & Date

Regular Council Meeting
August 15, 2017

Action type

Resolution

Recommendation

That Council, by resolution, authorize a Lease Agreement with the Boys & Girls Club for the use of the North Casper Ballfield Complex, George Tani Ballfield and Wells Park for Flag Football Fields.

Summary

For many years, the Casper Recreation Center has assisted the Boys & Girls Club with the Youth Flag Football Program. A fee of \$5.00 per player was collected by the Recreation Center for their aid in scheduling. This lease agreement is an effort to not only make sure fields are available for flag football but also more accurately recoup the City's expenditures.

The Boys & Girls Club averages 550 players in their Flag Football Program. Games are held at the North Casper Ballfield complex fields 1 through 5 and also George Tani field. Wells Park is the practice area for teams. The Flag Football Program shares a lease with the Midget Football program at George Tani field. There are two painted fields of different sizes at George Tani, one for each program.

Fees are being raised to \$6.00 per registered player to recoup the costs of striping and preparing the fields. Costs for striping materials are \$96.00 per week and staff costs equal \$65.00 per week. The Boys & Girls Club will pay 100% of electrical costs at the North Casper Ballfield Complex and 50% of George Tani electrical. The other 50% is paid for by Midget Football.

The lease will be for one (1) three-month period beginning September 1 and ending on November 30. The Boys & Girls Club will have the option to renew the lease for three (3) additional terms.

Financial Considerations

The \$6.00 per player fee will be for reserving the fields and field preparations. With an average of 550 participants this fee will generate \$3,300. The electricity bill will average \$500 for the two (2) month season. This charge is for use of the field lights.

Oversight/Project Responsibility

Dan Coryell, Parks Manager

Attachments

Resolution
Lease Agreement

LEASE AGREEMENT

THIS LEASE, entered into this ____ day of _____, 2017, between the City of Casper, Wyoming, a Wyoming municipal corporation, referred to hereinafter as “Lessor,” and the Boys & Girls Clubs of Central Wyoming, Inc., referred to as “Lessee”.

IN CONSIDERATION of the lease, covenants, and conditions herein contained, the Lessor and Lessee hereby covenant, promise, and agree as follows:

1. LEASED PREMISES:

The Lessor hereby agrees to lease, and Lessee hereby leases from Lessor, for the term hereafter provided, and any renewals thereof, the property known as North Casper Ballfield Complex, the property known as George Tani Ballfield, and the property known as Wells Park all as set forth in Exhibit “A”. The property is generally located between 1600 and 1700 E. K Street, Casper Wyoming. North Casper Ballfield Complex, George Tani Ballfield and Wells Park shall hereinafter be referred to as the “leased premises”.

The “leased premises” are leased to Lessee “AS IS WITH ALL FAULT”, WITHOUT WARRANTY, and EXPRESSED OR IMPLIED. LESSEE AGREES AND UNDERSTANDS THAT LESSOR MAKES NO WARRANTY THAT THE PROPERTY BEING LEASED HEREBY IS FIT FOR ANY PARTICULAR PURPOSE, AND THE LESSOR DISCLAIMS ANY SUCH WARRANTY.

2. LEASE TERM:

The term of this lease shall be for a period of one (1) three month period, commencing on the 1st day of September, 2017, to and including the 30th day of November, 2017. Provided, however, that Lessee shall have the option to renew the Lease for three (3) additional three (3) month terms, for the next three (3) consecutive years, each under the same terms and conditions as herein set forth, by giving the Lessor at least sixty (60) days written notice of his intent to exercise each option prior to the end of the lease term or any renewal thereof. Notwithstanding such option, Lessor shall have the right, within thirty (30) days after receiving the notice from the Lessee, to give Lessee written notice that the Lessor rejects such renewal and in such event, this lease shall terminate at the end of the lease term, or any renewals thereof, in which such notice was given.

3. LEASE FEES:

Lessee shall pay to the Lessor annually as reimbursement for the costs of providing maintenance services for the Complex, the sum of six dollars (\$6.00) per player, said amount payable in advance to Lessor at its offices located at City of Casper, 200 North David Street, Casper, Wyoming, by October 15 of each year.

In the event Lessee shall fail to make any payment called for within fifteen (15) days after the same shall fall due, then Lessor may terminate this Lease by giving Lessee written notice of such termination; or, in the event the Lessee fails to perform any other obligations called for herein on his part to be performed, and upon notice duly given of such deficiency by Lessor, and upon Lessee's failure to cure such deficiency within fifteen (15) days after such notice, then Lessor may, by written notice to Lessee, terminate this Lease Agreement, effective upon proper delivery or mailing of said written termination notice by Lessor.

Upon such termination, Lessor shall be entitled to possession of the leased premises and all permanent improvements therein made by Lessee without any further notice or demand, and Lessee shall peacefully surrender the leased premises and all other permanent improvements therein made by Lessee. If Lessee shall refuse to surrender and deliver upon the possession of the premises, then Lessor without further notice or demand, may re-enter the premises and repossess by force, summary proceedings, ejectment, or otherwise using such help, assistance, and force, in doing so that may be equal and proper without being liable for prosecution of damages therefor, and without prejudice to any remedy allowed by law or equity.

4. LAWS AND REGULATIONS:

Lessee shall be solely responsible for compliance with all laws, orders, and regulations of federal, state, and municipal authorities and with any direction of any public officer, pursuant to law, which shall impose any duty upon Lessee with respect to the real property and fixed assets. Lessee shall obtain all licenses or permits which may be required for the conduct of its business within the terms of this lease, or for making of repairs, additions, alterations, or improvements.

5. INDEMNIFICATION AND INSURANCE:

Lessee agrees to indemnify and hold City harmless from any and all claims arising out of Lessee's use and/or occupancy of the leased property and/or other City facilities described in this Lease Agreement. To ensure its ability to indemnify the City as agreed, Lessee will obtain, at its own cost and expense, public liability insurance coverage in amounts not less than the City's maximum liability under the Wyoming Governmental Claims Act, W.S. 1-39-101 *et seq.*, currently two hundred fifty thousand dollars (\$250,000) to any claimant for any number of claims arising out of a single transaction or occurrence, and five hundred thousand dollars (\$500,000) for all claims of all claimants arising out of a single transaction or occurrence. *Lessee shall also provide property damage insurance in the same of not less than two hundred fifty thousand dollars (\$250,000) per occurrence.* Such insurance shall provide that it will not be canceled or limits reduced without at least thirty (30) days prior written notification to the City, that the City and its employees, officers, officials and volunteers are be named as an additional insured thereunder, and that it is primary insurance without any right of contribution from any other resource or insurance of the City. Lessee shall provide a certificate of insurance from their insurance agent evidencing such insurance as described

above immediately after execution of this agreement. The City's failure to request or review such policies, endorsements, and certificates shall not affect the City's rights or the Lessee's obligation hereunder.

Lessee also agrees to provide Workers' Compensation coverage at statutory limits for their employees.

It is entirely the obligation of the Lessee to provide insurance for its personal property and for that of its players, employees and agents. The City assumes no responsibility for such property.

The parties hereto agree and understand that the insurance coverage as provided and set forth above is a material provision of this lease. Lessor shall have the unequivocal right to terminate and cancel this lease if the insurance provided for herein is not procured by Lessee, or is otherwise terminated or cancelled by the insurer thereof.

6. ANNUAL OPERATIONS PLAN/RULES:

The Lessee, prior to the execution of this Lease and any renewals of this Lease, shall submit an Annual Operations Plan to the City Council or their designee. The plan shall specify months, days, and hours of operation for those months, the responsible organizational contact(s), and the contact's telephone number(s) during which the subject property shall be available to the public for related property use activities. The plan shall pertain to the time period of the lease, in the event the City Council or its designee does not disapprove of the plan within thirty (30) days from the date of its submission, it shall be considered approved. In the event of disapproval, the Lessee shall have thirty (30) days from disapproval to submit an acceptable plan. Lessee shall submit to the Lessor the rules and regulations governing the use of the facility.

It is recognized that the Lessee may, during the lease term, conduct fund raising activities, including raffles, sale and lease of advertising upon the property or otherwise, the sale of personal property such as t-shirts, other clothing, and the like. All of the revenues generated from such activities are the sole and exclusive property of the Lessee. Lessee may not sell food and beverage items unless authorized by the Lessor in a separate permit or a separate lease agreement.

7. EMPLOYEES OF LESSEE:

Lessee shall not permit its employees, organizational members, or participants to violate any of the terms and conditions of this Lease, nor to violate any law, rule, or regulation of the Lessor with respect to the leased premises.

8. MAINTENANCE, ADVERTISING, AND UTILITIES:

Lessee shall, during the term of this Lease, keep the leased premises in good order and repair commensurate with the operation of the Lessee's intended use of those premises and facilities, and as necessary to adequately protect spectators, guests, invitees, and participants, and shall at his sole cost and expense, make any repairs necessary to the leased premises for these purposes. Lessor shall, during the term of this Lease, provide services commensurate with the lease fee identified in Section 3. Those services are related to normal turf and related ground maintenance, and include irrigation system repairs, field striping, mowing, trimming, litter collection, garbage pickup, fertilizations, aerifications, over seedings, roadway repairs and parking lot repairs.

Services in addition to the normal maintenance referred to above shall be the responsibility of the Lessee. Lessee will also be responsible for paying Lessor for additional services needed for special events or tournaments which are beyond normal League play, including extra mowing, additional portable restroom service and additional trash removal service. Fees for additional services shall be in accordance with the Resolution establishing fees for the use of parks, athletic fields, and tennis courts.

Lessee shall pay as and when due 100% of the electrical charges used at North Casper Ballfields 1,2,3,4, and 5 and 50% of electrical charges used at the George Tani Ballfield from September 1 through November 31 of each year on this lease.

9. RIGHT TO ENTRY:

The Lessor reserves the right of ingress and egress to and from all areas of the leased property, and across any of the lands herein leased for the purpose of maintenance, public safety, and inspection purposes provided it does not interfere with intended use.

10. ADDITIONAL FACILITIES OR FIXTURES:

The Lessee, at its sole cost, risk, and expense, may construct both temporary and permanent facilities and fixtures for its benefit and the benefit of participants and spectators. Such facilities and fixtures shall meet all applicable city, state, federal regulations and requirements, and such other requirements as may be prescribed by the Lessor.

The plans and specifications for any additional temporary and permanent facilities and fixtures shall first be submitted to the City Parks Manager for his approval in accordance with existing codes, prior to the construction. At the time of submission, the Lessee shall designate whether the facility or fixture is permanent or temporary, and in the case of the latter, for what period of time it will remain in use. The City Council or its designee shall, in addition, have authority to approve or disapprove of all additional facilities or

fixtures placed upon the leased premises, after the approval of the constructions codes by the City's authorized representative.

Lessee may, upon termination of the Lease Agreement, remove all facilities or fixtures which it constructed and which are of a temporary nature, but must restore property and/or premises to conditions as they were prior to installation of the removed improvements. Any permanent facility or fixture shall be considered the property of the Lessor.

The Lessor reserves the right to make such improvements to the property, facilities, or fixtures as it may desire, upon reasonable notice to Lessee, provided the improvements do not substantially conflict with the use of the premises described herein, as determined by the City Council or its designated representative.

11. CANCELLATION:

The Lessor has the right to cancel this lease by giving not less than thirty (30) days written notice to the Lessee of such cancellation.

12. USE:

The demised premises are leased to Lessee for the purpose of conducting flag football activities. Such flag football activities and related activities shall be conducted in a safe manner and shall conform to all federal, state, and municipal laws, and all regulations relating to possession, use, or maintenance of the property.

The Lessee shall promptly comply with all statutes, ordinances, rules, orders, regulations, and requirements of the federal, state, and municipal government, and of any and all of their departments and bureaus applicable to said premises for the correction, prevention, or abatement of nuisances or other grievances in, upon, or connected with said premises during the term.

13. ENVIRONMENTAL COMPLIANCE:

Lessee shall conduct its operations on the property in compliance with, and shall not permit the property to be in violation of any applicable local, state, or federal environmental laws. Lessee shall obtain and maintain in effect all permits required by any environmental laws for the property, and its uses, and shall furnish to Lessor copies of the permits upon request.

Lessee shall comply with all reporting requirements of 42 U.S.C. 1101 *et seq.* (Community Right to Know Act). Lessee shall not handle, store, dispose of, or allow the handling, storage, or disposal of any hazardous waste as defined in 42 U.S.C. 6903(5), or hazardous substance as defined in 42 U.S.C. 9601(14), on the property except as permitted by law, and shall not discharge any waste onto lands or any surface water or ground water at or near the property except as permitted by law. Lessee shall manage all hazardous substances and chemicals in

accordance with all applicable laws and regulations, including all occupational safety regulations and orders. Lessee shall not bring onto the property any substance known to cause human injury, including, without limitation, cancer or reproductive toxicity, except those which are necessary for the prudent and necessary management of Lessee's lawful operations on the property. Lessee shall comply with all laws, regulations, and standards applicable to those substances.

Lessee shall immediately advise Lessor, in writing, of any of: 1) any and all governmental agencies' regulatory proceedings, or enforcement actions instituted or threatened, which require or could require investigation, mitigation, clean-up, alteration, or abatement of any conditions on the property; 2) all claims made or threatened by any party against Lessee or the property, relating to damage, contribution, cost recovery, compensation, loss, or injury resulting from any pollutant, or hazardous substance; and, 3) Lessee's discovery of any occurrence or condition on the property or any real property adjoining or in the vicinity of the property which might subject Lessee, Lessor, or the property to any restrictions on ownership, occupancy, transferability, or use of the property under any local, state, or federal environmental law.

Lessee shall make and conduct regular investigations of the property to determine the presence thereon of any hazardous substance which may have been deposited on the property by any party, including third parties, and shall report any condition which indicates the presence of such substances immediately to Lessor and to the proper authorities. Lessee shall advise Lessor, upon request, of all such investigations which had been made, the dates of such investigations, and the method of investigation. Lessee shall make these investigations not less than on a monthly basis. Lessee, in addition, shall take all reasonable precautions to prevent the dumping, discharge, or threatened discharge of any hazardous substance on the property by any third persons, and shall advise the Lessor in writing, upon request, of all such precautions which have been taken.

Lessor shall have the right to join and participate in, as a party, if it so elects, any settlements, remedial actions, legal proceedings, or actions initiated in connection with any claims brought under the environmental laws. Lessee shall be solely responsible for and shall indemnify and hold harmless Lessor, its elected officials, appointed officials, employees, agents, volunteers, successors, or assigns from any and all loss, damage, cost, expense, or liability directly or indirectly arising out of, or attributable to, the use, generation, manufacture, treatment, handling, refining, production, processing, storage, release, threatened release, discharge, disposal, or presence of hazardous substances on, under, or about the property, including without limitations:

- A. All foreseeable and unforeseeable consequential damages;
- B. The costs of any required or necessary repair, clean-up, or detoxification of the property, and the preparation and implementation of any closure, remedial, or other required plans; and,

C. All reasonable costs and expenses incurred by Lessor in connection with clauses (A) and (B) including, without limitation, reasonable attorney's fees.

14. RULES AND REGULATIONS:

Lessee agrees to abide by, and conform to, any and all applicable ordinances, codes, rules, and regulations of the Lessor.

Lessee shall enforce safety rules as set forth by Lessor.

15. NOTICES:

All written notices or demands, which either party may require or desire to be served upon the other, shall be served upon the party in person, or in the alternative, by certified mail, return receipt requested, deposited in the United States Mail, postage prepaid, addressed to the parties as following stated address or such subsequent address as may be designated by either party in writing:

Lessor: City Manager
City of Casper
200 North David
Casper, Wyoming 82601

Lessee: Boys & Girls Clubs of Central Wyoming, Inc.
1701 E K Street
Casper, Wyoming 82601

16. TAXES AND ASSESSMENTS:

Lessee agrees to pay to the Natrona County Treasurer, on behalf of the Lessor, any and all taxes and assessments which may be assessed against the property, upon reasonable notice by the Lessor, as to the amount due and owing.

17. LESSEE'S RIGHT OF INSPECTION:

Lessee has fully inspected and acknowledges that the property is in good condition and repair and that the Lessee is satisfied with and has accepted the property.

18. OPERATIONS:

Lessee shall have the right to solicit offerings and contributions from spectators and charge admission for Lessee-sponsored events. The details of its plan for same shall be submitted by the Lessee as part of the Operations Plan and at such other times as may be convenient for the parties. Lessee shall keep and maintain proper records reflecting all revenues and

expenditures, and shall make an annual financial report to the Lessor within thirty (30) days of the close of the lease term as part of the Operations Plan.

19. MISCELLANEOUS CONDITIONS:

- A. Lessor further stipulates that Lessee, upon complying with the terms and conditions of this lease, shall have and hold and peacefully and quietly enjoy the leased premises during the term hereof.
- B. Lessee agrees that it shall not discriminate against or toward any individual or group, and no membership in any organization is necessary to enable the general public or private or professional groups to use the property for its intended purpose upon the payment of such fees as are prescribed by Lessee, and provided they comply with Lessee's established rules and regulations, all of which shall have been specified in the Lessee's Operations Plan.
- C. No assignment of this Lease or any interest therein and no sublease for any purpose other than that herein described in paragraph 8, shall be made or granted by Lessee without the prior written consent of the Lessor. Any assignment or sublease in violation of this paragraph is void.
- D. Lessee agrees to promptly pay, as they become due, all claims, debts, and charges which it may incur as a result of its use of the demised premises, and shall allow no liens to be placed against the demised property.

20. MISCELLANEOUS COVENANTS:

- A. **Successors and Assigns.** The terms and conditions of this Agreement shall be binding upon the parties hereto, and shall inure to the benefit of all parties hereto and their respective heirs, assigns, successors, grantees, and transferees. The Lessee shall not assign this Agreement or otherwise subcontract its duties and responsibilities, as set forth in this Agreement, without the prior written consent of the City.
- B. **Waiver.** Failure on the part of either party to enforce any provision of this Agreement, or the waiver thereof, in any instance, shall not be construed as a general waive of relinquishment on its part of any such provision, but the same shall nevertheless be and remain in full force and effect.
- C. **Severability.** If a court of competent jurisdiction renders any provision of this Agreement (or portion of a provision) to be invalid, illegal or otherwise unenforceable, that provision or portion of the provision will be severed and the remainder of this Agreement will continue in full force and effect as if the invalid provision or portion of the provision were part of this Agreement.

- D. **Headings.** The section headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation thereof.
- E. **Survival.** All representations, indemnifications, warranties and guarantees made in, required by, or given in accordance with this Agreement, as well as all continuing obligations indicated in this Agreement, will survive final payment completion and acceptance of the services and termination of completion of the Agreement.
- F. **Copies.** This Agreement may be executed in more than one copy; each copy of which shall serve as an original for all purposes, but all copies shall constitute but one and the same Agreement.
- G. **Authority.** Each individual executing this Agreement for and on behalf of their principals hereby states that they have the requisite power and authority to enter into this Agreement and to consummate the transactions contemplated and intended hereby. Lessee further states that it is authorized to transact business in the State of Wyoming, properly registered and not delinquent with the Secretary of State.
- H. **Governing Law and Venue.** This Agreement, its interpretation and enforcement shall be governed and construed in accordance with the laws of the State of Wyoming. Any litigation regarding this Agreement shall be resolved in a court or competent jurisdiction situated in Natrona County, Wyoming.

21. WYOMING GOVERNMENTAL CLAIMS ACT:

The Lessor does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section. 1-39-101, et seq. The Lessor specifically reserves the right to assert any and all immunities, rights, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

23. COMPLETE AGREEMENT:

This Agreement shall constitute the entire understanding and Agreement of the parties, and supersedes prior negotiations, discussions or understandings.

24. AMENDMENT:

No amendment or modification of the terms of this Agreement shall be valid or enforceable unless made in writing and executed by all parties hereto.

APPROVED AS TO FORM:

Walter Tremble

ATTEST:

Tracey L. Belser
City Clerk

LESSOR:
CITY OF CASPER, WYOMING
A Municipal Corporation

Kenyne Humphrey
Mayor

LESSEE:
Boys and Girls Clubs of Central Wyoming, Inc.

Frankie Payne

WITNESS

Matt Cassel

Matt Cassel
President

RESOLUTION NO.17-178

A RESOLUTION AUTHORIZING A LEASE AGREEMENT WITH THE BOYS AND GIRLS CLUBS OF CENTRAL WYOMING, INC., FOR THE USE OF THE NORTH CASPER BALLFIELD COMPLEX, GEORGE TANI BALLFIELD, AND WELLS PARK AREA FOR FLAG FOOTBALL FIELDS.

WHEREAS, the City is the owner of the North Casper Ballfield Complex, George Tani Ballfield, and Wells Park area; and,

WHEREAS, the Boys & Girls Clubs of Central Wyoming, Inc., operates a flag football program for youth, and desires to utilize City-owned facilities for said program; and,

WHEREAS, the Boys & Girls Clubs of Central Wyoming, Inc., has agreed to the terms and conditions of the lease agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a lease agreement between the City of Casper and the Boys & Girls Clubs of Central Wyoming, Inc., for the use of the North Casper Ballfield Complex, George Tani Ballfield and the Wells Park area for Flag Football Fields.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2017.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Tracey L. Belser
City Clerk

Kenyne Humphrey
Mayor

RESOLUTION NO. 17-179

A RESOLUTION AUTHORIZING THE TERMINATION OF AN EMPLOYMENT AGREEMENT WITHOUT CAUSE

WHEREAS, the City of Casper, Wyoming (the "City") entered into an "Employment Agreement Between the City of Casper and William C. Luben," dated August 24, 2001, as amended, (the "Employment Agreement") employing William C. Luben as the City Attorney for the City; and,

WHEREAS, the Employment Agreement provides that the employment of William C. Luben as the City Attorney is at-will, and that the Casper City Council may terminate the Employment Agreement, as amended, at any time without cause; and,

WHEREAS, the Casper City Council has determined that the Employment Agreement, as amended, should be terminated pursuant to the City's at-will removal power, with said termination being effective at 5:00 p.m. on August 31, 2017.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized to execute and the City Clerk to attest this Resolution authorizing and directing the termination of the above stated "Employment Agreement Between the City of Casper and William C. Luben," dated August 24, 2001, as amended, without cause, pursuant to the City's at-will removal power, with said termination being effective at 5:00 p.m. on August 31, 2017.

PASSED, APPROVED, AND ADOPTED this 5th day of September, 2017.

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Tracey L. Belser
City Clerk

Kenyne Humphrey
Mayor

September 1, 2017

MEMO TO: Her Honor, The Mayor, and Members of City Council
FROM: J. Carter Napier, City Manager *JCN*
SUBJECT: Authorize and appoint William R. Chambers as Interim City Attorney

Meeting Type & Date
Regular Council Meeting
September 5, 2017

Action type
Minute Action

Recommendation
That Council, by minute action, authorize and appoint William R. Chambers as Interim City Attorney with a temporary increase in pay for the Interim City Attorney appointment in the amount of \$107,078.40.

Financial Considerations
Funding for this increase will come directly from the City Attorney's operating budget in the General Fund.

Oversight/Project Responsibility
City Council

Attachments
No attachments.

August 16, 2017

MEMO TO: J. Carter Napier, City Manager *JCN*

FROM: Tracey L. Belser, Support Services Director *TLB*
Pete Meyers, Assistant Support Services Director
Connie Arnold, Finance Supervisor

SUBJECT: Authorize the Discharge of \$1,669.68 of Uncollectible Accounts Receivable Balances, Aged between the Dates of April 1, 2012 and June 30, 2012, Including a More Recent Bankruptcy and Estate Liquidations.

Meeting Type & Date
Regular Council Meeting
September 5, 2017

Action Type
Minute Action

Recommendation

That Council, by Minute Action, authorize the discharge of \$1,669.68 of uncollectible accounts receivable balances, aged between the dates of April 1, 2012 and June 30, 2012, including a more recent bankruptcy and estate liquidations.

Summary

Wyoming State Statute 16-4-502 specifies that amounts owed to the City can be discharged by the City Council upon certification of those accounts to the City Council by the City Manager. The accompanying list meets the certification requirement, which requires that an account be uncollectible by means of collection efforts being exhausted, death, or bankruptcy. Staff has cross referenced the current utility accounts, payroll, and accounts receivable database for names and addresses as a final review.

Staff is always reticent to release any debt as uncollectible. After sixty days of pursuit by City Staff, unpaid debts are referred to a private collection agency. But after five years of collection effort, these debts have not been collected. It has become exceedingly unlikely that additional effort expended on collection will result in any additional payments.

The attached accounts receivable list shows all amounts owed up to June 30, 2012, as well as a more recent bankruptcy and several estate liquidations that are deemed uncollectible. This proposed discharge maintains five (5) years of accounts receivable on the aged trial balance, supporting staff's current workflow to continually clear up bad debt. The total balance of \$1,669.68 is certified for discharge.

Financial Considerations

None.

Oversight/Project Responsibility

Connie Arnold, Finance Supervisor

Attachments

Summary Table – Fund breakdown of the Uncollectible Accounts Receivable Discharge List
City of Casper Uncollectible Accounts Receivable Discharge Listing – Up Through 6/30/12.

CITY OF CASPER

UNCOLLECTIBLE ACCOUNTS RECEIVABLE DISCHARGE

As of June 30, 2012

Includes more recent estate liquidations and a bankruptcy

Summary Table

Discharge Reason	Non-Utility	Water Distribution	Wastewater Collection	Refuse Collection	Total Amount
Collection Efforts Exhausted	\$120.00				\$120.00
Estate Liquidated	\$1,321.30				\$1,321.30
Bankruptcy	\$228.38				\$228.38
Total	\$1,669.68	\$0.00	\$0.00	\$0.00	\$1,669.68

CITY OF CASPER

UNCOLLECTIBLE ACCOUNTS RECEIVABLE DISCHARGE

As of June 30, 2012

Includes more recent estate liquidations and a bankruptcy

Listing by Account Holder

<u>Customer Name</u>	<u>Date</u>	<u>Amount</u>	<u>Reason</u>
AT&T Correspondences	11/14/11	\$ 75.00	Collection efforts exhausted
Crashley, Kenneth SR	03/07/13	\$ 986.47	Estate Liquidated
Hicks, Jaxine H	04/02/12	\$ 45.00	Collection efforts exhausted
Kalasinsky, Jim	06/15/16	\$ 228.38	Bankruptcy
Nolasco, Todd	08/21/13	\$ 123.83	Estate Liquidated
Peterson, Mark	11/07/16	\$ 148.75	Estate Liquidated
Woodcock, Betty J	06/30/14	\$ 62.25	Estate Liquidated